

December 14, 2022

Mr. Mark Sattler
Township Trustee
Jerusalem Township
9501 Jerusalem Road
Curtice OH 43412

RE: Ohio Lake Erie Commission Grant – 581-23 Coastal and Shoreline Resilience Planning in Jerusalem Township

Dear Mr. Sattler

This correspondence is to notify your organization on receiving a Great Lakes Restoration Initiative subaward grant from the Ohio Lake Erie Commission towards a Cuyahoga Area of Concern Management Action.

The Ohio Lake Erie Commission is the lead agency for your grant. The staff of the Ohio Lake Erie Commission Office will administer your project programmatically, review your progress reports, may conduct a site visit, and approve and process your payment requests and contracts. All correspondence including agreements and payment requests should be sent to the Ohio Lake Erie Commission Office. However, the Commission relies on Ohio EPA's Office of Fiscal Administration which has responsibility for the processing and disbursement of funds. Please do not be confused when you receive funds and financial documents directly from Ohio EPA. You should still address any questions to the Commission staff.

Your agreement has been finalized and is included with this letter. **Please note that Exhibit B contains your reporting requirements and deadlines.**

Also note, under Article XI of the agreement, a Quality Assurance Project Plan will need to be developed and submitted for approval by Ohio EPA. The Commission will coordinate with you upon execution of the agreement to in conducting this plan.

Please have your authorizing officer sign where indicated and return a digital copy via email to lynn.garrity@lakeerie.ohio.gov by January 13, 2023. Upon execution of this agreement, one digital signed copy of the agreement will be returned to you. **Please do not forget that you cannot obligate grant funds for any expenses that were incurred prior to the date of execution of the agreement.**

Please do not hesitate to contact me at 614-506-0619 if you have any questions. Again, congratulations and we look forward to working with you.

Sincerely,



Lynn Garrity
Ohio Lake Erie Commission

Enclosures