



Jerusalem Township Board of Trustees Meeting
Held on September 14, 2021

The Board of Trustees of Jerusalem Township met in-person in Township Chambers at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

As Dave Bench was covering another important meeting (911 Consolidation) Beau Miller, Vice Chair opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, absent
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the August 24, 2021 Regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, absent
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer indicated a fund status of \$598,270.92 in pooled investments and \$667,084.76 in our checking account. We made payments with warrants 20008 - 20045 and electronic payments 109-2021 through 116-2021 totaling \$40,414.82. Deposits since last meeting made totaling \$378,299.36. Mark Sattler made a motion to accept the payment and fund status report, seconded by Beau Miller with roll call as follows:

Dave Bench, absent
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

Safety Message: stormy weather approaching, high winds, the rain is welcome

Maintenance has been on going with repairs to the roofs of the small and large buildings next door. Other repairs have been made recently by in-house staff, saving money for the Fire Department and our taxpayers. An interview has just taken place for a potential new application who has fire fighter 2 and EMT qualifications.

Tony reported the department participated in the career day at Jerusalem School this past week. He also reported that yesterday, all hospitals where on bypass for the first time he can remember due to staffing shortages.

Later this month the department will have BioCare on-site again which includes physical exams and required fit testing.

September 21st is the upcoming table top flooding exercise at the station from 1:00 p.m. to 3:00 p.m.

Tony also reported that 911 dispatching is proceeding along and indicated it will be a learning curve with the procedures and updates. The 800 MHz pagers are at the station ready to be programmed for future use.

Recreation: Mike Skitowski (via zoom)

Fall sports is ongoing, basketball registration will start tomorrow. Mike reported that the Township resident youth who are getting free or reduced lunches at school and participate in sports through the recreation program, will continue to have their sports fee paid by the recreation levy funds which has been prior practice. Mike wanted to make sure the board of trustees is aware of this practice. Mike reported no update on the Wynn gym usage.

Mike received a quote from Warnke Enterprise of \$385.50 to spray the walking paths at the school.

Regarding the recreation board meeting last week, he is working on the position description. Following the review by the Recreation Board at their next meeting, Mike will present the draft position description to the Board Of Trustees for their review and approval. Once this is approved, recruitment for a new Rec Director can begin.

Zoning: Linda Rossler

Permits:	945 Lyon, Acc. Bldg.	11604 VanDyke, fence
	646 North Curtice, pool	11442 Rachel, Acc. Bldg.
	7410 Jerusalem, tower upgrade	11724 Lakeway, Garage

Courtesy Notice:

Raising/Maintaining Livestock, 11055 Bunting

Violations:

Blight

11842 Canal Ave. Parcel #: 3366774

Vehicles

Tower St Investments

732 Howard Road, Parcel# 3370324

722 Howard Road, Parcel# 3370337

11420 Beach Park, Parcel# 3370321

723 Pavilion , Parcel# 3370314

718 Howard Road, Parcel# 3370341

713 Pavilion, Parcel# 3370304

717 Pavilion, Parcel# 3370307

721 Pavilion, Parcel# 3370311

Weeds/Tall Grass 1210 S. Yondota, Parcel#: 3335732 will cut

421 Temple, Parcel #3368711

425 Temple, Parcel #3368707, permission to cut

429 Temple, Parcel #3368704, permission to cut

0 Coolie Parcel # 3373122

1080 Coolie Parcel # 3372584

1072 Coolie Parcel # 3372591

1058 Lakeway Parcel # 3372567

11052 Lakeway Parcel # 3372571

11048 Lakeway Parcel # 3372574

1073 Riceland Parcel # 3372554

1067 Riceland Parcel # 3373122

850 Decant Parcel # 3333497

Improper fence installation 12727 Lagoon, Parcel# 3370324, 2nd notice, move to prepare charges

Legal: Wyland, 11950 VanDyke, response sent to prosecutor

Lytten, 360 Howard, continued to 9/14, 11am

Stanton, court date 9/14, 11am

Road Vacation: Howard Road: South Line of Berwynn Subdivision, DeMar Avenue and Clarice Road, Lucas County holding public hearings will be advised when process is complete.

Comprehensive Plan: Land Use and Development and Transportation chapter rough drafts completed. Marissa from TMACOG working on maps. Reviewing survey results.

Motion to cut 421 Temple parcel #3368711, 425 Temple parcel #3368707 and 429 Temple parcel #3368704,, 850 Decant parcel #3333497 tall grass by the maintenance department, made by Mark Sattler seconded Beau Miller with roll call as follows:

Dave Bench, absent

Beau Miller, yes

Mark Sattler, yes

Motion carried.

Motion to prepare charges for improper fence installation at 12727 parcel #3370324 Lagoon, motion

made by Mark Sattler seconded by Beau Miller with roll call as follows:

Dave Bench, absent
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Maintenance: Kevin Chapman

Kevin shared that 23 catch basins in the Township require repairs (9 in Bono area, 11 in Reno area and 3 in Corks area). He explained that Dave Bench had received verbal assurance from the Lucas County Chief Engineer, Mike Pniewski that the County Storm Water Utility fund will reimburse the Township for these expenses, provided they occur in 2021. Both Mark Sattler and Beau Miller would prefer this assurance in writing, rather than a verbal assurance. Kevin asked for approval of funds not to exceed \$30,000.00 for these catch basins. Both Mark and Beau support having the work completed but believe some written assurance of reimbursement from County Stormwater Utility funds is necessary. This request was tabled until Dave Bench returns from the other meeting he was attending.

Kevin also has a list of tar and chip, fog seal and tar and chip and road stripe road projects for the state stimulus road program. Both Mark and Beau reviewed the list that gets submitted to the State of Ohio. Both have also signed the County Engineering Assistance application on behalf of the Township. No Township monies are expected to be spent, as we are applying for State grant monies up to \$250,000.00.

Kevin also reported that the Red Cross Blood Drive staff are not returning the hall to the way they found it following their use. When the Red Cross staff are dismantling their equipment, they should also collect the garbage and place the bags in the dumpster, as well as stack up the tables and chairs. His concern is that the rental is free but they should follow paid hall rental policies. The Blood Drive supervisor was contacted about the issue.

Cemetery: Kevin Chapman

Kevin reported that the cemetery expansion is complete except for one item on his punch list. The final bill is ready for reimbursement. Kevin will hold the payment until the final punch list item (small tile work) is completed. Overall he is pleased with the work. The future grass work will be completed by the maintenance department.

Trustee Reports:

Cemetery – no update

Hall Rental – no update.

Roads – no update, Dave Bench not present.

Old Business:

1. American Rescue Plan - Joel indicated our first of two deposits has been received and accounted for. He recommends the board of trustees work with department heads in the future to develop what these funds can be used for. Joel also indicated that we have much more time to expend these funds (through 12/31/2024) than with the CARES act monies.
2. Township Comprehensive Plan - no update but the next Comprehensive Plan meeting will be held in the Township Hall on September 23 at 7:00pm.
3. Wilhelm Complaint -

Mark Sattler made a motion to go into executive session and leave regular meeting under ORC Section 121.22 | Public meetings - exceptions. (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; seconded Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 8:44 p.m.

Motion Mark Sattler made a motion to leave executive session and go back into regular session, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 9:05 p.m.

No decisions were made in executive session. Beau Miller reported that a response letter will be drafted at a later date and provided to Ms. Wilhelm.

4. LCTA Annual Meeting – Tabled as Dave had not yet returned.
5. Simplified Financial Statements – In response to requests for financial information to be included in the minutes, both Mark and Beau recommended that the Fund Status report be included in the meeting minutes. This uses an existing report and does not create new work for the Fiscal Officer.

Dave Bench entered the meeting.

6. Kennedy Park - Beau reported the park is in the final stages of completion with the mound being knocked down making the area look much better.

7. Township Stimulus Program - already covered by maintenance report by Kevin Chapman.
8. LCTA Annual Meeting – Dave provided a brief update on the LCTA Annual Meeting. He was able to network with key individuals including the Chief County Engineer but there was no significant information to bring back to the Board Of Trustees.
9. County Engineer - Dave Bench contacted Mike Pniewski and he will be coming out the week of the 27th of September here at the Township. A date has not yet been set. Mark Sattler and Beau Miller expressed concern over not having in writing assurance that the Lucas County Stormwater Utility Funds can be used to reimburse our 2021 catch basin repair expenses. Dave Bench will contact the Engineer for the approval in writing.

Mark Sattler made a motion contingent on written assurance from the County Engineer confirming that Stormwater Utility Funds will be used to reimburse the Township for 2021 catch basin repair costs. The motion specifies repair costs for the work not to exceed \$30,000.00 in catch basin repairs from the list from Kevin. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
 Beau Miller, yes
 Mark Sattler, yes

Motion carried.

10. Public Records - Beau Miller made note that in our next annual reorganization meeting we could change the fee structure for public records requests where fees for the request are less than a certain dollar amount, we can waive the fees. The board discussed that currently there is no level set for waiving of minimal fees for public records requests. Collecting fees of less than \$1.00 is inefficient and burdensome. This will be added to the 2022 Reorganizational meeting. Beau also asked to have all requests tracked in some form. The Board will explore adding a tracking spreadsheet to Dropbox.
11. 911 Consolidation Meeting - Dave Bench attended this afternoon on behalf of the Township. Dave Bench stated they voted on a 6-month budget rather than approving the full 2022 year budget. Many of the member jurisdictions are concerned because the promised 33% savings due to economies of scale from consolidating all dispatching functions have been erased by cost overruns. The next meeting is October 13th at 6:00 pm with location TBD. He also reported they are looking at future funding sources including property taxes or cell phone fees.
12. Wards Canal Plaque Dedication - October 3, 2021 at 2:00 pm, location to be announced by David Bench.
13. COVID 19 Update -Mark Sattler reported on the recent Health Department meeting this afternoon at 4:00 p.m. At 2 am yesterday morning, September 13th, all trauma centers went on bypass. Yesterday afternoon, all stemi hospitals went on bypass. At 8:00 p.m. last night, all 8 hospitals went on EMS bypass. He reported that the Health Department indicated this has never happened before in Lucas County. This unprecedented event is due to two factors. The

first factor is COVID in unvaccinated county residents. The second factor is staffing shortages. The Hospital Council representative urged Lucas County residents to reserve the emergency room for life-threatening issues.

Lucas County vaccination rate of 51.04% is not increasing fast enough. COVID infections and respiratory illnesses with children are increasing earlier than usual. The Health Commissioner is strongly encouraging unvaccinated residents to get vaccinated.

New Business:

1. 2021 Amounts and Rates Resolution - See resolution from County Auditor at end of notes.
2. Lake Erie Costal Flooding Meeting - mention of upcoming meeting September 21, 2021 1:00 to 3:00 p.m.
3. Employment Compliance Posters - Tony asked if we have 2022 posters purchased. Mark Sattler will check with OTARMA and OTA for any suggested vendors or free resources to make us compliant.
4. Executive Session, zoning issue:

Mark Sattler made a motion to go into executive session and leave regular meeting under ORC Section 121.22 | Public meetings - exceptions. (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; seconded Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 9:06 p.m.

Motion Mark Sattler made a motion to leave executive session and go back into regular session, seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 9:13 p.m.

Beau Miller made a motion to contact OTARMA regarding legal representation about a pending lawsuit, seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Public Participation:

Cindy Getzinger - asked about the request to withdraw the petition for ditch cleaning. She spoke with the County Engineer and was told it is not a done deal. She will contact the board with the name of whom she spoke with so the board and can follow-up. Both she and Sandy Nissen feel the Township residents are getting railroaded with this petition. Beau Miller reported that he was of the understanding we cannot withdraw. She would like to know the steps to withdraw and is concerned over the future costs to taxpayers.

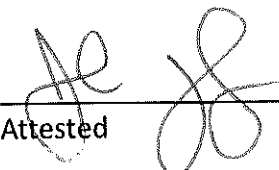
Barb Gall (Zoom) - had trouble with audio and called Mark Sattler on his cell phone. Barb wanted to thank the trustees for the work done at the Kennedy Park, but she has concerns over the piles near the entrance. Beau Miller reported the piles are knocked down and are being further reduced. She also reports that the recycling center is being used for a dumping ground. Mark Sattler reported that he placed recycling rules on the township website. He has also spoken with the Recycling supervisor of the County Solid Waste District concerning the dumping of trash. The Supervisor reported that the trash is removed from the recycling and only the landfill items are sent away but that recyclable items are still being utilized. Barb also asked about some side streets that could be resurfaced. Kevin reported that in 2022 he is going to work on the Howard road subdivision. The last item was the soft shoulder on the south side of Lagoon. Kevin still has the project on his list to add gravel or road grindings to the shoulder so that a vehicle does not leave deep ruts if a wheel strays off the edge of the narrow road.

Adjournment:

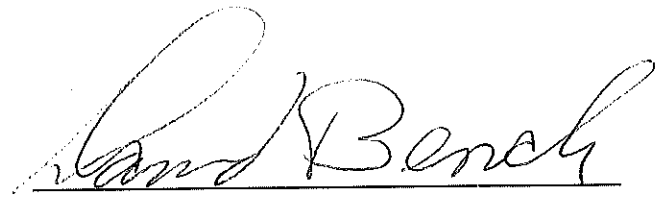
With no further business before the Board Beau Miller made a motion to adjourn today's meeting. Seconded by Dave Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried at 9:15 p.m.



Attested



Approved

Fund Status

As Of 9/27/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	6.394%	\$75,283.40	\$0.00	\$75,283.40
2011	Motor Vehicle License Tax	1.901%	\$22,384.40	\$0.00	\$22,384.40
2021	Gasoline Tax	19.782%	\$232,903.46	\$0.00	\$232,903.46
2031	Road and Bridge	11.904%	\$140,153.24	\$0.00	\$140,153.24
2041	Cemetery	1.776%	\$20,907.79	\$0.00	\$20,907.79
2181	Zoning	0.244%	\$2,878.48	\$0.00	\$2,878.48
2191	Fire Levy	29.477%	\$347,041.11	\$0.00	\$347,041.11
2192	Recreation Levy	7.371%	\$86,779.90	\$0.00	\$86,779.90
2231	Permissive Motor Vehicle License Tax	7.055%	\$83,063.14	\$0.00	\$83,063.14
2272	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2273	Coronavirus Relief Fund	13.937%	\$164,092.54	\$0.00	\$164,092.54
2401	Curtice Lighting Assessment	0.126%	\$1,487.28	\$0.00	\$1,487.28
2402	Bono Lighting Assessment	0.033%	\$393.37	\$0.00	\$393.37
4901	Miscellaneous Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
9001	Agency - Hall Deposit Refund	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			<u>\$1,177,368.11</u>	<u>\$0.00</u>	<u>\$1,177,368.11</u>
Pooled Investments					\$598,270.92
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$579,097.19

Last reconciled to bank: 08/31/2021 – Total other adjusting factors: \$0.01