



Jerusalem Township Board of Trustees Meeting
Held on October 25, 2022

The Board of Trustees of Jerusalem Township met in-person in the Township Trustee Chambers at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Beau Miller opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, absent
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Mark Sattler made a motion to accept the October 11, 2022, Regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, absent
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report showed a fund status of \$603,153.86 in pooled investments and \$960,790.15 in our checking account. We made payments with warrants 21047 through 21171 and electronic payments 131-2022 through 148-2022 totaling \$146,764.71. Deposits made totaling \$113,542.03

Mark Sattler made a motion to accept the fiscal officer report seconded by Beau Miller with roll call as follows:

Dave Bench, absent

Beau Miller, yes
Mark Sattler, yes

Motion carried.

Zoning: Linda Rossler

Linda entered the meeting at 8:00 p.m.

She has no report for tonight.

Fire Department: Tony Parasiliti

Safety message: no message

Calls to date: 330 runs to date

Tony reported the feather party is being hosted in the Fire Department truck bays this year. The floor will be completed soon which will add to the atmosphere.

Food Pantry - Richard Hozak

No representative present. Setup and distribution will occur same day (November 9) this month due to the election day polls occupying the hall on November 8 (the regular Food Pantry Set-up Day).

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

No report, no representative present.

Recreation: Gary Allen

Walking path is complete behind Jerusalem School and residents are using it already. The Recreation Board is meeting to discuss the future of Joe Verb Park. He has taken over hall rental from Beau Miller. Positive feedback from google calendar for hall rental scheduling. He has created the lease agreement to be available in the future for use. He is getting a total for Jerusalem winter sports youth participation. Beau Miller asked if he had use for the old rec office. Gary said he has no use for that space.

Maintenance: Kevin Chapman

The final round of mowing will take place in the next two weeks before the end of the year. Maintenance has been started on the trucks to be ready for winter before Kevin takes his leave. The Lagoon Drive project will still get completed. The chip seal 2022 project is complete with the final bill paid by the fiscal officer this week.

Regarding the hall improvements, the floor and base will be finished soon. The painters will be back to complete the touch up work. The plumber's estimate is around \$500.00 over the original but on track to get completed along with hardware replacement on the cupboards.

Cemetery: Kevin Chapman

Mowed today with one more weed eating pass and quick fall clean-up to complete before winter. He reported we have not received enough rainfall for any significant growth in the new section. He is holding off on a second fertilizer application until we have received sufficient rainfall to activate the first application.

Trustee Reports:

Cemetery – no report.

Hall Rental – no report.

Roads – no report.

Dave Bench came into meeting at 7:50 p.m.

Old Business:

1. Trick or Treat - reminder of our "Trick or Treat" from 6:00pm – 8:00pm on Monday, October 31 as decided two meetings ago.
2. Grant Application - Mark Sattler has not received an update but expects to hear back by year end.
3. Transient Lodging Tax - Mark shared his tracking sheet of newly identified lodging establishments (bed & breakfasts, VRBO, Airbnb). Trustees all agreed to have notices sent to newly identified lodging establishments.
4. Public Records Request – Joel explained that he does not plan to change the memo he developed for department heads to follow for public records requests. A discussion occurred with the board of trustees, and all agreed a cover page that serves to track the receipt and satisfaction of a request will be developed. This will help reinforce the tracking on the MS excel sheet for each department head on the current existing drop box folder setup.
5. Howard Farms Phase Open House - Mark Sattler reported the meeting was moved (from the outdoors Phase 2 site) to Macomber Lodge at Pearson Park due to weather. There were a number of speakers. Reporters from television and print media were in attendance.
6. Welcome to Jerusalem Township - Mark Sattler brought up again his effort to develop a "Welcome to Jerusalem Township" sign. The Lucas County Engineer was clear that these signs cannot be placed in the right-of-way. Instead, the Township must buy property for the signs or obtain permission from the landowner to erect the signs.

7. Teachout / Sacks Road Flapper - Dave believes the County wants to do the work themselves. Dave believes it's cheaper to hire someone locally. More information at a future meeting.

New Business:

1. Soil & Water Conservation - Dave reported a bill was tentatively sent to the Township asking us to pay \$3000.00.

2. Stormwater Finance Meeting - Beau Miller reported a very uneventful meeting.

3. Fire Department Township Employee Recognition Program - Beau Miller reported that Chuck Flack from the Fire Department has been developing a recognition program for Volunteer Fire Department members based on years of service. Beau Miller reported he likes the idea and feels we should start a recognition program for a 25 year or above member.

Mark Sattler wants the board to consider expanding the initial Fire Department program beyond to include community residents with exceptional service as well as Township employees. Dave Bench feels we should consider not at 25 years but beginning with 20 years of service.

All agree they can work with Chuck Flack to develop a recognition plan for not just the Fire Department but for community members or employees. More effort to come from all on this development.

4. Two Stage Ditch - Dave Bench reported he is working with property owners on the two-stage ditch. He is securing bids for storm water fund usage but feels that the Curtis / Rachel Road ditch might not be a good example.

5. Healthcare Renewal 2023 - Mark Sattler received notification from Sprouse Insurance. Rate going up 4.92% with no change to our coverage.

Mark Sattler moved to approve the renewal with a 4.92% increase. Seconded by Beau Miller with roll call as follows:

Dave Bench, absent
Beau Miller, yes
Mark Sattler, yes

Motion carried.

6. Lucas County Soil and Water District - Mark Sattler reported that every year the County asks each government entity to complete a compliance review form. This survey asks several questions of the board. Mark Sattler will complete and send our responses. He said it matches the last renewal from three years ago.

7. Recreation Office - Beau Miller would like to see the unused Recreation office converted to become a cemetery and road superintendent office. Beau Miller moved to make the change for cemetery and recreation. In addition, one more computer will be bought for Kevin's use. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Public Participation

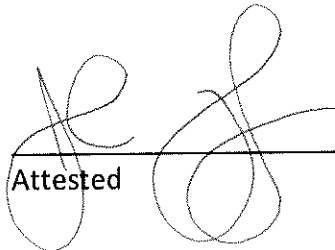
Karen Wilhelm - provided to the Board of Trustees, a request to reimburse her expenses. She also presented another public records request.

Adjournment:


Mark Sattler made a motion to adjourn tonight's meeting. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried at 8:16 p.m.



Attested



Approved

Fund Status

As Of 10/25/2022

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	15.364%	\$239,951.80	\$0.00	\$239,951.80
2011	Motor Vehicle License Tax	1.560%	\$24,371.84	\$0.00	\$24,371.84
2021	Gasoline Tax	12.831%	\$200,403.80	\$0.00	\$200,403.80
2031	Road and Bridge	10.584%	\$165,306.37	\$0.00	\$165,306.37
2041	Cemetery	1.930%	\$30,149.22	\$0.00	\$30,149.22
2181	Zoning	0.000%	\$0.00	\$0.00	\$0.00
2191	Fire Levy	29.779%	\$465,078.74	\$0.00	\$465,078.74
2192	Recreation Levy	4.580%	\$71,526.76	\$0.00	\$71,526.76
2231	Permissive Motor Vehicle License Tax	4.708%	\$73,529.32	\$0.00	\$73,529.32
2273	Coronavirus Relief Fund	17.643%	\$275,547.78	\$0.00	\$275,547.78
2401	Curtice Lighting Assessment	0.111%	\$1,736.08	\$0.00	\$1,736.08
2402	Bono Lighting Assessment	0.031%	\$483.53	\$0.00	\$483.53
3301	Garbage Assessment	0.879%	\$13,728.37	\$0.00	\$13,728.37
All Funds Total			\$1,561,813.61	\$0.00	\$1,561,813.61
Pooled Investments					\$603,153.86
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$958,659.75

Last reconciled to bank: 09/30/2022 – Total other adjusting factors: \$0.01