



Jerusalem Township Board of Trustees Meeting
Held on September 13, 2022, 2022

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Beau Miller opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the August 23, 2022 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller reported from last regular meeting that he wants to minimize interputions from the audience while the Township Trustee are carrying out business. All questions are to be asked at the end of the meeting during the opportunity for public comment.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$601,891.91 in pooled investments and \$725,094.63 in our checking account. We made payments with warrants 20965 through 21028 and electronic payments 116-2022 through 125-2022 totaling \$87,483.41. Deposits made since last meeting totaling \$8,733.74.

Mark Sattler made a motion to accept the fiscal officer report seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Zoning: Linda Rossler

Blighted House: Demo Bids received for; 11056 Bunting, 11755 Rachel

Land Reutilization: Lucas County Commercial Site Clean-Up Pilot Program, 11741 Corduroy Parcel #: 33-67751
Ohio Building Demolition & Site Revitalization Grant, \$25,000, meeting requested

Violation Abatement: 11656 Lakeway being taken down
BZA hearing in regards to tall grass/ noxious weeds denied

Permits: 204 North, Ac. Bldg. 10235 Veler, Ac. Bldg.
6970 Corduroy, fence 342 East, remodel
11940 Reubens, Ac. Bldg. 342 East, fence

New Business: Property Maintenance Code

Land Conveyance: Applicant: Wesley & Nicola Cunningham 11652 Lakeway Dr. Parcel #: 3367521
Conveyance Parcel Address: 11656 Lakeway Dr. Parcel #: 3367517
Quick claim deed in process then lots will be combined.

Zoning Change: 11013 Dike zoning change C-2 to R-1, Peter Ansted would like to completely change his lot to R-1

Legal: 558 Beachview, Straka blight, request sent to prosecutor to prepare charges

Recommend charges be prepared

Tower St Investments LLC;
732 Howard Road, Parcel# 3370324 718 Howard Road, Parcel# 3370341
722 Howard Road, Parcel# 3370337 11420 Beach Park, Parcel# 3370321
723 Pavilion, Parcel# 3370314 721 Pavilion, Parcel# 3370311
717 Pavilion, Parcel# 3370307 713 Pavilion, Parcel# 3370304
James McMaster;
10711 Jerusalem Road, Parcel# 3350124 0 Jerusalem Road, Parcel# 3350134

Tidbit #6: Subdivisions #7 Junk Vehicles

Property Maintenance Code (PMC):

What is a property maintenance code?

- It is a code that deals with existing structures and property
- Establishes minimum standards for residential, commercial, and/or industrial in order to achieve a presentable appearance of structures and premises
- Fixes the responsibilities of owners and occupants of structures and their premises
- Provides for administration, enforcement, and penalties

O.R.C. §505.73(A): "The board of township trustees may, by resolution, adopt by incorporation by reference, administer, and enforce within the unincorporated area of the township an existing structures code pertaining to the repair and continued maintenance of structures and premises of those structures."

Linda would like to have the board of trustees approve moving forward with filing charges for blight for the Straka property at 558 Beachview. Beau Miller moved to proceed with charges. Seconded by Mark Sattler with roll call as follows:

- Dave Bench, yes
- Beau Miller, yes
- Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

No report.

Food Pantry - Richard Hozak

No report, not in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

No report not in attendance.

Recreation: Gary Allen

No report, not in attendance.

Maintenance: Kevin Chapman

Kevin reported several problems with mowing tractors, but parts are here. Also had some shaft and tire issues which he addressed with TriCounty tire. Regarding road salt, the Township participated in the Lucas County purchasing program last year, but the County Engineer reported we cannot get road salt now anymore through the old program. Kevin reported we have enough salt if we experience a

normal winter. However, if this Winter is more severe than normal, we risk exhausting our supply. Kevin reported the 2022 chip seal project is complete on the roads contracted for:

Rialto
Van Dyke (from East to LaFontaine)
LaFontaine
Lagoon (Twp road section)
Toulon
Marais
Bordeaux
Bayonne
And Main Street in Bono

Cemetery: Kevin Chapman

Kevin and Eric have been working on the Cemetery expansion turning the top soil over to knock down the weeds and prep for seeding and laser grading. Beau Miller made contact with Erie Shores for a site visit for a future price for next meeting.

Kevin was contacted by the City of Oregon Water Department indicating that we have to install a ball valve and backflow preventer. Dimech is going to complete the work and a price will be ready for the next meeting. The system has to be inspected annually once installed by an approved vendor.

Beau Miller moved to go into executive session and leave regular session for:

(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Mark Sattler seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller made a motion to leave executive session and go into regular session with no decisions made. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Mark Sattler explained to the board and members of the audience that there are two open alternate seats on the Board of Zoning Appeals. Mark Sattler moved to appoint Raymond Novin and Terry Reiff to the two alternate positions. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Trustee Reports:

Cemetery – no report.

Hall Rental – no report.

Roads – Dave Bench reported the Road maintenance BLOCK grant just came out. Dave is following up with the Lucas County Engineers to identify qualifying roads in Jerusalem Township.

Old Business:

1. Response to Mr. Hart - response prepared but tabled until Mr. Hart is in attendance.
2. Floor / Paint / Sign / Partitions - estimates for sign and flooring shared amongst board members for the hall and for out front on the road. He also reviewed a estimate for some new bathroom partions which wil make it more accessible and better looking with a cost exstimate of \$1,900.00. The price quote from the company Flooring 19 was a better price. The project will include an epoxy floor with rubber baseboard around the perimeter installed in main hall, remove carpet and laminate in Trustee Chambers meeting room, Trustee offices and Fiscal office totaling \$31,000.00. The painting quote for meeting room, doors, breezeways, halls, kitchen, bathrooms costing \$11,900.00.

Beau Miller would like to ask for not to exceed \$95,000.00 of ARP funds for the bathrooms, flooring, partitons, and painting. Mark Sattler made the motion to accept the Flooring 19 quote \$31,000.00, \$11,900.00 for painting, and \$1,900.00 Tanner Supply quote for partitions. This was Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Mark Sattler made a motion to increase the current appropriation to \$100,000.00 for 2022, fund 2273 of use of ARP funds for the above approved projects. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller wants to make sure we all know that the Township Hall needs to be blocked out so it cannot be rented during the time the flooring and painting is scheduled. This will be blocked on the Township Hall schedule on the website.

3. Stage 2 Ditch Funds – Dave Bench had a good conversation with Lucas County Engineer regarding some project areas. The County reported that the Wilhelm ditch is a good candidate but there is more work to be completed, specifically contact with property owners and other tasks.
4. Land Bank Draft - Mark Sattler shared from last meeting an updated DRAFT Land Bank procedure sheet for Township use. Beau Miller suggested several changes including eliminating the email option for offers and require that all bids must be kept sealed until opened during a public meeting.
5. Land Bank Assessment - Beau Miller reported special assessments of \$2,417.32 a year for the 10 properties the Township has approved a few meetings back.
6. Public Records Request Procedure - Beau Miller stated the procedure will be tabled until next meeting.
7. Concrete Approach - Dave Bench reported two estimates for the concrete approach for the park / recycle entrance off Jerusalem Road. Both estimates are 8" thick but one bid (Blausey Construction Services) proposed to add reinforcing rod. Beau Miller and Mark Sattler agree this is a good use of ARP funds.

Dave Bench made a motion to use Blausey Construction Services in the amount \$20,475.00 for the concrete pad entrance with the use of ARP funds. Seconded Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Mark Sattler moved to appropriate an additional \$20,475.00 for the ARP fund 2273. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

New Business:

1. Auditor Rates 2023- the Fiscal Officer shared with the board, the 2023 County Auditor tax revenue amounts and rates estimated from the various inside and outside millage.

Mark Sattler made a motion to approve the amounts and rates as read by him, seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

2. Trash Route List - Mark Sattler responded to the deadline for the new Trash tax assessment from Lucas County Solid Waste Division. The list has been filed on-time with the Solid Waste Management folks. He is continuing to work with Republic Services on the route list.
3. TMACOG Water Meeting - Mark Sattler reported his attendance of the meeting. Good information came from the meeting.
4. Wards Canal - Dave Bench reported he is going to speak with the US Army Corp of Engineers regarding the partial collapse of the side near the mouth of Ward's Canal. Mark Sattler spoke with ODNR and additional soundings will be taken to gather depth information for a future decision on dredging.
5. Upcoming Meetings - Dave Bench will be attending a RCOG 911 meeting tomorrow night on behalf of the Township. He reports that this is an important meeting since they are voting on the 2023 budget. He is also attending a meeting in Ottawa County concerning the Curtice unsewered areas.
6. Appreciation Letter - Dave Bench read a letter from a Resident expressing appreciation for Eric Schuffenecker's the work maintaining the cemetery. As a neighbor across the street the resident wanted to make sure the Board was aware of the fine quality of work being performed in maintaining the cemetery.

7. Treatment Plant Tour - Dave Bench is attending on behalf of the board of trustees.

8. Rachel / Ellison Road - Dave Bench reports no update.

Public Participation

Linda Rossler spoke on behalf of the Oregon / Jerusalem Historical Society. She reported that a future date was set for a WWII Memorial exhibit. She requested approval for our portion of the WWII exhibit to be loaned out for the exhibit at the main branch of the Toledo Lucas County Library around December sometime. The Board agreed to this request.

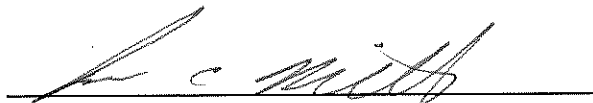
James Boothby - asked Dave Bench about the concrete apron and if the ODOT needs to give the Township permission for the curb cut. Kevin and Dave reported they will speak with Oak Harbor before proceeding.

Adjournment:

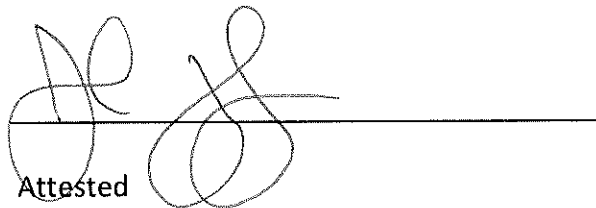
Mark Sattler made a motion to adjourn tonight's meeting. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried 8:45 p.m.



Approved


Attested

Fund Status

As Of 9/13/2022

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	10.797%	\$143,281.18	\$0.00	\$143,281.18
2011	Motor Vehicle License Tax	1.767%	\$23,449.43	\$0.00	\$23,449.43
2021	Gasoline Tax	20.264%	\$268,900.10	\$0.00	\$268,900.10
2031	Road and Bridge	5.770%	\$76,568.69	\$0.00	\$76,568.69
2041	Cemetery	2.031%	\$26,956.33	\$0.00	\$26,956.33
2181	Zoning	0.000%	\$5.48	\$0.00	\$5.48
2191	Fire Levy	23.459%	\$311,297.66	\$0.00	\$311,297.66
2192	Recreation Levy	3.870%	\$51,355.64	\$0.00	\$51,355.64
2231	Permissive Motor Vehicle License Tax	7.093%	\$94,122.61	\$0.00	\$94,122.61
2272	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2273	Coronavirus Relief Fund	24.832%	\$329,495.26	\$0.00	\$329,495.26
2401	Curtice Lighting Assessment	0.094%	\$1,249.68	\$0.00	\$1,249.68
2402	Bono Lighting Assessment	0.023%	\$304.48	\$0.00	\$304.48
3301	Garbage Assessment	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$1,326,986.54	\$0.00	\$1,326,986.54
Pooled Investments					\$601,891.91
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$725,094.63

Last reconciled to bank: 08/31/2022 – Total other adjusting factors: \$0.01