



Jerusalem Township Board of Trustees Meeting
Held on April 14, 2020

The Board of Trustees of Jerusalem Township met in virtual session meeting on the above date at 7:00 p.m. through Zoom Meeting Online.

Mark Sattler opened the meeting with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Dave Bench made a motion to accept the March 31, 2020 regular meeting minutes. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer:

Joel Moszkowicz reported a fund status of \$596,120.26 in pooled investments and \$317,988.17 in our checking account. We made electronic payments 42-2020 through 45-2020, warrants 18528 – 18591 totaling \$41,111.72. We had deposits totaling \$19,362.56 since last meeting. Beau Miller made a motion to accept the payment and fund status report, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Regarding the new fund creation, Joel Moszkowicz was notified from the State of Ohio permission was granted for the creation of a new fund but no formal documents have been sent. He is waiting for those formal documents and also has asked the County Auditor for any guidance or approval as well. He indicates it should all be clear by the next meeting.

Fire Department: Tony Parasiliti

Tony reported our run volume is running low and the department has not been in contact with any COVID patients at this time. Small projects are getting completed around the station, including maintenance on the vehicles and watercraft. Tony has selected the brush unit from Dodge, Ram 3500 and has a demo model to show the trustees. The government pricing is \$33,551.00 then adding the utility bed, lights, sirens and other equipment making the grand total to be around \$46,134.00. The demo truck will be returned tomorrow to the dealership and Tony is happy to share the vehicle with the board. Tony has been shopping for various loans and found Croghan Colonial bank has the best rate of 3.4% but also has loan quotes from PNC and is waiting on one more.

Zoning: Mike Skitowski

Regarding programming, flag football and soccer seasons are cancelled because of COVID 19. The Recreation department is working to determine how to address fees collected. We are waiting on summer activities with COVID and will get a portable toilet out to the field when things change with future programming. Mike reported that damage occurred from the wind recently with siding being blown off the recreation garage. He collected the pieces but they are damaged and cannot be reattached. Dave Bench stated that Ace Roofing needs to come out to repair some of the siding on the township office side so they could address the recreation garage.

Kevin Chapman asked Mike if we should match the siding like on the West Side of the hall, Mike agrees. Kevin will contact Ace Roofing to get a cost.

Recreation: Linda Rossler

Linda is looking for a motion to run a Press publications Legal Notice for a week notifying Jerusalem Township residents about prohibited weeds and grasses. Mark Sattler made a motion to place the notice for a week at a cost of \$107.73. Seconded Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Legal notice to cut weeds
Public Notice
Jerusalem Township
Prohibited Growth of Grass & Weeds

To all owners, lessees, agents or tenants owning or having charge of land within Jerusalem Township which has noxious weeds, tall grass and/or rank vegetation about to spread or mature seeds growing on the same, take notice that said noxious weeds, tall grass and/or rank vegetation must be cut and destroyed. First offense in the calendar year shall cause a written notice to be served upon the owner, lessee, agent, or tenant having charge of such land by ordinary US mail notifying them that such noxious weeds or grass are growing on such lands and that they must be cut and destroyed within seven days after the service of such notice.

Failure to comply with this notice shall result in the Township causing such noxious weeds, tall grass and/or rank vegetation to be cut and/or destroyed at a rate of \$200 per hour with a minimum of one hour per occurrence. All costs and expenses including the cost of giving notice, incurred by the Township, in cutting and/or destroying said noxious weeds, tall grass and/or rank vegetation shall be a lien upon the property which they are removed and if the same are not paid within (20) days after they are incurred by the Township, they shall be certified to the Lucas County Auditor who shall place the same on the tax duplicate.

Request for preparation of charges with Oregon Prosecutor due to non-compliance of zoning violations.

Owner Alex Lytten Parcel # 3343837 360 Howard

Owner: Harold Stanton

LOCATION OF VIOLATION:

Parcel # 3370994, 421 Westmore	Parcel # 3370991, 417 Westmore	Parcel #
3370547, 421 Howard		
Parcel # 3370987, 413 Westmore	Parcel # 3370984, 409 Westmore	Parcel #
3370544, 417 Howard		
Parcel # 3370981, 405 Westmore	Parcel # 3370977, 401 Westmore	Parcel #
3370541, 413 Howard		
Parcel # 3370957, 422 Westmore	Parcel # 3370964, 414 Westmore	Parcel #
3370531, 401 Howard		
Parcel # 3370961, 418 Westmore	Parcel # 3370537, 409 Howard	Parcel #
3370534, 405 Howard		

Owner: Michael Szuch

LOCATION OF VIOLATION: Parcel # 3373122 0 Coolie
Parcel # 3372584 1080 Coolie

Linda asked the board if she does not receive a response in 20 days after sending a third letter (via certified mail) to the property owners listed above, she can proceed with contacting the Oregon Municipal Court Prosecutor. The board is okay with proceeding as noted.

Blighted Lots: 302, 268 East, Parcel # 3376377, 3376324, approved dumpster for Township Maintenance to clean up 11/12/19, request cleanup date

Blighted Structure: Request that the Fire Department inspect the condition of the property located at 263 Alzale, Parcel # 3376054 and/or if structure constitutes a nuisance and/or unsafe condition. Structure has 128 posted on the front exterior. Neighbors are currently maintaining exterior grounds.

Junk Vehicles: 11044 Jerusalem Road Parcel #: 3350277 Chevy truck
Owner, Tony Romstadt will be removing within 30 days

Violations:

Vehicles Blight

Address	Owner	Date	Response
11044 Jerusalem	Dreier	1/23	Renters vehicle, no known address
11981 Corduroy	Vondran	3/18	Truck/car
305 East	Beltran	3/18	called 419.270.6608 will take care of in a week
219 Burns	Moore	3/18	violation
12186 Corduroy	Fontaine	3/18	Truck
909 Coolie	Riley	3/18	Camper
1513 Coolie	Sadowy	3/18	Camper

Blighted Structures

11741 Corduroy	Becerra	3/25	Juan cutting brush, removing trailers, 419.973.0042
418 Clubhouse	Lyttan		site visit
11842 Canal	Martin/Cousino	3/18	site visit 3/18, Jason called 419.908.9646 3/27, removing house
11543 Second	Momniee	4/10	open windows
11534 Greenwood	Diaz	4/10	Blight, open windows
9033 Jerusalem	Hancock	4/1	called Paul Hancock will be removing bldgs

Blight

8855 Jerusalem	Myrice	3/3	Blight, vehicles
921 Park Colony	Szuch	3/4	Blight
11349 Corduroy	Stanton	3/4	Blight, boats
12311 LaFontaine	Barton	3/6	239.437.3258 water being addressed
360 Howard	Lyttan	3/11	Vehicles, blight
558 Beachview	Straka	3/11	Vehicles, blight
10244 Corduroy	Belkofer	3/18	Blight, called will clean up per Bill
11842 Canal	Martin/Cousino	3/18	\$8,000 taxes not paid, site visit 3/18, Jason called 419.908

			removing truck
465 Yondota	Threet	4/1	sign violation
7333 Jerusalem	Cut Wood Properties	4/8	Violations for height limits, set back issues, landscape re

Court Cases: 10530 Corduroy, RAM Hotel, Judge ordered removal by April 20 still on location as of 4/11.

Maintenance: Kevin Chapman

Kevin reported that some work is still being completed on road maintenance. Pumping still taking place on Cedar Point road.

Cemetery: Kevin Chapman

Three funeral burials since last meeting. COVID precautions are being taken by Kevin and Eric.

Trustee Reports:

Cemetery – Mark Sattler reported no update from Alan Pfaff.

Hall Rental – Beau Miller reported no update.

Roads – Dave Bench reported of a cut made by the County, does need to be filled in the short term from a catch basin repair. Dave Bench did meet with Mike Pniewski from the Engineers office and asked for the back-flow preventer for Brown road. Mike did look at Rachel road and East road and evaluated the water issue, further follow up to occur.

Old Business:

1. Ditch Petition – Dave Bench is holding off on door to door visits regarding decant petition during the “Stay-At-Home” Order.
2. Cemetery Survey – Mark Sattler reported no update from the County.
3. Sandbags – Dave Bench reported that another 2000 bags, 60 ton of sand with 39 pallets completed at the mill. They are not going to charge us for bagging the sand, just for the raw material. Dave is asking for a thank you letter to the mill for waiving charges for filling the sandbags.
4. Zoning Board Member Renewal – no update, will be on next meeting agenda.

New Business:

1. Recreation Storage Unit – Beau Miller reported that there is no update at this point. The Recreation board is not meeting because of COVID.
2. Road and Bridge Levy – Kevin Chapman and Dave Bench support a 1.0 mil levy renewal. Joel Moszkowicz will develop the 2-part resolutions the board will need to complete in the future. Kevin Chapman indicated he wants to make sure the wording of the levy language states funds can be used to pay for parts of road maintenance not specifically listed in the language such as salaries. Joel Moszkowicz indicated wording for levy comes straight from the Ohio Revised Code and cannot be altered but that permission has been given long ago through the State of Ohio to allow for costs associated with road repairs to be charged against the road levy including items such as salaries from road workers or upkeep of equipment.
3. Recreation Levy – Mike Skitowski agrees with keeping the recreation levy at .75 mil renewal.
4. US Army Corps of Engineers (USACE) Categorical Permission Scoping – Mark Sattler placed the USACE public notice of comment period on the Township website. The US Army Corps of Engineers process for individuals who wish to place structures on US Army Corp of Engineers dikes, such as decks or flag poles to go about submitting permission requests is being streamlined. Public comments regarding the proposed streamlined process are invited until May 2, 2020.
5. FEMA COVID 19 Assistance – Mark Sattler sent to the other board members, information he received from the Lucas County EMA director. He reports that his information shows the Federal Government paying up to 75% of COVID related expenses after being submitted through the County for reimbursement.
6. Employee Handbook Revision – Mark Sattler wants the board to give consideration about updating our employee handbook regarding payroll, reimbursement and payment of invoices. The board agrees that a 90-day timeframe should be adopted. The proposed employee handbook change will be reviewed and voted upon at the next meeting.
7. Township Roof – Dave Bench is securing quotes from various companies regarding the cost associated with repairs to both the Township Office and the Fire Department. Once those quotes are back, he will bring to the board for consideration.
8. Oregon Municipal Court Annual Report – Mark Sattler reported that he sent out to board members the 2019 annual report from the Oregon Municipal Court. This was for informational purposes.
9. Decant and State Route 2 – Dave Bench is going to help clean up the piles of wood from a demolished barn from the property. Because of the division of forestry restrictions, the burn of those piles will take place later in the year with the Fire Department helping the Township and property owner.
10. State Route 2 and Lyons – Dave Bench spoke with the Department of Transportation about addressing the issue. They stated they will look at the catch basin to address the flow of water.

11. Sacks Road Ditch – Dave Bench received a call from John Gradel stating he cleaned around the flapper gate at Sacs road. Dave Bench reports to the board that annual maintenance should be completed at the flapper gate.

Public Participation:

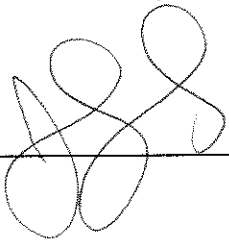
None

Adjournment:

With no further business before the Board, Beau Miller made a motion to adjourn today's meeting. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried at 8:09 p.m.

Attested 

Approved 