



Jerusalem Township Board of Trustees Meeting  
Held on February 28, 2023

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Mark Sattler opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Dave Bench made a motion to accept the February 14, 2023 Regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, abstain

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$611,104.46 in pooled investments and \$523,224.87 in our checking account. We made payments with warrants 21532 through 21557 and electronic payment 23-2023 totaling \$35,367.96. Deposits made since last meeting are \$23,474.58.

Dave Bench made a motion to accept the fiscal officer report seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes

Mark Sattler, yes

Motion carried.

Zoning: Linda Rossler

Land Bank Lucas County Commercial Site Clean-Up Pilot Program, 11741 Corduroy  
Parcel #: 33-67751 Grant funds allocated \$25,000 plus additional \$13,000. Demo of  
building complete, now working on grounds.

Matching Grant Subrecipient Agreement: for 11741 Corduroy, need trustee signatures

Blighted Structures: 11755 Rachel, Demo complete  
Current list: 11056 Bunting, 11534 Greenwood

Land Conveyance: 241 Roberta, Lucas County Land Bank is transferring to adjoining property owner.

Legal: 558 Beachview, Straka blight, case continued to March

James McMaster/ Tower St Investments LLC; blight, Howard & Jerusalem Road properties,  
court date March 31

Web Site: Updates made to BZA and Zoning Commission terms, 2022 minutes for Zoning Commission  
posted

Office Assistant: posting

Zoning Commission Board Meeting: moved to March 8<sup>th</sup>, 7pm

Zoning office: closed March 1, call 419-836-4510 to schedule an appointment

The Fiscal Officer asked for a resolution to approve spending \$38,100.00 for 11741 Corduroy which  
was originally approved in 2022 during the 11/15/2022 Board of Trustee meeting.

Beau Miller made a motion to approve what was already approved in 2022 \$38,100.00 for the 11741  
Corduoy Road demolition. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fire Department: Tony Parasiliti

Safety Message: No message.

Runs to Date: 63 calls to date

We had six fires in a single week which is highly unusual. Tony has been working with the Conservancy Board regarding water levels and historical level tracking. Tony has also been working with the Road Superintendent to identify future areas for dry hydrant installations. Tony reported several fires at various times over at Lake Erie Tree in the organic mulch piles. He also reported one garage fire and one home fire.

Dive training continues at the YMCA with other agencies. On February 21<sup>st</sup> the department sponsored a community CPR class at Jerusalem School. He is looking at March 23<sup>rd</sup> for a community CPR course held at the Fire Station. Lastly he reported radiological training is taking place as well coming up with the Ottawa and Lucas County EMA.

Food Pantry - Richard Hozak

No report, not in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

He explained that there was an assertion by a community member that the pumps were not working. A community member contacted a Trustee who immediately alerted a member of the Conservancy Board. The Conservancy Board responded rapidly and also deployed their pump & electrical contractor to visit the sites. All pumps were working properly and no remediation was necessary. It was reinforced by the board of trustees and through the Conservancy representative that the pumps are managed by the Conservancy, not by the Township. Community members were asked to please contact the Conservancy directly. All Conservancy Directors' names, phone numbers, and e-mail addresses are listed on the Reno Beach/Howard Farms Conservancy District web site.

Recreation: Gary Allen

Park Fest 2023 has been scheduled for Saturday August 12th 2023. Gary has the contact list from last year. More information to come in the future.

Community Get-Together - Wednesday May 24th from 5-7pm at Jerusalem Elementary.

Lake High School is donating some rolls of used field turf to use at the rec fields. They are replacing their football field turf. This job should be done around the first of April. Each roll is roughly 15 feet x 65-70 feet. Not sure how they will be used yet but this is too good of an opportunity to pass up.

First 2023 Rec Board meeting is next Tuesday March 7th at 7pm. We will be discussing Park Fest, Community day, Joe Verb Park ideas, and uses for the field turf from Lake High School.

Maintenance: Kevin Chapman

Normal maintenance ongoing at the shop. Beau asked if the stop sign at North and Reubens can be checked, resident reported it was missing.

Cemetery: Kevin Chapman

Full burial today at cemetery.

Old Business:

1. Salt Shed Cleanup - Beau Miller opened three sealed bids to consider tonight. Tearing down the cellar, removing concrete tile, fixing bins, and installing earthen mounds up against the bins.

Bid 1 - Groundworks, \$6825.00

Bid 2 - John Belkofer, \$3000.00

Bid 3 - John Gradel, \$9350.00

The board will review and make a decision in a future meeting after comparing the various bids to ensure the scope of work matches our needs.

2. ODOT Report - Dave Bench reported that the tile was installed at Elliston and Jerusalem Road and is now waiting for the flapper gate. Regarding Jerusalem Township East and West entrances, they reported there was space on existing sign posts to install signs letting travelers know they are entering Jerusalem Township. A traffic light issue on North Curtice and Jerusalem Road that was brought up at the last meeting is being investigated. Dave reported the State Route 2 and Donovan road guardrail is tied into the bridge, so it belongs to the County and is not ODOT's responsibility.

3. Ohio Lake Erie Commission - Mark Sattler reported the grant was awarded to Jerusalem Township (in partnership with the Reno Beach/Howard Farms Conservancy District for an engineering study of the entire dike system in the amount of \$83,200.00. The request for qualifications was advertised in the Suburban Press, on the Township Web site and Government Facebook page and was e-mailed to 14 different engineering firms. CEC (Civil and Environmental Consultants) is the highest ranked firm.

Mark Sattler moved for approval of the Civil and Environmental Consultants statement of qualifications and requested authorization to move forward pending negotiation of terms and conditions, scope, and fees. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

4. Legal Counsel Bill - Beau Miller shared concern over the most recent attorney bill that was presented for approval and asked for additional information about the work relating to a Community Improvement Corporation. Mark Sattler reported he will bring more information at the next meeting but shared with the board members an excerpt from passage from the Fassett book History of Oregon and Jerusalem Township Volume II as well as the ORC Title 5 Chapter 404 "Encouraging Economic Development of Township or Area Through Promotion of Tourism. Mark explained the purpose of a Community Improvement Corporation (CIC) and would include a board with at least 40% representation by Township officials and appointees.

5. Video Streaming Solution - Mark Sattler shared a quote from Torrence Sound that he would like the board to consider. The fiscal officer made a recommendation to see what the cost would be to install a camera or get a system that is portable so that if meetings are held in the main hall they could be used on the same system. Mark also shared the cost of a projector system for the main hall which would cost over \$10,000.00. Beau Miller is not happy with the cost and is worried the ceiling-mounted projector could be damaged during Hall rental events.

#### New Business

1. Sacks Road Drainage - Dave Bench reported that some tiles had broken and he and Kevin found the owner and repairs were made to address the water flow.

2. 2023 OTARMA Insurance Coverage - the fiscal officer provided to each department head and each board of trustee member. All have reviewed. Some questions will be asked by the fiscal officer to our OTARMA contact in regards to the house at 9555 Jerusalem Road that the fire department demolished and is still showing on the schedule along with some clarification of coverage for the new electronic sign.

Dave Bench made a motion to increase our general liability limits from \$7 million to \$8 million with an increase of \$794.00 annually with a not to exceed total cost of \$45,000.00 for our 2023 OTARMA coverages. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

3. US Army Corp of Engineers Cooley Canal Engagement - the new head of the US Army Corp of Engineers would like to meet in the future with the board of trustees. All agree that would be beneficial.

#### Upcoming Meetings and Events

Connecting Maumee Bay State Park to Magee Marsh - March 13, 2023  
Ag Committee Meeting - March 13, 2023  
Water Quality Council - March 13, 2023  
Lucas County Engineers Office Annual Meeting -March 15, 2023  
Davis Besse EOC Drill - March 28, 2023  
Lucas County Township Association Meeting - April 13, 2023  
Dave Besse FEMA Evaluation - May 2, 2023

### Public Participation

Barb Gall - asked to see if we can continue to work on increasing the font size and contrast of the sign out front to make it easier to read. She also reported the street light on Howard and Route 2 is off and on and wanted to the Board of Trustees to know.

Lonnie Hart - asked about the fees that the Township has paid for the assistance with the Community Improvement Corporation mentioned earlier. Beau Miller reported it was 3 hours of attorney time according to the bill.

Aaron Gray - reported that he found two underground tanks (contents unknown) at 11741 Corduroy road. The fire chief will notify the State Fire Marshall.

Maggie Adeler - asked about the option of leaf pickup. Kevin reported the cost would be extreme. She also suggested Gary provides a list of what can be attached to the walls for the hall rental with the rental agreement.

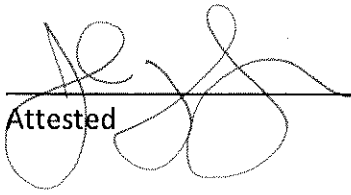
Sandra Nissen - asked if the Township approaches adjacent property owners after they become an owner of a parcel from the land bank. The board of trustees reported no, their process is to post the information on the Township Website and Government Facebook page for individuals to review and make offers on available properties. She also asked when the motion was made by the board to talk to an attorney about the Community Improvement Corporation. Mark Sattler reported she is welcome to look back at the meeting minutes. That would be related to encouraging tourism.

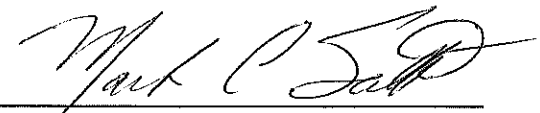
### Adjournment:

Dave Bench made a motion to adjourn tonight's meeting. Seconded by Beau Miler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried at 9:10 p.m.

  
\_\_\_\_\_  
Attested

  
\_\_\_\_\_  
Approved

**Fund Status**

As Of 2/28/2023

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	17.166%	\$194,715.79	\$0.00	\$194,715.79
2011	Motor Vehicle License Tax	2.251%	\$25,532.55	\$0.00	\$25,532.55
2021	Gasoline Tax	18.313%	\$207,727.94	\$0.00	\$207,727.94
2031	Road and Bridge	10.219%	\$115,921.81	\$0.00	\$115,921.81
2041	Cemetery	2.671%	\$30,292.38	\$0.00	\$30,292.38
2181	Zoning	0.000%	\$0.00	\$0.00	\$0.00
2191	Fire Levy	25.123%	\$284,989.24	\$0.00	\$284,989.24
2192	Recreation Levy	3.004%	\$34,071.86	\$0.00	\$34,071.86
2231	Permissive Motor Vehicle License Tax	6.800%	\$77,130.61	\$0.00	\$77,130.61
2273	Coronavirus Relief Fund	14.230%	\$161,420.30	\$0.00	\$161,420.30
2401	Curtice Lighting Assessment	0.119%	\$1,354.26	\$0.00	\$1,354.26
2402	Bono Lighting Assessment	0.030%	\$335.86	\$0.00	\$335.86
3301	Garbage Assessment	0.074%	\$836.73	\$0.00	\$836.73
<b>All Funds Total</b>			<b>\$1,134,329.33</b>	<b>\$0.00</b>	<b>\$1,134,329.33</b>
Pooled Investments					\$611,104.46
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$523,224.87

Last reconciled to bank: 01/31/2023 – Total other adjusting factors: \$0.00