



Jerusalem Township Board of Trustees Meeting
Held on December 14, 2021

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Dave Bench opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the November 23, 2021 Regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz – In Joel's absence, Mark Sattler presented the Fiscal Officers report.

The Fiscal Officer's report indicated a fund status of \$598,389.29 in pooled investments and \$501,339.32 in our checking account. We made payments with warrants 20221 through 20296 and electronic payments 153-2021 through 158-2021 totaling \$97,877.41. Deposits made since last meeting totaled \$51,494.57.

Mark Sattler made a motion to accept the fiscal officer report seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

Safety Message: Chief Tony encouraged being vaccinated and to learn CPR.

The Jerusalem Township Fire Department is joining with the Allen-Clay Joint Fire District to write a grant for SCBA replacements. Our current SCBA breathing apparatus units are approximately 20 years old.

The boat is being repaired and recoated. Chief Tony requested Trustee approval of \$3,217.50 payable to "The Boat Guy" for the cost of the repairs. The repairs will be charged against the Fire Department budget.

Mark Sattler made a motion to approve the requested expenditure. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Captain Charles Flack has been successful in his efforts to obtain an EMS grant for a Hover Board used in transferring patients.

The Bike Build, coordinated by Josh Swanson resulted in 30+ bikes being built.

Fire vehicle service is current.

The deteriorating back door on the Fire Station was replaced by Northwood Door.

Chief Tony requested Trustee approval of \$4,295.00 from the Fire Department budget to replace the deteriorating Radio Room carpet with a solid linoleum floor by Perrysburg Flooring. Dave Bench made a motion to approve as requested. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Recreation: Mike Skitowski via Zoom

PeeWee Basketball is finished as of 12/12/2021. Registration is starting for High School intramural and grade 3-6 Basketball.

Zoning: Linda Rossler

Zoning Update December 2021

Land Bank

Lucas County Commercial Site Clean-Up Pilot Program has received 2 million in clean-up funds

Deadline May 2, 2022 but recommend ASAP

50% matching funds (or less)

Must have control of site by Dec. 1, 2022

Must be declared a nuisance; insecure, unsafe, structurally defective and unfit for human habitation

Redevelopment potential, .8423 acres, 36,692 sq. ft.

Prior use; 1957 Cooley Canal Sportsman's Club, 1969 Wolfinger Wharf, full service restaurant, 1983

Becerra pizza shop

11741 Corduroy 33-67751 Owner Juan Becerra Back taxes, \$33848

Recommend application of this parcel for Lucas County Commercial Site Clean-Up Pilot Program funds

Mark Sattler made a motion to apply for Commercial Site Clean-up matching funds for this property.

Seconded by Beau Miller with roll call as follows:

Dave Bench, yes

Beau Miller, yes

Mark Sattler, yes

Motion carried.

Approval to accept properties from Lucas County Land Bank

11755 Rachel	3374977	Rachel/Rialto	\$8041	last payment 2018
726 Howard	3370334	Howard/Pavillion	\$6737	last payment prior to 2015
466 Club House	3369141	Clubhouse/Gailbraith	\$5834	last payment prior to 2015
11741 Corduroy	3367751	Corduroy/Coffee	\$33848	last payment 2015
462 Waterway	3369784	Clubhouse/Gailbraith	\$207	last payment 2015
458 Waterway	3369781	Clubhouse/Gailbraith	\$207	last payment 2015
454 Waterway	3369777	Clubhouse/Gailbraith	\$207	last payment 2015
11221 Dike	3372911		\$181	last payment 2018
11217 Dike	3372914		\$ 49	last payment 2018
11211 Dike	3372917		\$ 55	last payment 2018
11207 Dike	3372921		\$12625	last payment 2014
11201 Dike	3372924		\$7775	last payment 2014
			\$20685	

Mark Sattler made a motion to initiate the Land Bank process for the above properties. Seconded by

Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

**Blight
Structures**

Notice to Abate Trustees of Jerusalem Township and Jerusalem Township Fire Department declared the property located at 11056 Bunting, Parcel # 3363901 insecure, unsafe, structurally defective and unfit for human habitation. If you do not remedy this condition within thirty (30) days of receipt of this letter, the Board of Trustees may begin demolition proceedings to abate the nuisance and/or unsafe condition. Expenses incurred by the Trustees will be placed upon the tax duplicate and collected as other property taxes. Car has been removed.

Vehicles Tower St Investments, Jim McMaster
732 Howard Road, Parcel# 3370324 718 Howard Road, Parcel# 3370341
722 Howard Road, Parcel# 3370337 713 Pavilion, Parcel# 3370304
11420 Beach Park, Parcel# 3370321 717 Pavilion, Parcel# 3370307
723 Pavilion , Parcel# 3370314 721 Pavilion, Parcel# 3370311
10711 Jerusalem, Parcel#3350124 0 Jerusalem Road, Parcel# 3350134
Permission to prepare charges

Comprehensive Plan: Under final review with Lucas County Plan Commission, Lucas County Public Hearing Dec. 15, 2021

Code Violations

Improper fence installation 12727 Lagoon, Parcel# 3370324, 2nd notice,
Good side of fence to neighbors, not to exceed 6'
Issue has been resolved. Owner has remediated the fence to satisfaction.

Legal: Lytten, 360 Howard, continued to Dec. 17, 10:30 am, submitting updated site plan, moving vehicles to east side of building, all work to be done in enclosed bldg., recommended Conditional Uses.

Stanton, continued to Dec. 17, 10:30am, 30 day extension conditions; list of boats to be removed/salvage titles.

The following have been removed, along with some miscellaneous loose parts; #4 hull # ASPY0788M80 Aquasport #5 hull # R8MCH30K788 Renken #16 hull # TM57602DM77C-78 Thompson

Zoning Board:

Zoning Resolution: RESOLUTION TO APPROVE SECTION 2403 E OF THE JERUSALEM TOWNSHIP ZONING

This is a simple affirmation of current zoning as stated in Ohio Revised Code.

Fines are authorized by ORC. 519.99

Currently in Zoning Resolution Section 2403 E

A. Any person, firm, or corporation violating any provision of this Resolution shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than one hundred dollars (\$100.00). Each and every day, during which illegal location, erection, construction, reconstruction, enlargement, change, maintenance, or use continues, may be deemed a separate offense. Ohio Revised code allows for fines of up to \$500.00. Fines can only be assessed by a judge after all abatement procedures have been exhausted. Zoning Board voted unanimously to recommend Trustee reaffirm Section 2403 E on November 3, 2021.

There was considerable discussion regarding this issue. There is a long and exhaustive process designed to give the property owner every opportunity to work with the Township to address the violation. The process takes several years and involves the following steps:

1. Concern received / site visit / pictures
2. Courtesy notice
3. 1st informal violation, 14 day compliance period
4. Appear or report progress
5. Site visit with Trustee
6. 2nd informal violation, 14 day compliance period
7. Appeal or report progress
8. Trustees authorize preparation of charges
9. Formal orders sent to property owner via certified mail with 14 days to remedy the violation
10. Request the Oregon Prosecutor prepare charges
11. Pretrial (Court hearing with representation for both parties) request a plan for showing progress
12. Return to Court to review evidence of progress
13. If no evidence of progress, Judge determines whether to assess \$100.00 per day penalty

Mark Sattler made a motion to approve adding the fine as the last step in the above process for recalcitrant zoning violators. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, no
Mark Sattler, yes

Motion carried.

Maintenance: Kevin Chapman

Kevin requested Trustee approval of an additional \$14,000 for Catch Basin replacements. This need for additional funds is a result of significant price increases. However, all of the funds will be reimbursed to Jerusalem Township from County Stormwater Utility funds. The work is being preformed by Burkhardt Excavating.

Dave Bench made a motion to approve the requested increase in funding. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

As a result of wind damage on Saturday, 12/11/2021, several trees came down. Kevin and Eric moved them off the roadways on Saturday and cleaned them up on Monday.

The trees planted at Kennedy Park are doing well.

The backhoe rental for the winter salt shed use was initiated. The price is the same as in prior years: \$1,000 per month from Gradel & sons.

We were contacted by "Wreaths Around America" who wishes to provide wreaths for the 147 veterans buried in our Township cemetery. The wreaths are expected to be distributed around December 16, 2021.

Trustee Reports:

Cemetery – no report.

Hall Rental – Hall rentals have been slow.

Roads – no report

Old Business:

1. American Rescue Plan – keep on agenda for regular updates.
2. Township Comprehensive Plan Hearing December 15th, 2021 @ 9:00am
3. Republic Trash Contract Update: Cart distribution has been delayed to January. Sample information was distributed to the Trustees to review format. Several suggestions were made. Mark will contact Republic to see if we can obtain our Township-specific draft information in time for discussion at the December 28, 2021 meeting.
4. 2020 CARES Act – approve 2272 appropriations

Dave Bench made a motion to approve the requested change in appropriations. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

5. Zoning Enforcement: Discussed and approved during Zoning report.
6. Recreation Director job description: Beau and Mike Skitowski will work on this so it can be discussed at the next meeting on 12/28/2021.
7. OTARMA Risk Management Review Report: Dave discussed the recommendations in the OTARMA report. Dave will work with Maintenance, Recreation Dept., and the Fire Department to implement these recommendations.
8. Real Estate Sale List: Beau recommended that a list of Township-owned properties be assembled and offered for sale. Beau will contact our legal counsel to discuss the process to follow.
9. Lucas County Land Bank Cleanup Funding Webinar Report: Several Trustees viewed the webinar.
10. TMACOG General Assembly 2022 – January 24th

New Business:

1. DIC Meeting 12-16-21: Dave will attend the District Integrating Committee ato represent the Township and to follow-up on drainage issues.
2. Wreaths Across America: Discussed in the Maintenance report.
3. Sheriff Navarre Letter: Beau recommended the Trustees draft a letter in response to Sheriff Navarre's letter requiring our Township to pay for a Sheriff presence in Jerusalem Township.
4. Maumee Watershed Nutrient Webinar – December 14th: The Trustees attending were unable to access the webinar.
5. John T Kennedy Park Sign: Ducks Unlimited will provide a new sign recognizing all the contributors. Beau will contact Joan to obtain the high-resolution image of our Township logo.
6. Organizational Meeting December 28, 2021 6pm
7. The Eastern Maumee Bay Chamber of Commerce meeting will be held at 8:00am on January 28, 2022. Mark Sattler will represent Jerusalem Township.
8. Executive Session Compensation of Public Employee:

Beau Miller made a motion to leave the regular meeting and move into Executive Session to discuss compensation and discipline of an employee. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Dave Bench made a motion to leave the Executive Session and return to the regular meeting and Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

No decisions were made in Executive Session.

Public Participation:

Karen Wilhelm asked about her most recent request for information. Beau indicated that it would be discussed in Executive Session at the 12/28/2021 meeting.

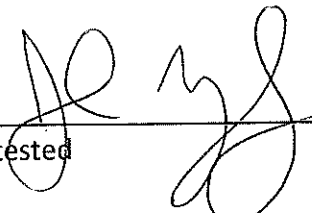
Bill Tank questioned why a repeat Zoning violator same owner, same property, same violation issue doesn't start over on the next occurrence of the same violation. It was explained that if a repeat violator corrects the problem enough to appease the Zoning Board and then resumes the violation, the Zoning enforcement will pick up where they left off regarding the violation. They will not start all over in a very long process.

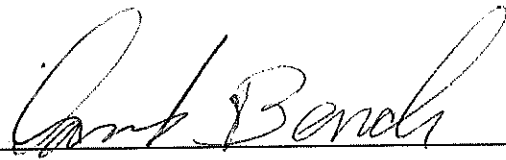
Adjournment:

With no further business before the Board, Beau Miller made a motion to adjourn today's meeting at 9:10 p.m. Seconded by David Bench with roll call as follows:

Beau Miller, yes
Dave Bench, yes
Mark Sattler, yes

Motion carried.

Attested 

Approved 

Fund Status

As Of 12/14/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	10.318%	\$115,020.78	\$0.00	\$115,020.78
2011	Motor Vehicle License Tax	2.066%	\$23,035.39	\$0.00	\$23,035.39
2021	Gasoline Tax	22.808%	\$254,255.07	\$0.00	\$254,255.07
2031	Road and Bridge	5.164%	\$57,561.15	\$0.00	\$57,561.15
2041	Cemetery	1.660%	\$18,503.59	\$0.00	\$18,503.59
2181	Zoning	0.000%	\$5.48	\$0.00	\$5.48
2191	Fire Levy	28.227%	\$314,643.70	\$0.00	\$314,643.70
2192	Recreation Levy	6.799%	\$75,796.84	\$0.00	\$75,796.84
2231	Permissive Motor Vehicle License Tax	7.643%	\$85,198.33	\$0.00	\$85,198.33
2272	Coronavirus Relief Fund	0.453%	\$5,053.00	\$0.00	\$5,053.00
2273	Coronavirus Relief Fund	14.720%	\$164,092.54	\$0.00	\$164,092.54
2401	Curtice Lighting Assessment	0.118%	\$1,318.55	\$0.00	\$1,318.55
2402	Bono Lighting Assessment	0.024%	\$262.10	\$0.00	\$262.10
3301	Garbage Assessment	0.000%	\$0.00	\$0.00	\$0.00
4901	Miscellaneous Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
9001	Agency - Hall Deposit Refund	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$1,114,746.52	\$0.00	\$1,114,746.52
Pooled Investments					\$598,389.29
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$516,357.23

Last reconciled to bank: 11/30/2021 – Total other adjusting factors: \$0.01