



Jerusalem Township Board of Trustees Meeting  
Held on August 23, 2022

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Beau Miller opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the August 9, 2022 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$600,723.33 in pooled investments and \$796,418.86 in our checking account. We made payments with warrants 20913 through 20976 totaling \$25,305.65. Deposits made since last meeting totaling \$60,173.65.

Mark Sattler made a motion to accept the fiscal officer report seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

No report, not in attendance.

Food Pantry - Richard Hozak

No report, not in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

No report, not in attendance.

Recreation: Gary Allen

Gary thanked the board for the disposal of old equipment. He is working on reorganizing the shed. Fall sports has started. Usage of soccer field includes a upcoming tournament on October 15<sup>th</sup>. Still looing for youth 10 boys soccer coach. He is still brainstorming ideas for the Jerusalem Township recreation department to offerextracurricular classes. He thanked Mark Sattler for researching and getting answers to the insurance questions. He reported 51 youth playing fall sports.

Maintenance: Kevin Chapman

Kevin reported that the road project should finish up this week. Some dust complaints are being fielded from residents. He reported the roads turned out well after the brooming of loose gravel. He is happy with the progress compared to the prior contractor work on other roads. He reported the bid will be higher than the original bid due to the thicker, higher quality emulsion the contractor used.

He reported that some repairs are being made to transmission of the backhoe and the rear mower shaft on one of the tractors. He also reminded the board that Lake Erie Tree is coming in to complete tree trimming overhead and approaches of certain roads.

Approval of funds not to exceed \$8,000.00 for tree trimming was requested by Kevin. Mark Sattler moved to approve spending up to \$8,000.00. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Pumping tractor and pump was serviced today and will be moved back to the Cedar Point area for future use. Kevin did make contact for Tru Green contact to change from Mike Skitowski to Kevin Chapman.

Cemetery: Kevin Chapman

Beau Miller asked about the top coat of stone on the new section. Kevin is waiting for the ground to dry out before calling the contractor.

Trustee Reports:

Cemetery – no update

Hall Rental – a few rentals have come in; there have been a lot of calls.

Kevin reported no additional quotes on floor epoxy.

Roads – Dave Bench reported on plans for Rachel and East tile work for drainage. He is seeking out bids from various contractors.

Old Business:

1. US Army Corp of Engineers Meeting – reminder of upcoming meeting September 21 at the Fire Station.
2. Electric Sign Quote – Dave Bench reported to Beau Miller that Yackee electric recommended going with Toledo Sign over the other quote. Beau Miller is waiting on the sign purchase until he finds out about the epoxy floor quotes.
3. Toledo Waterline – Dave Bench and Beau Miller attended a Toledo Regional Water Council meeting and learned about the dire condition of the City of Toledo water lines that run through the Township. They also asked about the reservoir project and the Council was not willing to discuss that part of the water operation plans. The board shared with the members of the audience the impact it might have on the Township: A portion of these water lines run through our Township. Furthermore, there has been discussion about the potential purchase of property in our Township to be used for a reservoir.
4. Park Fest – Mark Sattler reported a successful event this past Friday and Saturday. Turnout was excellent with several hundred people in attendance.
5. DIC Meeting – Dave Bench reported on the meeting he attended on August 11<sup>th</sup>.

New Business:

1. BZA Applicant – tabled until zoning inspector is present.

2. Sheriff Navarre Letter – Mark Sattler shared with the members of the board and those in attendance the recent Press newspaper article along with the recently received August letter the Sheriff sent to the board of trustees. Mark received a call yesterday from the Sheriff's Office asking him to call Sheriff Navarre on his cell phone. Mark was reassured by Sheriff Navarre that his plan is to have six deputies assigned to a shift. With full staffing, one of those officers will be assigned to Eastern Lucas County here in Jerusalem Township. He also indicated that he stands behind what he said at the recent May 2022 meeting here in Jerusalem Township. He also indicated the language of the letter, which was sent to all Townships that did not contract with him, might have been too broad. He also explained to Mark that he is developing a detailed order which provides instructions for his deputies on how they will be executing their road patrols. That order will be shared with the board of trustees once the Sheriff signs it and Sheriff Navarre offered to come back to a Trustee meeting to explain the order and answer Residents' questions.
3. Draft Procedure (Land Bank Properties) – Mark Sattler shared a draft procedure for future consideration to help guide the board of trustees. Several amendments were offered and the revised procedure will be brought back to the next meeting.
4. Grant Money Opportunity – Dave Bench reported on some possible funding to convert simple ditches into two stage ditches (to capture nutrient runoff and reduce the amount that reaches Lake Erie). He spoke with different representatives from various county organizations that two stage ditch conversion development funding could be available in the future.
5. Public Records Request – Beau Miller received a public records request for zoning records. He provided the request to the Fiscal Officer who will give to the zoning inspector to fulfill.

### Public Participation

Lonnie Hart – Brought a zoning issue to the trustees. He stated that he completed some repairs to his back patio by replacing plywood a few weeks ago. The wood was rotten and needed to be replaced. He had received a letter from the zoning inspector indicating that he needed to secure a building permit. He had spoken to the county building department and also to Linda Rossler and was informed he can receive a permit but he needs to combine three of his lots into one to meet the minimum square feet requirement because the one lot on which his house stands is too small to be considered a buildable lot. Lonnie indicated he was fixing what was already there and also that it was under 200 square feet. He would like the board of trustees to review the material he provided to each board member and consider his request to not require he combine three of his parcels into one and to not be found in violation of the zoning regulations. Beau Miller asked for some clarification from Lonnie. Lonnie reported that the house, deck, and patio were all existing when he purchased the property and that he was only replacing rotten wood. The Trustees revisit the question at the next meeting and request input from the Zoning Inspector.

Bill Tank – wants to know where the zoning inspector is tonight. Beau Miller indicated that the zoning inspector or any department heads are required to attend only one meeting a month.

James Boothby – stated that the board of trustees cannot change the zoning of the township but that the board of zoning appeals might be the correct place to proceed with his concern. Beau Miller indicated that might be true but he would like to look into the concern further.

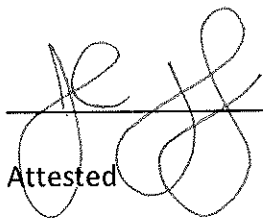
Karen Wilhelm – stated to the board of trustees she had received a violation for tall weeds and grass on her property. She has a concern about the violation notice and how it was decided she was in violation because she has sprayed and mowed her properties.

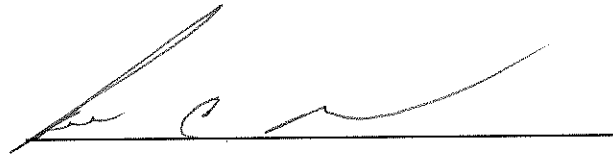
Adjournment:

Mark Sattler made a motion to adjourn tonight’s meeting. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried 8:33 p.m.

  
\_\_\_\_\_  
Attested

  
\_\_\_\_\_  
Approved

**Fund Status**

As Of 8/23/2022

| Fund Number                        | Fund Name                            | % of Total Pooled | Fund Balance          | Investments (Non-Pooled) | Checking & Pooled Investments (Pooled) |
|------------------------------------|--------------------------------------|-------------------|-----------------------|--------------------------|--|
| 1000                               | General                              | 13.110%           | \$184,293.37          | \$0.00                   | \$184,293.37                           |
| 2011                               | Motor Vehicle License Tax            | 1.667%            | \$23,428.72           | \$0.00                   | \$23,428.72                            |
| 2021                               | Gasoline Tax                         | 19.544%           | \$274,732.15          | \$0.00                   | \$274,732.15                           |
| 2031                               | Road and Bridge                      | 6.467%            | \$90,904.92           | \$0.00                   | \$90,904.92                            |
| 2041                               | Cemetery                             | 2.029%            | \$28,523.72           | \$0.00                   | \$28,523.72                            |
| 2181                               | Zoning                               | 0.000%            | \$5.48                | \$0.00                   | \$5.48                                 |
| 2191                               | Fire Levy                            | 23.141%           | \$325,301.70          | \$0.00                   | \$325,301.70                           |
| 2192                               | Recreation Levy                      | 3.803%            | \$53,457.27           | \$0.00                   | \$53,457.27                            |
| 2231                               | Permissive Motor Vehicle License Tax | 6.690%            | \$94,039.46           | \$0.00                   | \$94,039.46                            |
| 2272                               | Coronavirus Relief Fund              | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 2273                               | Coronavirus Relief Fund              | 23.438%           | \$329,495.26          | \$0.00                   | \$329,495.26                           |
| 2401                               | Curtice Lighting Assessment          | 0.089%            | \$1,249.68            | \$0.00                   | \$1,249.68                             |
| 2402                               | Bono Lighting Assessment             | 0.022%            | \$304.48              | \$0.00                   | \$304.48                               |
| 3301                               | Garbage Assessment                   | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| <b>All Funds Total</b>             |                                      |                   | <b>\$1,405,736.21</b> | <b>\$0.00</b>            | <b>\$1,405,736.21</b>                  |
| Pooled Investments                 |                                      |                   |                       |                          | \$600,723.33                           |
| Secondary Checking Accounts        |                                      |                   |                       |                          | \$0.00                                 |
| Available Primary Checking Balance |                                      |                   |                       |                          | \$805,012.88                           |

Last reconciled to bank: 07/29/2022 – Total other adjusting factors: \$0.01