



Jerusalem Township Board of Trustees Meeting
Held on November 8, 2022

The Board of Trustees of Jerusalem Township met in-person in the Jerusalem Township Trustee Chambers at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Beau Miller opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the October 25, 2022 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

After review by the Beau Miller made a motion to accept the November 2, 2022 special meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$604,708.85 in pooled investments and \$873,054.26 in our checking account. We made payments with warrants 20796 through 21248 and electronic payments 161-2022 through 171-2022 totaling \$118,225.99. Deposits made since last totaling \$34,182.43.

Mark Sattler made a motion to accept the fiscal officer report seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Zoning: Linda Rossler

No report, not in attendance.

Fire Department: Tony Parasiliti

Safety message: no message

Calls to date: no report

Tony reported that the department had two water rescues recently with the use of boat 33. He reported boat 33 has been pulled from the water to be prepped for winter storage. He reported due to the recent high winds, the department experienced four outdoor field fires in a single morning. He thanked Mark Sattler for putting out the WENS alert to notify residents of weather conditions and request that there be no outdoor burning. He is looking forward to the feather party coming up November 18.

Food Pantry - Richard Hozak

No report, not in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

No update, Elvis joined the meeting on zoom.

Recreation: Gary Allen

No report, not in attendance.

Maintenance: Kevin Chapman

Kevin not in attendance.

Beau Miller reported regarding hall improvements are almost finished. Needing female restroom partitions and some lock replacements for the cabinets in the kitchen. The board of trustees thanked Kevin for his efforts. He did a wonderful job managing all the vendors and contractors.

Cemetery: Kevin Chapman

No report, not in attendance.

Trustee Reports:

Cemetery – grass is growing and should fill in in the Spring. Drives have been top coated with white gravel. Drives will be rolled to pack the gravel down.

Hall Rental – no report.

Roads – no report.

Old Business:

1. Teachout / Sacks Flapper - Dave Bench reported he went out to the site with the Lucas County Engineers to show the status of the debris and mud around the gates.
2. Curtis Ditch Cleaning - special meeting was held on November 2nd. Geo Gradel was the lowest bid for 800 feet of cleaning. At the meeting the Trustees voted to hire Gradel to complete the work. The Fiscal Officer will send an invoice to the County Engineer to be reimbursed from storm water monies.
3. Route 2 and Elliston - Dave Bench reported he is still hounding ODOT to complete the work.
4. Rec Path Completion - Beau Miller reported the path is completed behind Jerusalem School out on the ball diamonds. The project was approved in 2021 but not completed until 2022.
5. Dike Road Tree Cutting - Dave Bench received a bid from Lake Erie Tree to complete the work with some changes from the original scope. The quote came in greater than expected. Therefore, the scope is being narrowed to focus only on the rotten trees and a revised quote is being requested. Storm water utility monies would be used for this project. Dave has more work to do before they proceed with the project.
6. Concrete Apron - Beau Miller received some questions from the public regarding the first half of the driveway apron to the recycling center. The concrete had a 14 day cure time due to the thickness and the heavy trucks that will be driving on the pad. Dave Bench reported that on November 14th the vendor is coming back to complete the second section.

7. Burnham and Flower - Mark Sattler received a notice from our servicing provider for our Health Insurance coverage. HRA funds can be used to reimburse an individuals medicare premium. He would like the board of trustees to approve its usage and sign a form provided.

Mark Sattler made a motion to proceed. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

8. Oregon Reservoir - Dave Bench noted that property for the reservoir will be in the city of Oregon according to the Toledo Blade.

New Business:

1. OTA Conference - Mark Sattler mentioned the event is January 25-27th in Columbus, Ohio.

2. Township Owned Properties - Mark Sattler is going to get a list of the Township Owned properties from the zoning inspector for next meetings agenda to approve to be listed online.

3. TMACOG Meeting – November 17th, Dave Bench attending this Ag meeting.

4. Admin Support Job Posting - Mark Sattler read an email from the chairman of the zoning board. He stated the comprehensive plan states blight is a concern and feels that we need to hire an additional person to help the zoning inspector. Mark would like to see an administrative support person be considered in the future. Mark is going to work up a job description. Dave feels we can address at the upcoming organizational meeting. Mark reported he would like to see it done sooner. Beau Miller has some concerns over our Township's financial burden with the 911 dispatching costs and how the garbage assessment is not covering the entire cost of waste collection. He indicated before 2019 our general fund was very very low. Beau Miller reported though he feels blight is a concern, it will take time to address the blight, and it took the Township 50 years to get to where we are today. Dave Bench echoed we are doing well with controlling blight and feels the same about addressing in the future at the reorganizational meeting.

5. Decant Ditch Cleaning - Dave Bench took the Lucas County Engineers to the Seaman road gate and showed them the backup at the tile. They agreed to clean from Decant all the way to Arquette all the way to the Wilhelm ditch.

6. RCOG 911 Meeting – Wednesday November 9th, Dave Bench is attending on behalf of the Board of Trustees.

7. 2192 Appropriation Increase - the fiscal officer asked the board of trustees to increase the 2022 2192 appropriation for the recreation fun in order to pay for the walking path expansion.

Current \$51,650.00

New \$71,650.00

Beau Miller moved to increase the 2192 appropriation to \$71,650.00 to pay for the rec path completion by the contractor Blausey. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes

Beau Miller, yes

Mark Sattler, yes

Motion carried.

8. Public Records Request - Beau Miller shared with the other board members a records request receipt page that we can use to help with tracking and communication and for the requestor confirmation of the request made to the Township. All are in agreement to use this page as a tool and feel we can have it posted in different places for access.

Public Participation

Bill Tank - attended the last zoning board meeting, he feels the way they are conducting the meeting is improper according to State standards. The meetings are not being recorded and being led by the zoning inspector. He states they are not recording the meeting audio and not holding roll call. Bill has concern that Linda is taking minutes on a sheet and dictating from a sheet at the same time. He feels the all the prior zoning meetings are null and void.

James Boothby - reported that Linda does not dictate the meeting, Brad LaRue runs the meeting but Linda does most of the talking because she is the one that is handling the zoning violations. Mark Sattler reported the meeting minutes are recorded but because of staffing issues, they are not posted on the website like the board of trustee meeting minutes. Mark Sattler reported that the Ohio Open Meetings Act does not require the Township to take audio recording of a meeting but are taking written meeting minutes and are in compliance of the Open Meetings Act. James did report they do not take roll call for voting but by voice only and that is how the zoning board chairman chooses to run their meeting.

Sandra Lytten - asked if the zoning board is required to follow the roberts rules of order. The board of trustees are not able to confirm. James Boothby and Mark Sattler reported the zoning board records all votes and takes roll call by hand not by individual. She asked if the zoning board is required to follow roberts rules of order. The board of trustees cannot answer that question. Mark Sattler reported anyone can attend these meetings under the Open Meeting act of Ohio.

Dana Bollin - made two comments about the survey response about blight. She wants the board to err on the side of caution because she had some issues with a undisclosed neighbor and also shared her definition for blight. Her second comment was maybe there should be an assistant and she referenced a delay in receiving confirmation from the zoning board of appeals.

Unknown Name - asked why the audio cannot be uploaded after each meeting right away. The Fiscal officer reported the process was after a meeting he takes the audio, uploads to dropbox for record keeping. He then take the audio recording and uploads through a transfer site and emails that link to the webmaster who places on the Township site. He indicates might take 7 days or sooner, but he receives an email confirming it has been done.

Sandra Nissen - she asked why there is no secretary of the zoning committee, James Boothsby stated there is no secretary for the zoning committee. Sandra asked why Mark Sattler attended the last zoning meeting. Mark reported he attended because the meeting is a public meeting, anyone can attend. He also reported that it is good for any trustee to attend various Township meetings. She asked the board why we are using a cover page for records request. Beau Miller reported it's a internal document that helps everyone with tracking of a records request. She asked Dave Bench about the ditch cleanings, Curtis Ditch, Route 2 and Elliston and Decant. She asked why he does not petition the county to clean them. She asked why certain ditches received a ditch petition, he explained that some ditches are watershed ditches with major flow versus ditches along the road. Ditches along the road might be on State roads versus County versus Township. She also asked about the recreation path, where is it, what is it. Beau Miller reported it was the last section to connect behind Jerusalem School around the ball diamonds.

Sandra Lytten - stated she would like to volunteer to help upload the audio meetings to the website for the zoning board.

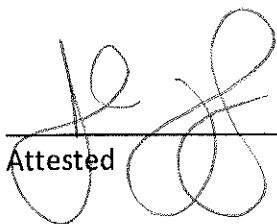
James Boothby - responded to question asked by Sandra Nissen about the trees and why they are being removed. He reported that the trees are being removed and paid for by the County through storm water utility. The board has to modify its current prosposal and that the trees are falling into the ditch costing more to remove compared with removing now. Dave Bench reports by removing these trees it benefits everyone with drainage.

Adjournment:

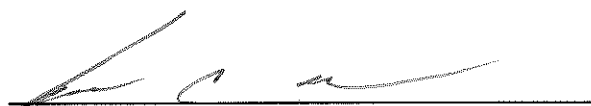
Dave Bench made a motion to adjourn tonight's meeting. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 8:22 p.m.



Attested



Approved

Fund Status

As Of 11/9/2022

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	16.452%	\$243,128.13	\$0.00	\$243,128.13
2011	Motor Vehicle License Tax	1.711%	\$25,286.31	\$0.00	\$25,286.31
2021	Gasoline Tax	12.429%	\$183,676.45	\$0.00	\$183,676.45
2031	Road and Bridge	10.596%	\$156,584.06	\$0.00	\$156,584.06
2041	Cemetery	1.875%	\$27,704.78	\$0.00	\$27,704.78
2181	Zoning	0.000%	\$0.00	\$0.00	\$0.00
2191	Fire Levy	29.518%	\$436,191.47	\$0.00	\$436,191.47
2192	Recreation Levy	3.840%	\$56,744.51	\$0.00	\$56,744.51
2231	Permissive Motor Vehicle License Tax	4.906%	\$72,506.29	\$0.00	\$72,506.29
2273	Coronavirus Relief Fund	17.594%	\$259,992.30	\$0.00	\$259,992.30
2401	Curtice Lighting Assessment	0.117%	\$1,736.08	\$0.00	\$1,736.08
2402	Bono Lighting Assessment	0.033%	\$483.53	\$0.00	\$483.53
3301	Garbage Assessment	0.929%	\$13,729.20	\$0.00	\$13,729.20
All Funds Total			\$1,477,763.11	\$0.00	\$1,477,763.11
Pooled Investments					\$604,708.85
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$873,054.26

Last reconciled to bank: 10/31/2022 – Total other adjusting factors: \$0.00