



Jerusalem Township Board of Trustees Meeting
Held on May 9, 2023

The Board of Trustees of Jerusalem Township met in-person in the Township Meeting Room at 9501 Jerusalem Road and by virtual session through Zoom Meeting Online on the above date at 7:00 p.m.

Mark Sattler opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Mark Sattler, present

Approval of Previous Minutes:

Mark Sattler indicated the meeting minutes for April 25, 2023 provided to the Board of Trustees do not include edits and will wait to approve them until they are presented at the next board meeting.

Executive Session:

Mark Sattler moved that the board leave the regular meeting and go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller moved that the board leave executive session and return to the regular meeting with no decisions made. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes

Beau Miller, yes
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

Not in attendance.

The Fiscal Officer's report indicated a fund status of \$618,472.67 in pooled investments and \$797,696.08 in our checking account. We made payments with warrants 21417 through 21741 and electronic payments 55-2023 through 60-2023 totaling \$73,431.71. Deposits made since the last meeting total \$101,409.28.

Mark Sattler made a motion to approve the report as read. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Zoning: Linda Rossler

No update, not in attendance.

Fire Department: Tony Parasiliti

Safety Message: None

Calls to date: None reported

Tony reported his FEMA evaluation has been completed, specifically route verification.

Tony asked that the board approve the expenditure for the vendor Lexipol in the amount of \$3,177.23
Motion made by Mark Sattler, seconded by Dave Bench with roll call as follows.

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Additionally, Tony would like the board to approve hiring, pending background check and physical, applicant Adrian Fisher to the department. Beau Miller made the motion, pending background check and physical, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller asked the fire chief what his roster size is for the department, he reported he was told that member Mark Bihn will be submitting his letter of resignation. Lastly, he reported that on May 20th at 5:00 p.m. a small memorial day service will take place at the complex.

Food Pantry - Richard Hozak

No report, no one in attendance.

Reno Beach / Howard Farms Conservancy - Elvis Shepherd

One update, the conservancy board will be adding green and red lights to the pump stations indicating green when the pump is running, and red only when there is a malfunction.

Recreation: Gary Allen

No update, not in attendance.

Maintenance: Kevin Chapman

Kevin reported that no one has signed a contract for lawn treatment with any vendor. He has gathered an estimate in the amount of \$4,574.16 for lawn care for the cemetery, complex and rec fields.

Dave Bench made a motion to approve Tru Green for lawn treatment not to exceed \$5,000.00. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Lastly Kevin reported he is going to the Lucas County Engineer garage to pick up the free salt spreader and look at other pieces of equipment while he is there.

Cemetery: Kevin Chapman

Cremation funeral this coming Friday.

Old Business:

1. Ditch Project Rachel and East - Dave Bench reported the County Engineer dropped the project in his lap, he is going to take it around to the different contractors to seek out bids, it is in the works.
2. Elliston and Route 2 Flapper - the State of Ohio has the flapper and they are going to contact him when they are going to install it.
3. Route 2 Signs - Mark Sattler shared two versions of the selected sign from last meeting. The question regarding the banner across the bottom discussed at the last meeting, with the sign dimensions being 6 feet wide and 3 feet tall, there were concerns about the ability to read the text in the banner at the bottom. After further discussion, it was agreed to proceed with the version including the informative text regarding area attractions at the bottom. Kevin Chapman suggested they get a few replacements.
4. Livestream - Mark Sattler reported the camera is installed but the software needs to be adjusted. The camera will be ready for the next meeting.
5. Health Department Survey - Dave Bench reported he attended the meeting and shared his feedback from what he heard.
6. Credit Card Policy - Mark Sattler reported that Chief Tony updated the Fire Department Credit Card user list with three deletions including:

Paul Jones
James Wolfe Senior
James Wolfe II

7. Lucas County Sanitation - Beau Miller followed up with the comment from the last meeting regarding if someone can connect to the sanitary sewer system in the Howard Farms Reno Beach area and he confirmed with the engineer that yes you in fact can connect to the system but it is on a case-by-case situation. If you have a sewer that runs in front a piece of property that is not already connected, you can connect to the existing system.

New Business

1. Fire Hall Tables and Chairs – Beau Miller shared a handout with other township trustees for new tables and chairs for the hall. He is going to measure the opening and cart dimensions for next meeting.
2. Building Maintenance Discussion - Beau Miller wants to continue to gather some ideas to address the front of the building.
3. 911 Meeting - mentioned, scheduled for May 10th at Springfield Township.
4. Snowplow Truck - Dave Bench reported he and Kevin spoke about the purchase in the future of a dump / snowplow truck. He feels we can use ARP funds to contribute to the truck purchase.
5. SCS DJ Mears investigating possibility of township 2 stage ditches - Dave Bench reported that there are several ditches that could be cleaned for very little funds using the 2-stage ditch process. More to come with the effort.
6. Investigating Bulk Water Filling Station possibility for township - Dave Bench reported that a neighbor approached him regarding a filling station at the Township complex. He has some material provided and possible future discussion.
7. Quit Claim Deeds - Beau Miller shared with the board the properties recently sold from 1st quarter the recently developed fillable quick claim deed which the board will sign and the fiscal officer will notarize. The cost of the transfer with the quick claim deed will only be .50 cents per parcel.
8. 2nd Quarter Township Owned Properties - Beau Miller reported that the second quarter property listing is on the website and on the government Facebook page. The process is the same, taking sealed bids and they will be opened in July of this year.
9. 11534 Greenwood - Beau Miller shared with each of the trustees that the property is Township owned has a building on it and he needs to complete some further investigation and present to the board his findings.

Upcoming Meetings and Events

Prism Award Banquet - May 18th, 2023, Tony reported he is aware and plans to attend.

Public Participation

Brenda Zachel - asked the board about the Community Improvement Corporation, Mark Sattler reported it is pending a response from the Township attorney and the County Prosecutor. He reported that if the County already has a CIC, whether active or inactive, then an unincorporated township cannot have one. She asked if the Township attorney is charging for those services and Mark Sattler reported they are. She also asked about the status of the property maintenance code and its status. Mark Sattler reported the zoning commission had a prior meeting and withdrew their

request for approval by the board of trustees after discovering that much of the language was already included in the Ohio Revised Code.

Dana Bollin - she made the comment to the board that she is not happy with the selection process and the priority given during the bid award process. One of the parcels she bid on, she has an issue with the blight on the parcel, 702 Howard Road and the materials left on the property. The lot in question has her concerned because if she accepts the parcel from the Township, she does not want to be subject to the zoning violations because of junk left on the parcel before she was awarded the bid.

Beau Miller made a motion to provide a 6 month period of time for Dana Bollin to clean up the property without receiving a violation effective starting May 9th. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Motion carried.

Beau Miller reported he will also make changes to the bid applications to include language indicating they are taking the property "As Is."

Karen Wilhelm - wanted to express her disappointment that no mention was made of John Gradel's passing recently, either during a public meeting or on the sign out front. She also indicated she has a public record request she will leave with the board on her way out.

Sandra Nissen - regarding the Community Improvement Corporation, she wanted to know when they would have an answer from the Township hired attorney. Mark Sattler reported he has not been given a definite date. She also asked the board if they plan on exceeding the approved amount from the reorganizational meeting from earlier this year. Mark Sattler indicated he does not want to speculate on the outcome of the attorney and the fees associated with the Community Improvement corporation review.

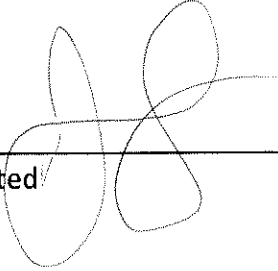
Bill Tank - asked why The Press paper had an article regarding the Community Improvement Corporation to the board of trustees. It was indicated that The Press (and all members of the public) have access to meeting minutes and audio recordings on our Township Website. Lastly, he also suggested the board take public comment before the board votes on issues which could avoid people being upset.

Adjournment:

Beau Miller made a motion to adjourn tonight's meeting. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Mark Sattler, yes

Meeting Adjourned.



Attested



Approved

Fund Status

As Of 5/8/2023

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	16.085%	\$227,795.26	\$0.00	\$227,795.26
2011	Motor Vehicle License Tax	1.971%	\$27,915.42	\$0.00	\$27,915.42
2021	Gasoline Tax	14.758%	\$208,997.13	\$0.00	\$208,997.13
2031	Road and Bridge	11.724%	\$166,030.48	\$0.00	\$166,030.48
2041	Cemetery	2.491%	\$35,280.00	\$0.00	\$35,280.00
2181	Zoning	0.000%	\$0.00	\$0.00	\$0.00
2191	Fire Levy	30.677%	\$434,425.38	\$0.00	\$434,425.38
2192	Recreation Levy	3.785%	\$53,603.80	\$0.00	\$53,603.80
2231	Permissive Motor Vehicle License Tax	5.642%	\$79,902.46	\$0.00	\$79,902.46
2273	Coronavirus Relief Fund	7.935%	\$112,371.30	\$0.00	\$112,371.30
2401	Curtice Lighting Assessment	0.134%	\$1,902.59	\$0.00	\$1,902.59
2402	Bono Lighting Assessment	0.047%	\$658.98	\$0.00	\$658.98
3301	Garbage Assessment	4.751%	\$67,285.95	\$0.00	\$67,285.95
All Funds Total			\$1,416,168.75	\$0.00	\$1,416,168.75
Pooled Investments					\$618,472.67
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$797,696.08

Last reconciled to bank: 04/30/2023 – Total other adjusting factors: \$0.00