

Jerusalem Township Board of Trustees Meeting
Held on November 28, 2017

The Board of Trustees of Jerusalem Township met in regular session on the above date at 6:00 p. m. in the Office of the Trustees, 9501 Jerusalem Road, Curtice, Ohio 43412.

Trustee Joe Kiss opened the meeting with a moment of silence followed by the pledge of allegiance With the members as listed during roll call:

Ron Sheahan, present
Dave Bench, absent
Joe Kiss, present

Approval of Previous Minutes:

No minutes to approve

Fiscal Officer: Don Murray

No report, Fiscal Officer not in attendance of meeting. Mr. Kiss indicated that he and others will get with the Fiscal Officer.

Fire Department: Chief Tony Parasiliti

No Safety Message

Chief shared with the Trustees from the State of Ohio, Department of Commerce paperwork along with a check requiring signatures from the Trustees and from the Fiscal Officer. He also provided an agreement between the Jerusalem Fire Department and the City of Oregon requiring one last signature from Mr. Sheahan regarding the 2018 dispatching services provided by the City of Oregon for the Fire Department, Chief Parasiliti also noted that there does not appear to be an increase from 2017 fees contracted for services.

Mr. Kiss asked Chief Parasiliti for an updated regarding the Model A parade vehicle, Chief Parasiliti said he had spoken to Mr. John Borrell who had suggested that either or both parties provide a claim of ownership of the vehicle. He believes the ownership lies with the Township Trustees. Chief Parasiliti is going to be continue efforts on this situation regarding the parade vehicle. Chief Parasiliti also was told by Mr. John Borrell that the if the value of the parade car was \$2,500.00 or under then it does not require that it be placed for bid and that he is asking for the Trustees to revalidate what he had just indicated regarding the bid value note.

Chief Parasiliti is also asking from the Trustees if it's okay to donate non used furniture to organizations, Trustee Ron Sheahan said that a donation slip would work confirming same. Chief Parasiliti will also provide an example of a donation form that the department can use in the future.

Lastly Chief Parasiliti reported that the MDT system purchased by the department will more than likely be installed tomorrow.

Recreation Department: Michael Skitowski

No report, Recreation Director not in attendance of meeting.

Zoning: Linda Rossler

Ms. Rossler reports that the two blighted structures on Roberta and Dyke will have public notices in the future Metro Press edition along with sending out bids for demolition. The blighted properties on East and Donovan were delivered to the Oregon Prosecutor but because of maternity leave may take longer. Ms. Rossler also wrote three accessory building permits along with a letter to a home in Bono on second and grant notifying the property owner that all the windows were open, a family member responded and addressed the open windows.

Regarding land conveyance, Ms. Rossler received another phone call regarding 613 Westmore inquiring into purchasing the lot.

Concerning BZA meetings, the accessory structure on Yondota Road was disapproved for being 1 foot setback instead of 5 feet. Ms. Rossler also reported having an issue with Larry Bolander on Cousino road regarding an accessory structure with a crossover and make an entrance for that lot off Cousino road but instead came off the corner and followed the ditch on Cedar Point and Cousino. After further discussion between Linda and Mr. Bolander the lots were combined solving the concern over the accessory building.

Ms. Rossler provided an update of the work for the personnel policies and procedures that her and Mr. Chapman have been working on, packets were shared between Trustees sharing updates with the correct provided article numbers along with what has been already approved from prior meetings. Further review of some specifics including leaves of absence, use of Township equipment and uniforms. Mr. Kiss made a motion to approve changes to the personnel policies and procedures for holiday leave, vacation leave, cashing of vacation leave, sick leave, cashing of sick leave, use of compensatory time, maximizing accrual, cashing compensatory time, leaves of absence, uniform allowance, and use of township equipment. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Last and final Ms. Rossler reported the BZA committee approved the text amendment changes for the in relationship to medical marijuana.

Maintenance: Kevin Chapman

No report.

Trustee Report:

Roads and Bridges – no report

Hall and Grounds – no report

Cemetery – Mr. Kiss asked on the status of the road development, Mr. Chapman indicated tree moving will be on hold until conditions are right.

Old Business:

Julie from Spouse insurance reported that no policy change will occur at renewal time. Mr. Kiss has reviewed and made a motion to approve the health insurance as written and keep the same way through Sprouse insurance. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

New Business:

Mr. Kiss reported that the Lucas and Ottawa County Soil and Water Conservation received \$2,200.00 in the past. Mr. Kiss made a motion to contribute \$2,200.00 to the District for 2018. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Mr. Kiss made a motion to go into executive session concerning an employee issue and close regular session. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Mr. Kiss made a motion to close executive session with no decision being made in executive session. Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Mr. Kiss made a motion to re-open the regularly scheduled meeting. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Mr. Sheahan made the announcement that after further review of the applicants for the position of Fiscal Officer, of the candidates that applied, Mr. Sheahan made a motion to make Joel Moszkowicz interim Fiscal Officer at the same rate of pay as the current Fiscal Officer. Seconded by Mr. Kiss with roll call as follows:

Ron Sheahan, yes
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Public Participation:

Member of the audience, Jim asked Mr. Kiss if a decision is going to be made regarding the zoning changes for 7802 Jerusalem Road. Both Mr. Kiss and Mr. Sheahan said they will not make a decision regarding the changes until notes are reviewed from the prior BZA meeting on the zoning changes including the committee's recommendations. Additional members of the audience who were in attendance for the BZA meeting expressed concern over their personal view on the zoning changes and the establishment itself being within the Township. Additional information from State resources on medical marijuana has been shared with Mr. Kiss and Mr. Sheahan for their review. Mr. Sheahan asked that Ms. Rossler provide prior to the next Trustee meeting the notes from the BZA meeting regarding the zoning changes for the 7802 Jerusalem Road.

Adjournment:

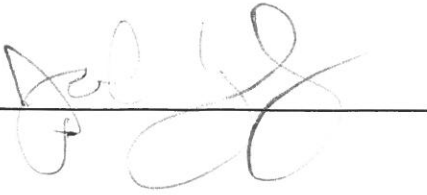
With no further business before the Board, Mr. Kiss made a motion to adjourn today's meeting. Seconded by Mr. Sheahan with roll call as follows:

Ron Sheahan, yes

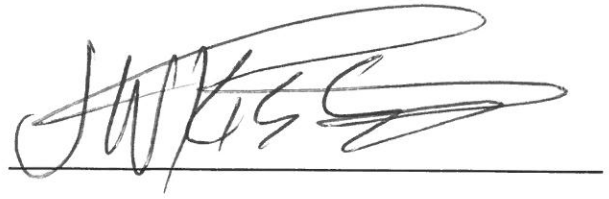
Dave Bench, absent
Joe Kiss, yes

Motion carried.

Attested

A handwritten signature in dark ink, appearing to be "Delia", written over a horizontal line.

Approved

A large, stylized handwritten signature in dark ink, appearing to be "Joe Kiss", written over a horizontal line.