



Jerusalem Township Board of Trustees Meeting  
Held on April 26, 2022

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Beau Miller opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the April 12, 2022 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$598,700.97 in pooled investments and \$545,153.41 in our checking account. We made payments with warrants 20640 - 20664 totaling \$30,399.48. Deposits made since last meeting totaled \$3,077.09.

Mark Sattler made a motion to accept the fiscal officer report seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

Runs to date: No Report

Tony reported two structure fires since last meeting. Tony shared a EAP proposal from Promedica Health System for the department use with the board of trustees.

Mark Sattler made a motion to use Promedica for its EAP program for the Fire Department. Seconded by Beau Miler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Food Pantry

No representative in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

Mowing has started on the project dikes. Some float issues being resolved with one of the pumps.

Recreation: Mike Skitowski

No report, not in attendance.

Zoning: Linda Rossler

**Permits**

7659 Brown, Ac Bldg.  
10411 Brown, Solar Array  
11321 Bunting, new home/ac bldg.  
8444 Arquette, new home  
524 Jerusalem, Ac. Bldg.  
7750 Brown. Ac. Bldg.

**Violations:**

7626 Jerusalem, Malkemus, blight, site plan needed  
10244 Corduroy, Eck (Belkofer) cleaning, organizing, putting vehicles in back  
419 Lakemore, Clark, blight, bags, appliances, 2 campers  
8740 Cedar Point, no permit for addition

8410 Cedar Point, Hallowell, 15 plus snowmobiles, 4 vehicles, 6 trailers, tank trailer, piles of pipe and other misc.

108 N. DeCant, Varnes, misc. pallets and wood piles

353 East, Hart, chickens

### Land Bank

Lucas County Commercial Site Clean-Up Pilot Program

11741 Corduroy Parcel #: 33-67751

Need asbestos survey and abatement work bids, no access to bldg..

### Permits

7659 Brown, Ac Bldg.,

7750 Brown. Ac. Bldg.

10411 Brown, Solar Array

11321 Bunting, new home/ac bldg.

8444 Arquette, new home

8524 Jerusalem, Ac. Bldg.

473 Waterway, Ac. Bldg

8740 Cedar Point, Addition

8410 Cedar Point, Ac. Bldg.

11013 Dyke, fill

**Office Help:** Office Assistant position has been approved by the Trustees to assist with filing, computer and clerical work. Wednesdays 1-6, 20 hrs. per month. Yet to be filed, Denise Sweeney willing to accept position.

Mark Sattler made a motion to hire Denise Sweeney for the part time office assistant position effective May 11<sup>th</sup>, seconded by Dave Bench with roll call as follows:

Dave Bench, yes

Beau Miller, yes

Mark Sattler, yes

Motion carried.

**Legal:** Lytten, 360 Howard, will apply for site plan review, will forward to Lucas County Plan Commission when received. Delineate business and residential parking. Storage lot in rear area with fence permit

Stanton, extension conditions; monthly progress report, list of boats removed/salvage titles.

October 2, 2021 List of 26 vessels to be removed

December 2, 2021 3 boats removed

December 28, 2021 Title obtained for the following: OH 3271 UE OH 2013 YP. OH 5451 DP

February 3, 2022 Dumpsters switched

March 8, 2022  
April 4, 2022

Excavator on order

Over the weekend all junk boats were crushed and I am setting up roll offs for disposal. There are currently 3 piles of debris along with 3 friends' boats and 6 boats of mine of which I believe I have 2 sold so far and a third which is for sale. The other three are staying as project boats. The three boats belonging to friends will be leaving to launch in the next month or so. The final three boats to stay one is only used as a dive platform when I do thrusters on ships so it is fully functional, one is being rebuilt as my personal diving and sonar vessel. The steel 36' custom may get sand blasted and painted this year maybe since I had to spend that money on this circus.

**BZA:** Public Hearing variance request tabled. Attorney Jeff Stopar met with Board Members to review duties and procedures. Variance request withdrawn by owner.

Maintenance: Kevin Chapman

Maintenance is ongoing with grass mowing starting this week. The board of trustees signed the cooperating agreement with Lucas County for Storm Water Utility totaling \$50,000.00 for 2022.

Cemetery: Kevin Chapman

Foundations will be installed later in month of May with 9 to complete. Kevin reported the cost to seed and fertilize is three times the normal cost. The board is going to look at some other pricing and might wait till fall for better success with planting versus trying to plant in the late spring early summer and struggle with watering.

Trustee Reports:

Cemetery – no report.

Hall Rental – no report.

Roads – in old and new business.

Old Business:

1. Teachout and Seaman Gate - Dave Bench reported that Mike Stormer is putting the project out for bid this fall. He is upset because the dry season is August timeframe. He is going to follow up with some pressure to move on it sooner.

2. Sheriff Letter - Dave Bench shared a response letter that indicates best course of action from Pat Kasson LPA through OTARMA would be to respond by bringing a suit against the Sheriff regarding response. He indicated the cost is around \$30,000.00 to \$50,000.00 in legal fees but feels that is the

best course of action. The board does not have the funds for this but will review further. Pat Kasson approved the draft letter to Sheriff Navarre with no changes. The Township will proceed with sending the letter to Sheriff Navarre.

3. Republic Trash - Beau Miller left on the agenda. Mark Sattler provided an update from Republic with 30 households on the list with issues, all but four or five have received toters.

4. Elliston Crossover - Beau Miller spoke with Allan Pfaff from the County Engineers Office reported about the backflow preventer, ODOT is going to make the repair.

5. Ohio.org - tabled per Mark Sattler.

6. Comprehensive Plan - Mark Sattler reported a group has been meeting regarding economic development. Future efforts will focus on building relationships with Township Business Owners and looking at ways the Township and business owners can work together on various promotional support pieces.

7. Joe Verb Park - Beau Miller shared the actual police report. It was sent to Oregon Municipal Court but it was not pursued because the individual filled in the ruts and planted grass seed.

8. Davis Besse Training - April 27<sup>th</sup> 7:00 pm at the Township Office.

#### New Business:

1. TMACOG Report - Mark Sattler reported on the 2022 General Assembly he attended on behalf of the Township with Dave Bench.

2. Route 2 Bridge - Kevin reported that the deck was poured and the bridge is on schedule for May 20<sup>th</sup>.

3. Lake Erie Water Keepers Conference - meeting is tomorrow April 27<sup>th</sup>.

4. Engagement Letter - Jeff Stopar is the attorney currently hired for some zoning work for Jerusalem Township. He specializes in Township matters. His hourly rate is \$200.00 an hour.

Mark Sattler made a motion to sign a general engagement letter with Jeff Stopar, not a retainer or a formal commitment but more of having him available to us on an as-needed basis for certain Township specialty issues. Dave Bench seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

5. Opioid Settlement - Mark Sattler reported that law suits against certain pharmaceutical manufacturers have resulted in large monetary settlements. The State of Ohio portion of the settlement is being distributed. Lucas County has been designated as its own region and is responsible for assembling a board to oversee the distribution of monies. Mark shared how this board and funds will be developed and how future grants and project funds will be created and distributed.

6. Cemetery Levy - Joel shared about our cemetery levy expiring in tax year 2022. No later than 90 days before the November election, the board will need to have the two-step process completed and the ballot language certified by the County Board of Elections. Kevin Chapman felt that we need to consider renewing the levy to finish up the work needed in the cemetery. The board of trustees all are in agreement.

7. ARP Resolution - the board reviewed the resolution from our appointed ARP legal counsel for adoption. This resolution ensures Jerusalem Township is in compliance with dollar amount purchase thresholds using these federal monies.

Beau Miller moved to approve resolution 04262022-00 for micro-purchase threshold \$50,000.00. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

#### 8. OTARMA Insurance

Joel needs a motion to approve the payment to OTARMA in the amount of \$31,424.00 for our 2022-2023 Anniversary Contribution. Beau Miller made a motion to approve the expenditure, seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

#### Public Participation

Elvis Shephard - asked if the Township has a Public Information Officer. Mark Sattler stated any trustee would fill that role. He also asked about our WENS enrollment. We have around 160 signed up to date.

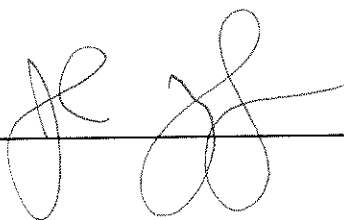
#### Adjournment:

Mark Sattler made a motion to adjourn tonight's meeting. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

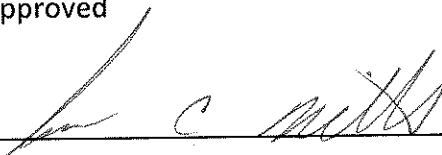
Motion carried at 8:40 p.m.

Attested



A handwritten signature in cursive, appearing to be 'JL', written over a horizontal line.

Approved



A handwritten signature in cursive, appearing to be 'Beau Miller', written over a horizontal line.

**RESOLUTION NO.** 04262022-00

*Authorizing Increase in Micro-Purchase Threshold  
and Adopt Uniform Guidance Procurement Policy*

*Lucas County, Ohio*

**Be It Resolved** by the Township Trustees of Jerusalem Township

**WHEREAS**, this date, April 26th, 2022, Trustee Miller moved the adoption of the following Resolution:

**WHEREAS**, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

**WHEREAS**, Congress passed the Act effective March 11, 2021; and

**WHEREAS**, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

**WHEREAS**, expenditure of ARPA funds is subject to the federal Uniform Guidance requirements set forth in 2 C.F.R. 200; and

**WHEREAS**, the Township is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

**WHEREAS**, 2 C.F.R. 200.318 requires all recipients of federal funds to maintain documented procurement standards and policies; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a "higher threshold consistent with State law"; and



**WHEREAS**, under Ohio law, Townships are required to conduct competitive bidding purchases and contracts if such purchases and contracts exceed the following threshold:

1. Purchase of materials, machinery and tools to be used in constructing, maintaining and repairing roads and culverts, where the amount involved exceeds \$50,000. R.C. 5549.21.
2. Contracts for the maintenance or repair of roads, where the amount involved exceeds \$45,000. The board must advertise once, not later than two weeks prior to the letting of the contract, in a newspaper of general circulation in the township. The award must be to the lowest responsible bidder. R.C. 5575.01.
3. Contracts for the construction and erection of a memorial building or monument when the amount involved exceeds \$50,000. R.C. 511.12(B).
4. Contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication estimated to exceed \$50,000. R.C. 505.37 and 505.376.
5. Contracts for street lighting systems where the cost exceeds \$50,000. R.C. 515.01.
6. Contracts for street lighting improvements where the cost exceeds \$50,000. The board shall accept the lowest and best bid, if the successful bidder meets the requirements of section 153.54 of the Revised Code. The board may reject all bids. R.C. 515.07.
7. Contracts for building modifications for energy savings pursuant to R.C. 505.264, where the estimated cost exceeds \$50,000 (with certain exceptions). Award must be to the lowest and best bidder in accordance with the provisions of R.C. 307.86 to 307.92.
8. Contracts for private sewage collection tiles where the cost exceeds \$50,000. R.C. 521.05. The successful bidder must meet the requirements of R.C. 153.54.

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Township desires to adopt higher micro-purchase thresholds than those identified in 2 C.F.R. §§200.67, 200.321(a), and 48 C.F.R. § 2.101.

**NOW THEREFORE**, it is hereby RESOLVED by the Board that:

1. In compliance with the Uniform Guidance, and specifically 2 C.F.R. 200.318, the Township adopts the attached Uniform Guidance Procurement Policy to be used for all expenditures of ARPA funds.

2. In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Township hereby self-certifies the following micro-purchase thresholds, each of which is a "higher threshold consistent with State law" under 2 C.F.R. §200.320(a)(1)(iv)(C) for the reasons set forth in the recitals to this resolution:

- A. \$50,000 for the purchase of materials, machinery and tools to be used in constructing, maintaining and repairing roads and culverts;
- B. \$45,000 for contracts for the maintenance or repair of roads;

- C. \$50,000 for contracts for the construction and erection of a memorial building or monument;
- D. \$50,000 for contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication;
- E. \$50,000 for contracts for street lighting systems;
- F. \$50,000 for contracts for street lighting improvements;
- G. \$50,000 for contracts for building modifications for energy savings, subjects to the exceptions set forth in R.C. 307.86 to 307.92; and
- H. \$50,000 for contracts for private sewage collection tiles.

2. The self-certification made herein shall be effective as of the date hereof and shall be applicable until the [end of the current fiscal year] of the Township, but shall not be applicable to Federal financial assistance awards issued prior to [today's date], including ARPA funds.

3. In the event that the Township receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the Township shall comply with the more restrictive threshold when expending such funds.

4. The Township shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.

Trustee Sattler seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

**BE IT FURTHER RESOLVED:** that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 26 day of April, 2022.

[Signature]  
[Signature]  
[Signature]  
 Township Trustees

Attest: [Signature]  
 Township Fiscal Officer

**Fund Status**

As Of 4/25/2022

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	7.843%	\$89,712.55	\$0.00	\$89,712.55
2011	Motor Vehicle License Tax	1.812%	\$20,721.25	\$0.00	\$20,721.25
2021	Gasoline Tax	19.927%	\$227,930.98	\$0.00	\$227,930.98
2031	Road and Bridge	7.252%	\$82,955.82	\$0.00	\$82,955.82
2041	Cemetery	2.745%	\$31,403.02	\$0.00	\$31,403.02
2181	Zoning	0.000%	\$5.48	\$0.00	\$5.48
2191	Fire Levy	32.594%	\$372,828.99	\$0.00	\$372,828.99
2192	Recreation Levy	5.536%	\$63,326.57	\$0.00	\$63,326.57
2231	Permissive Motor Vehicle License Tax	7.696%	\$88,027.07	\$0.00	\$88,027.07
2272	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2273	Coronavirus Relief Fund	14.403%	\$164,747.63	\$0.00	\$164,747.63
2401	Curtice Lighting Assessment	0.141%	\$1,610.16	\$0.00	\$1,610.16
2402	Bono Lighting Assessment	0.051%	\$584.86	\$0.00	\$584.86
3301	Garbage Assessment	0.000%	\$0.00	\$0.00	\$0.00
<b>All Funds Total</b>			<b>\$1,143,854.38</b>	<b>\$0.00</b>	<b>\$1,143,854.38</b>
Pooled Investments					\$598,700.97
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$545,153.41

Last reconciled to bank: 03/31/2022 – Total other adjusting factors: \$0.01