



Jerusalem Township Board of Trustees Meeting  
Held on March 13, 2018

The Board of Trustees of Jerusalem Township met in regular session meeting on the above date at 7:00 p.m. in the Office of the Trustees, 9501 Jerusalem Road, Curtice, Ohio 43412

Trustee Dave Bench opened the meeting with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Joe Kiss, absent

Approval of Previous Minutes:

After review by the board, Mr. Miller made a motion to accept the February 27, 2018 meeting minutes as presented to the board. Seconded by Mr. Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

After review by the board, Mr. Miller made a motion to accept the March 9, 2018 special meeting minutes as presented to the board. Seconded by Mr. Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Fiscal Officer: Joel Moszkowicz

Reporting fund status of \$573,074.08 in pooled investments and \$424,653.66 in our checking account.

Also reporting of warrants 29-2018 through 31-2018, 16381, 16383, 16392-16438 to pay in total \$24,357.87. We also made deposits totaling \$311,370.40 after fees taken from the County with the 1<sup>st</sup> settlement payment which gross equaled \$325,887.87. Mr. Bench made a motion to approve these payments and deposits along with the fund status provided. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Moszkowicz also asked that the board approve a resolution not completed in 2017 of the 2018 estimated tax rates from the County Auditor and Budget Commission. He explained it was an error that a resolution was adopted by the Board and that our 2018 budget from our appropriations is based on this information. Mr. Bench moved to accept the resolution seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Bench made a motion to accept the fiscal officer report as read. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Fire Department: Tony Parasiliti

Mr. Parasiliti reported that time change is a perfect time to check your detectors in your home with newer detractors having batteries that last 10 years. He also would like to have the board approve the purchase of a skid unit, a Firelite Transport FD 202 in the amount of \$6035.00 for the UTV. Mr. Miller made a motion to purchase the unit, seconded by Mr. Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Parasiliti also reported that on April 23<sup>rd</sup> at 11 a.m. is the Howard Marsh dedication and that this skit unit is going to be used in conjunction with the UTV to respond to emergencies. Further exploration will be completed in the park to determine best approaches and tactics. Mr. Parasiliti also shared an organization chart with the board for approval that is in response to the special meeting and 2015/2016 auditor findings, he would like the board to accept these individuals in these positions along with the specific wages for each position. Mr. Miller asked to go into executive session for personnel matters. Mr. Bench made a motion to exit regular meeting and go into executive session. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Bench made a motion to return to regular meeting and to leave executive session with no decision made. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Recreation Report: Mike Skitowski

Mr. Skitowski reported that flag football and spring soccer are in session with the goals being placed on the fields in the next few weeks. He has also opened the portable toilets. He also reported that gate for the Joe Verb park is going to cost a few hundred dollars with a wheel attached with no problem handling the future. He has reported that we have a price for \$15.00 a hard for mulch from Lake Erie Tree Service for the Joe Verb park except that the township will need to haul the product. He will also have the scope of work for report at the next meeting.

He has also secured four quotes, with Tru Green being the lowest cost for the cemetery and hall grounds and with Sunrise Coop being the lowest cost for the rec fields.

Mr. Bench made a motion to accept Tru Green as the vendor for the cemetery and hall grounds for 2018 with three treatments totaling \$680.56 for the cemetery and \$282.76 for the hall grounds. We are going to hold off on the rec fields until more information is provided as to the products applied. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Zoning: Linda Rossler

Ms. Rossler reported an accessory permit at 9640 and 8165 Brown, a new home on Seaman and Cousino and a pond at Yondota and Corduroy. She also reported that she allowed soil that was removed from the Dollar General site to be taken across the street at Lake Erie Tree. She also has a blight concern at Ace roofing on Jerusalem with the orange dumpsters and it being a general storage area with a recently dropped shipping container. She will work with the property owner on these issues. Also she reports that May 17<sup>th</sup> will be the date of the Red Cross blood drive.

She also reports that the County has time on April 24<sup>th</sup> at 6 p.m. to meet with the board regarding land use development, it was set to meet then. The county board of revision sent a letter for 413 North lower the tax burden to \$1,000 from \$13,500 confirming the change. Ms. Rossler requested that the board goes into executive session of matters of contract for 269 Roberta Drive demolition, she received four bids with Paschal Bihn being the least expensive. Mr. Bench made the motion to exit regular session and go into executive, seconded by Mr. Miller with roll call as follows:

Dave Bench, yes

Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Bench made a motion to exit executive session and enter back into regular session, seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Mr. Bench made a motion to accept Paschal Bihn as the contractor for the demolition of 269 Roberta Drive and to table the demolition for 11201 Dyke Rd until further site review has been completed. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Maintenance Department: Kevin Chapman

Mr. Chapman reported that mower maintenance is being completed and that pumping on cedar point and Arquette has been around 49 hours of pumping using 240 gallons of fuel making a significant difference. Donovan roan mowing is starting with the possible use of the neighboring township extended reach mower. The Corduroy, Van Dyke crossover project being worked up by the County Engineers office is in process with a letter coming from the board confirming the acknowledgement of the commitment by the Township, Mr. Chapman asked Mr. Moszkowicz to draft a letter and send to the Engineer department Sara Rowland. The project cost is expected to be around \$65,000 but Mr. Chapman feels it might be under that.

Cemetery clean off will be coming up a few weeks before Mother's Day with a notice to go out lettering residents know. Also a discussion was made regarding the last day we are renting the backhoe from Gradel with a possibility to keep it through March.

#### Trustee Reports:

Cemetery – no report.

Roads and Bridge – Mr. Bench reported he is working with the county on a grant for Bono road with updates to follow.

Hall Rental – no report

#### Old Business:

Phone service update (fire) – Mr. Parasiliti had reported that the number will be disconnected and a automated message letting callers know to use 911 is setup.

Model A discussion – tabled until next meeting.

DIC meeting – Mr. Bench reported he will be attending this week.

Cell phone reimbursement – Mr. Moszkowicz after some investigation found that we are withholding from Kevin Chapmans bi-weekly pay check \$2.50 for cell phone but nothing for Tony Parasiliti but also that a withholding each month from Charles Flack for \$20.92 is not covering the costs of his phone and what is the purpose. After some discussion, Mr. Bench made a motion a motion to remove the \$2.50 withholding from Kevin's bi weekly payroll and to leave the withholding for Charles Flack. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Maras Rd. tree and tile – discussion was made regarding the investigation into improving the tile

through sleeving it with a smaller pipe with more work to be completed along with the removal of trees.

Metroparks meeting with fire department – no update

Compensatory and vacation time - Kevin Chapman shared to the board along with a document showing the UAN known hours and its inaccuracy. Signed statements from Kevin and Eric where shared noting that their records kept show that Kevin has 212.72 hours of compensatory time with 200 hours of vacation time. Eric Schuffenecker has 234.58 hours of compensatory time with 144 hours of vacation. These are both as of March 11, 2018. Mr. Moszkowicz confirmed to the board that the hours in the UAN system are as good as what was placed by the prior fiscal officers. Mr. Miller made a motion to accept these correct compensatory and vacation hours for Kevin and Eric. Seconded by Mr. Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

Public Records Request Policy – Mr. Moszkowicz last meeting shared a draft version of a template from the Ohio Attorney General’s for our public records request policy which replaces an inadequate version found in our current handbook. He provided a breakdown of copy machine costs which was the last portion of this draft policy for adoption. After further discussion Mr. Bench moved by resolution to accept the Public Records Request Policy with updated per page cost for the Township. Seconded by Mr. Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Joe Kiss, absent

Motion carried.

New Business:

Teachout / Seaman road gate – a resident wanted to report of the inadequate and outdated gate valve system on Seaman – Teachout road. Mr. Bench said he would approach the county regarding an upgrade.

Fire inspector rate of pay – tabled for the next meeting

Public Participation:

Dollar general drainage - township resident had concern over the drainage of the water and connection into sources of drainage for the dollar general property, Linda Rossler, the contractor, the

county inspector has been in contact regarding the concerns by the township resident. It was noted that all changes and original designs are done through the County Engineers office.

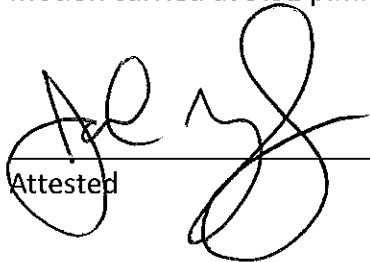
Hall Usage Thank You – a thank you was extended to the board for the usage of the hall from a retired fire fighter

Adjournment:

With no further business before the Board, Mr. Miller made a motion to adjourn today's meeting. Seconded by Mr. Bench with roll call as follows:

Beau Miller, yes  
Dave Bench, yes  
Joe Kiss, absent

Motion carried at 9:52 p.m.

  
Attested

  
Approved