



Jerusalem Township Board of Trustees Meeting  
Held on February 12, 2019

The Board of Trustees of Jerusalem Township met in regular session meeting on the above date at 7:00 p.m. in the Office of the Trustees, 9501 Jerusalem Road, Curtice, Ohio 43412

Beau Miller opened the meeting with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the January 22nd, 2019 regular meeting minutes as presented to the board. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

Joel reported a fund status of \$582,470.45 in pooled investments and \$174,705.46 in our checking account. Also reporting of warrants 17311-17374, electronic payments 11-2019 through 14-2019 to pay in total \$36,492.90. Deposits made since last meeting totaled \$34,386.37. Dave Bench made a motion to accept the payment and fund status report, seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Carried.

Mark Sattler shared with the board and asked the department heads if all had reviewed the asset list for the 2019 OTARMA Proposal. Only change was to ensure the model A parade vehicle was added.

Mark Sattler made a motion to accept the information to forward onto OTARMA to produce our premium for the 2019 year. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

Calls to date: 64

Tony reported the safety message was the concern over high winds and ice on tree limbs. Tony reported that the department sponsored pinewood derby car for Pack 217 and it had won third place. A portable radio was lost when it fell on the concrete pad and was ran over by Rescue Engine 31. It was an older model that will be replaced by one from the radio grant. A incident report was given to the board to review.

A recall was completed by Ford for Medic 32, Medic 32 had a battery recall for the Stryker power cot. Engine 31 was in at American Enterprise for some minor light and electrical repair. Tony also reported that the Yackee Electric quote for the extractor work / plymovent move he did not include the additional costs for electric and plumbing permits to ensure we are compliant. He reported it was missed in the quote. These will be additional costs to the Township over the original quote. Beau Miller asked if engineered drawings was required, Tony stated the work was minor engineered drawings were not necessary.

Tony reported that the 75<sup>th</sup> Anniversary planning is coming along with the committee; a brochure was prepared with the board created by Josh Swanson with input from others. Tony also reported that the department has completed all 2018 reporting deficiencies with the State Fire Marshal Office and is working on reports for the current year with department staff, not Jennifer Howard. Mark Sattler is happy to hear that we are moving ahead of schedule.

Mark Sattler shared with the board a draft SOP update related to medical limitations and disabilities including light duty. Tony surveyed neighboring departments regarding light duty policies and all have something in place. Tony also introduced department member Jasmin Pfouts who introduced a draft recruitment social media plan. The entire board is in support of the department adopting a social media presence not just for recruitment, similar to the current Township Facebook presence. Mark Sattler has two concerns, one that the page has objective criteria for determining who is permitted to become a member of the page and second, a statement that inappropriate comments can be deleted

red. Beau Miller wanted to know if this new effort would require a liability of additional pay, both Tony and member Jasmin Pfouts stated it would be volunteer commitment only. Additionally, a banner design was shared with the board, this banner would be hung outside then in the station, being signed by retirees. Jasmin Pfouts has gotten this banner donated. Beau Miller had asked Tony the status of the hovercraft, he stated that some minor repairs are being made to the bottom and for the exhaust system. He and Beau both shared their feelings that no serious money should be spent on this craft, with a suitable replacement to be found in the future.

#### Recreation Mike Skitowski

Mike reported that he has given to the Fiscal Officer the 2018 board attendance sheets. For program, basketball and volleyball practices are ongoing. Mike also reported that spring signups have started. He reported on the Lacrosse grant commenting that 20 players are equipped through this grant with the possible future formation of small teams and the setup of clinics.

Also reported was additional damage at Wynn school during a practice. Two non-team members were caught on video reviewed with the school administration and with Mike. The parents and the youths in question are being addressed with the school administration. Changes are being made with the board members and he reported to the board that new board members are needed.

Mike shared with Dave Bench the report from Tru Green on the chemical make of the treatment applications to all grounds. He also updated the board that he will start to re develop the scope of work to get the pathways completed.

#### Doning: Linda Rosser

#### Doning Permits:

and Bank: Transfer to Trustees of 33-66517 11961 Canal  
LB yes Foreclosure begun 8/20/16, complete 1/7/19  
Sending letters this month to adjoining property owners for dispose of lots.

Violations: 474 Club House, Kennedy, structure blight, house being razed waiting for Edison  
11755 Rachel, Skiles, structure blight  
470 West, Cousino, blight  
11842 Canal, Martin/Jaclyn Cousino

Out Cases: Dean Trucking, 1608 S. North Curtice, Blight, Conditional Use Violations (Luce)  
RAM Hotel, 10530 Corduroy, Blight, Shipping Containers  
Must remain in compliant thru April 1, 2019, cases will then be closed;  
2621 East, Schlipf, 642 Donovan, Hmelewsky  
Given 90 days to be compliant, March 18  
1095 Coolie, Wilhelm, donating 30 of smaller boats to Lighthouse festival for auction  
donation July .

d: Reviewing Chapter 2 of Land Use Plan; Historical Info, Population trends, housing trends, Infrastructure, water, sewer, roadway Improvements, developing a 5-year plan for update

County Large Lot Development Rules, county sending Review fill permit

Research: Working on Resolution for Removal of Junk Motor Vehicle, need an agreement with licensed motor vehicle salvage dealer. Need signs to put on property Policies for Abatement of Buildings (2008), Noxious weeds, blight

Office: Reviewed additions to Personnel policy. Printed version ready. Add credit card policy and Identification Policy

Beau Miller was approached by Luce trucking regarding an Ohio EPA complaint made against his company on North Curtice road. The findings did report a violation; Beau Miller is concerned over where this complaint goes from here but he wants to make let the board know he feels that he does not support pursuing this any further. Linda reported this is one of the pending court cases. Dave Bench reports he supports this effort and that the lot over on State Route 2 is a concern because of its piles of grindings and its proximity to wetlands.

Mike Wineland, attorney for Mike Szuch wanted to address the board over the storage units on his property. He reviewed both the 2008 and 2017 zoning regulations and feels that these storage units, having been there since before 2008 should be looked at as being grandfathered, they are clean and up in order. He does not want to go into litigation.

Maintenance: Kevin Chapman

Kevin reported that 100 ton of salt was used so far this season with 40 ton used from just this past month. He reported also limbs were down on the roadway. He reported that pump parts have come in under budget around \$893.00 which will get reimbursed by ditch funds.

Metry: Kevin Chapman

Kevin reported that he had one funeral burial since the last meeting.

Les Boothsby asked the board, "what is the status of the gate at Seaman and Teachout, its replacement? Repairs?" Dave Bench reported that he has engaged with the County on its replacement repair.

Committee Reports:

Metry – no report

Streets and Bridge – no report

Beau reported 3 hall rentals since last meeting.

Business:

1. Repairs to hall – Dave reported that repairs have been suspended due to the cold.
2. County Road Transfer – Dave spoke with Mike at the County Engineer office, Kevin Chapman states he reviewed the ORC that was cited by the County Engineer and he feels that main street in Bono does not qualify as a road that can be reassigned to the Township, it ends at both a State Route and a County road.
3. Rachel and East Water Issues – conversations continue with the County Engineer office.
4. Mahr Agreement – no update from Kevin Chapman
5. Road and Bridge Ballot – board reinforced the decision from past meetings that we are not going to place the 2.0 mil levy early but to leave for the general election in November along with placing a year early the Fire 5.0 mil levy.
6. Credit Card Policy – Joel shared with the board the final draft the board needs to approve. He discussed the use of a cover page for each card to summarize purchases made or to ensure that the Chairman of the Board signs the statement normally attached with receipts each month. The board agrees the additional cover page is not necessary. Joel explained that each user needs to sign the acknowledgement page and that he will collect who is authorized to use the cards and keep them on file. He also asked that each time a transaction is made with the card the person using initials the bottom of the receipt.

Mark Sattler made the motion to accept the credit card policy, seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

7. Personnel Policy – both Linda and Kevin reported that updates made in the past were never printed and distributed. They will work on getting out printed versions.
8. Frost Fest – Dave reported that it was a good evening with a lot of monies raised.
9. Motor Vehicle Tax – tabled for future meeting
10. Bono Lighting – Dave reported he learned of grants similar to what the harbor view community had received. He reported that possible future meetings might need to involve the residents of

the community. Joel reminded the board that current and future assessment funds will not cover any more than the current electrical usage.

11. Brown Road Water – tabled for a future meeting

New Business:

1. EMA – Beau Miller was asked by Hannah Schwartz, to visit the board for our role with the Davis Besse Emergency preparations.
2. County Engineer Meeting – reminder of the meeting, February 22<sup>nd</sup>, 9:15 a.m. all board with Kevin Chapman in attendance.
3. Ohio Cemetery Convention - Mark Sattler made mention that he does not see a need to attend the convention on August 5<sup>th</sup> through 7<sup>th</sup>.
4. Final Appropriations - the board reviewed all the funds under discussion since November of last year. Joel shared that department heads have given feedback and Mark Sattler had spent considerable time with Chief Tony and Joel to get the final appropriation completed. Mark developed a summary page with roll ups showing the various funds history and to highlight that the road and bridge, fire levy and general fund will appropriate more than that what is expected to come in as revenue for 2019. Also Joel reported that 10% of each funds tax settlement is being withheld to encourage some savings.

Beau Miller made a motion to accept permanent appropriations totaling \$1,140,892.38 breaking out each fund below:

1000 General – 306,850.00  
2010 Motor Vehicle License Tax – 10,200.00  
2021 Gasoline Tax – 77,000.00  
2031 Road and Bridge – 317,771.80  
2041 Cemetery – 15,210.58  
2191 Fire – 357,330.00  
2192 Recreation – 44,500.00  
2231 Permissive Motor Vehicle License Tax – 10,000.00  
2401 Curtice Lighting Assessment – 1,200.00  
2402 Bono Lighting Assessment – 830.00

Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried

5. Lucas County Annual Report – Mark reported that he was notified that the County is not using any photos for its annual report and is moving another direction. He feels we can use these photos either through social media or on the website.
6. Wards Canal – Dave reported that conversations have started to get both the Metroparks and the Army Corps of Engineers to address its serious condition.
7. Charles Flack Cell Phone – Dave reported that the cell phone number has been ported and the Township will no longer have responsibility for it.
8. Kennedy Park Agreement – Beau shared with board the findings from our County Prosecutor. The agreement should now be sent to the School Superintendent and Assistant to review with the School Board. The agreement has an auto renew date but also lists the ability for the Township Board of Trustees to terminate the agreement at any time with no stipulations. It has also been ensured by the agreement that the park will remain named after Fire Fighter Kennedy.

Dave Bench made a motion to send the agreement to the Oregon School board. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried

9. Josh Swanson Employment Matter – Mark Sattler made a motion to leave regular session of the board of trustees and go into executive session for clause 1: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried at 9:03 p.m.

Beau Miller made a motion to leave executive session and go into regular board session of the board of trustees with no decision made. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes

Mark Sattler, yes

Motion carried at 9:57 p.m.

Public Participation:

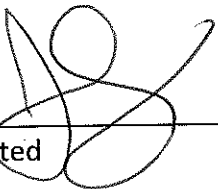
None


Adjournment:

With no further business before the Board, Dave Bench made a motion to adjourn today's meeting. Seconded by Mark Sattler with roll call as follows:

Beau Miller, yes  
Dave Bench, yes  
Mark Sattler, yes

Motion carried at 10:30 p.m.

  
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Attested

  
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Approved