



Jerusalem Township Board of Trustees Special Meeting
Held on November 19, 2020

The Board of Trustees of Jerusalem Township met in virtual session meeting on the above date at 7:00 p.m. through Zoom Meeting Online.

Mark Sattler opened the meeting with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of CARES Act expenses / Discussion

The board of trustees meet to approve various expenses related to COVID-19 and the CARES Act funding received through the County Auditor. To date we have currently \$120,721.95 in the 2272 Coronavirus Relief Fund. Below are specific wages and expenses the board will need to approve.

1. Current Cares Act Expenses

The Fiscal Officer shared with the board the current expenses related to COVID-19 to be charged against the 2272 Fund totaling \$11,393.06. The spreadsheet was presented to the board to review. Mark Sattler made a motion to approve the expenditure of \$11,393.06, seconded by Beau Miller with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

2. Fire Department Hourly – Past

The Fiscal Officer shared with the board a spreadsheet provided by the Fire Department along with the supporting hourly time sheets for approval. These are hours for COVID-19 related activities since March of this year. The total is 108 hours at the \$12.75 approved hourly rate from our reorganizational meeting. Mark Sattler made a motion to approve the charge against the 2272 Fund, seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

3. Fire Department Hourly – Additional

The Fire Department provided to the Fiscal Officer additional hourly pay that are COVID-19 related expenses to charge against the 2272 Fund. That time came to 216 hours at the \$12.75 hourly wage for a total of \$2754.00. After review of the hourly time sheets Beau Miller made a motion to move forward with charging the 2272 Fund. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

4. Fire Chief Time – Emergency Operations Center

Fire Chief Tony Parasiliti shared hours he had tracked along with a letter from the officer at the Lucas County Emergency Operations Center confirming his role as the health and wellness officer during the March through May time period. This position was not a paid position however Fire Chief time was taken away from his normal duties and utilized for emergency tracking during the COVID-19 emergency incident. His hours equal 128 hours in total. The Fire Chief is a salary employee paid on a monthly basis. The board discussed utilizing the Assistant Chief hourly pay as a standard of \$18.73 and determined that time related to COVID activities total \$2397.44. Mark Sattler made a motion to approve this COVID-19 related expense against the 2272 Fund. Seconded by Beau Miller with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

5. Trustee Time

The board of trustees have tracked their time related to business from the COVID-19 health crisis. Mark Sattler indicated he has spent around 22.74% of his time from March through October, Dave Bench reported 18% of his overall time was spent related to COVID-19 and Beau Miller reported 20%. For Mark Sattler \$1891.65 would be charged against 2272 Fund. For Dave Bench it was determined that \$1497.36 would be considered and \$1663.73 for Beau Miller. Mark Sattler made a motion to charge these totals against the 2272 Fund. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes

Mark Sattler, yes

Motion carried.

6. Kevin Chapman and Eric Schuffenecker Hourly

Kevin and Eric have reported to the board from their hourly pays since April of 2020 COVID-19 related work including hall, office and facility cleaning along with other duties including installation of signage, replacement of dispensers and disinfecting of machines, equipment, vehicles and workspace. A spreadsheet was developed and shared with the board including the hourly timesheets with Kevin having 40 hours totaling \$1072.00 and Eric with 104 hours totaling 2076.88. Beau Miller made a motion to accept these amounts and charge against the 2272 Fund. Seconded by Mark Sattler with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

7. Fire Department Calls for Service

Fire Chief Tony Parasiliti shared with the board of trustees a report including summary totals of department of members from calls including medical calls, lift assists and other non-fire calls where additional precautions were taken to protect crew members and patients. The total reported was 1346.5 hours totaling \$20,278.29 utilizing the base member pay of \$15.06 per call. Dave Bench made a motion to accept the report seconded by Beau Miller will roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

Public Participation:

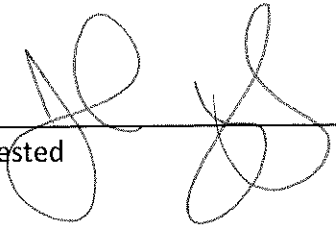
None

Adjournment:

With no further business before the Board Beau Miller made a motion to adjourn today's meeting. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried at 6:12 p.m.

Attested 

Approved 