



Jerusalem Township Board of Trustees Meeting
Held on January 14, 2020

The Board of Trustees of Jerusalem Township met in regular session meeting on the above date at 7:00 p.m. in the Office of the Trustees, 9501 Jerusalem Road, Curtice, Ohio 43412

Dave Bench opened the meeting with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, absent

Approval of Previous Minutes:

After review by the board, Beau Miller made a motion to accept the December 30th, 2019 regular meeting minutes as presented to the board. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Motion carried.

After review by the board, Beau Miller made a motion to accept the December 30th, 2019 reorganizational meeting minutes as presented to the board. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Motion carried.

Beau Miller made a motion to accept the Fire Department Payroll SOP for 2020 not included in the December 30th reorganizational meeting (attachment 1). Seconded by Dave Bench will roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Motion carried.

Fiscal Officer: Joel Moszkowicz

Joel reported a fund status of \$593,694.56 in pooled investments and \$146,163.64 in our checking account. Also reporting of warrants 18323-1357 and electronic payment 2-2020 totaling \$38,047.02. We had deposits totaling \$4,351.00 since last meeting. Beau Miller made a motion to accept the payment and fund status report, seconded by Dave bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Motion carried.

Lastly Joel reported that temporary appropriations are complete, entered in the system. Once the final numbers are approved by the board for permanent appropriations, we should be ready to go. He also is working on getting out tax reports and W2's.

Fire Department: Tony Parasiliti

Runs to date: 4

Safety message is to lookout for the change in weather, icy roads and fog.

Tony received an email from Matt Higherman regarding the 911 consolidation process including the selection of a individual to represent on the committee all the townships impacted by the change. Tony received two demolition quotes for the training center house with Jensen Construction being the cheapest at \$3,899.00.

Dave Bench made a motion to accept the bid from Jensen Construction to remove the training center house. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Motion carried.

Regarding the Howard Road house, Tony notified John Gradel the EPA is making it more difficult in 2020 to burn homes and the Fire Department will not be able to complete.

Recreation: Mike Skitowski

Mike reports that basketball is over, and volleyball is next to be finished for the season. He updated Tru Green with the changes for the various applications. We receive a 3% discount if make payment up front; bill was given to Joel Moszkowicz for payment. He will start with restoring the diamond stone and will get a price from Blausey to complete the work.

Zoning: Linda Rossler

No report, not present

Maintenance: Kevin Chapman

Kevin reported that pumping is being done back of the marsh for the last six days. We are also notified that Allen Township does not want to share the expense of the patcher machine.

Cemetery: Kevin Chapman

No report.

Trustee Reports:

Cemetery – no report

Hall Rental – 4 new since beginning of the year

Roads – no report

Old Business:

1. Sand Bags – Dave Bench reported we need to determine how many bags we need to fill, where to store and vendor to replace what was used. Kevin said he has two vendors for replacements.
2. Brown / Turnau – Dave Bench will make sure he addressed the back-flow preventer / flapper gate with the County Engineers.
3. Ditch Petition – Dave Bench has a meeting with Mike Pniewski on the 24th of this month to submit.
4. Cemetery Survey – Beau Miller going to run down Alan Pfaff regarding the survey.
5. State Budget – no update, Mark is not present.
6. Curtice Sewer – Dave Bench shared an email from the Lucas County Sanitary Engineer office, Jim Shaw reporting the status of Curtice Sewers in Ottawa and Lucas County. Essentially without funding, the study determined the cost of the project and its scale would be too costly

without other support.

7. New Fund Resolution – Joel reported to the board a resolution is necessary to ask the Auditor of State if the Township can setup a new fund for a specific purpose outside of our existing funds.

Dave Bench made motion to adopt resolution 01/14/2020 – 00:

Whereas Jerusalem Township wishes to separately track all proceeds from the sale of land bank properties and,

Whereas Jerusalem Township wishes to reinvest all such proceeds of land bank property sales into the demolition of abandoned structures in order to clean-up such properties and improve Jerusalem Township and,

Whereas Jerusalem Township wishes to categorize such proceeds and expenses separately, year-to-year,

Therefore, it is resolved by the Jerusalem Township Trustees to establish a separate Fund Revenue account for such proceeds and Expense account for such expenses.

Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, absent

Resolution passed.

New Business:

1. Chamber of Commerce – Dave Bench reported State of Communities meeting is January 22, 2020.
2. OTA Winter Conference – Dave Bench reported the date of the Conference is February 4-8, 2020 in Columbus.
3. TMACOG Winter Meeting – Dave Bench reported the Assembly is January 27, 2020.
4. Blood Drive – Dave Bench reported the Red Cross drive is on the 24th of January from 12 to 5:30 p.m.
5. LCTA Meeting – Dave bench reported annual meeting is January 23, 2020.

6. TMACOG Storm Water Meeting – Dave Bench reported

7. Township Owned Property Tax – Joel received from the County Auditor tax bills for various properties owned by the Township. Some are recent properties secured from the land bank that are charging delinquencies and general taxes while others are just charging general tax being charged to properties, we have owned for some time. He is asking the board to follow up with the zoning inspector on getting these removed.

Public Participation:

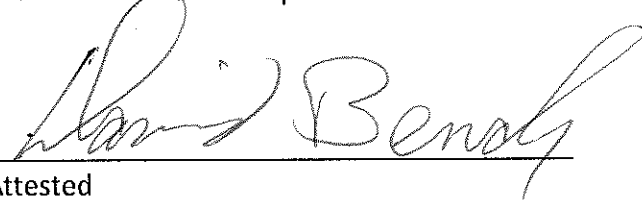
James Boothby – asked the board if any changes will occur with the gate at Seaman and Teachout. Dave Bench noted work has been completed farther down but when he sees the County Engineer this month he will engage regarding that flooding issue.

Adjournment:

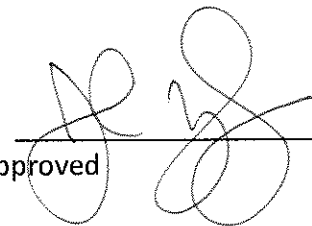
With no further business before the Board, Beau Miller made a motion to adjourn today's meeting. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, absent

Motion carried at 7:52 p.m.

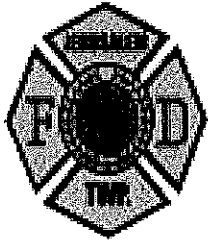


Attested



Approved

✓



JERUSALEM TOWNSHIP FIRE DEPARTMENT

PAYROLL

STANDARD OPERATING PROCEDURE 01-14-20

Fire Chief	2136.86 Monthly
Assistant Chief	18.73 /Credit
Captain	17.54 /Credit
Lieutenant	16.38 /Credit
Inspector (Same as Captains rate)	17.54 /Credit
Engineer (Same as Lieutenant rate)	16.38 /Credit
Firefighter Member EMT /Firefighter	15.06 /Credit
Probationary Firefighter	12.75 /Credit

Pay Sheets

All personnel must sign next to their name on the pay sheet to receive pay. If personnel are unable to sign themselves, the person placing them on the pay sheet must put their name next to the added member.

Release from Scene/Station

Incident Command will be in charge of releasing crew from the scene and the station when appropriate.

Initial Call Credit

1 call credit will be awarded for all dispatched incidents up to 90 minutes.

Additional Credit

Additional credits will be awarded for incidents lasting longer than 90 minutes.

Any additional call credits for extended incidents will be awarded every 60 minutes after the initial 90 minutes and authorized by the Officer in Charge with an explanation on the pay sheet for Chief or Assistant Chiefs' approval.

Drill Credits

Drill starts at 19:00/hrs. sharp and end at 21:00/hrs.

Two credits are awarded for drill training. If training exceeds two hours an additional credit will be awarded every 60 minutes.

JERUSALEM TOWNSHIP FIRE DEPARTMENT

Lucas County Paramedic Continued Education Credit

Paramedics will be compensated at 1 credit for the first two hours of training. Each additional hour of training will be compensated with 1 credit. (ex.: a 4-hour class will pay three credits at your position rate.)

Outside or Special Department Training (Ex. BGSU, water rescue/dive training, or out of town training)

First, submit a request for training, including fees for training and mileage/meals/lodging if needed, this document is to be approved by the Chief or Assistant Chiefs prior to the class being taken.

The first two hours of training the department will award one credit. Each additional hour of training will be compensated with 1 credit. (ex.: a 4-hour class will pay three credits at your position rate.)

Out of town Training will also be paid mileage if using personal vehicle to travel. Mileage will be compensated at the Federal approved rate. Reimbursement for lodging and meals must have receipts and will not cover the purchase of alcohol.

Probationary Training

Members will not be compensated for attending classes to obtain EMT-B or 36-hour Firefighter

A single stipend of \$100.00 will be paid for completing and passing their 36-Hour Firefighter training after proof of State Certificate is given to the Chief.

A single stipend of \$400.00 will be paid for completion of any of the following courses: State EMT-Basic, Firefighter 1, and Firefighter 2 courses. Stipend will be paid after proof of State Certification is given to the Chief.

Hourly Work Pay (rate established by Trustees \$12.75)

Examples: Painting, General Improvement or repair/maintenance, lawn work, and vehicle maintenance.

Outside agency transports and pickups (ex. EMS driving Life Squad 8 or mutual aid)

Personnel who assist with a transport to St. Vincent Hospital and the driver of the vehicle taken for the pickup will be entitled to one additional credit on a separate pay sheet. The separate pay sheet will be added to the original run pay sheet and report. Provide explanation on additional pay sheet for reason of pay.

All Pays

Can be authorized by the Chief with written explanation provided.

JERUSALEM TOWNSHIP FIRE DEPARTMENT

Cancelled Runs

Only personnel that report to station and are recorded on the pay sheet will be paid for runs that are cancelled while enroute to station.

Station Standby (Mutual Aid or Storm coverage)

Personnel will provide an individual pay sheet documenting their arrival and departure times for station standby. Personnel will be compensated using the drill credit Procedure.

Special Events

Compensated Events- All personnel will be paid one credit per hour at their position rate.

Public Service Events- All personnel will be paid one credit for every two hours at their position rate.

Beau Miller

David Berich

Mark Sattler

Anthony Parasiliti