



Jerusalem Township Board of Trustees Regular Meeting  
Held on October 10, 2023

The Board of Trustees of Jerusalem Township met in-person in the Township Trustee Chambers at 9501 Jerusalem Road at 7:00 p.m.

Mark Sattler opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Mark Sattler, present

Approval of Previous Minutes:

After review by the board, Beau Miller made a motion to accept the September 26, 2023 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$632,555.89 in pooled investments and \$1,046,423.91 in our checking account. We made payments with warrants 22051 through 22141 and electronic payments 125-2023 through 129-2023 totaling \$91,008.04. Deposits made since the last meeting total \$144,952.09.

Mark Sattler made a motion to approve the report as read. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes  
Beau Miller, yes

Mark Sattler, yes

Motion carried.

Zoning Department: Linda Rossler was not in attendance, but Rob Gearhart appeared in her place.

Permits: 11847 Dyke, deck

Following 3 items have been sent to the Lucas County Plan Commission for review.

1. Section 1631 Solar
2. Wording changes recommended by attorney
3. Section 2403

After review Trustees will be asked to set a Public Hearing within 30 days of the Plan Commission Recommendation

#### Lack of Compliance

Zoning Board unanimously voted to recommended sending the following three properties for legal action due to lack of compliance

7410 Jerusalem Road, Parcel #3332601

Recommend Ridi Reio LLC be referred to the Trustees for tall grass/ blight lack compliance.

0 Jerusalem Road, Parcel #3332606

Recommend Kiss parcel be referred to the Trustees for tall grass/ blight lack compliance.

10244, 10230, Corduroy PARCEL # 3321444, 3321491

Recommend Eck/Belkofer property be referred for legal action for lack of compliance. Since the zoning meeting last week the following communication was received. 2 more loads have been taken to the scrap yard and more are supposed to be going later this week. Noted on the dump truck parking, as items are taken to scrap, this will allow ample space for the dump trucks to be parked behind the residences.

Note: We are in the process of selling 10244 Corduroy Road and should have this finalized within the next few weeks. The 10230 property is

under land contract to Damian Belkofer. Zoning recommends waiting on legal action at this time due to information received

Training: Lucas County Brownfield Remediation & Building Demolition Grants Webinar Wednesday, October 11, 2023 1:00 p.m. EDT

Zoning Inspectors Group Ohio Township Association Blacklick, Ohio, October 20, 2023 Meet with zoning personnel from the Zoning inspectors Group to learn and discuss important topics related to your unique challenges. Topics covered will include:

1. Nuisance Structures
2. Dealing with Short-Term Rentals from a Township Zoning Perspective
3. Accessory Dwelling Units —To Allow or Not To Allow?
4. Township Zoning Survey
5. Roundtable Discussion

Recreation Department: Gary Allen

No report, Gary not in attendance.

Fire Department: Tony Parasiliti

No report, Tony not in attendance.

Maintenance Department: Kevin Chapman

No report, Kevin not in attendance.

Cemetery: Kevin Chapman

No report, Kevin not in attendance.

Old Business:

1. Chairs for Township Hall - Beau Miller reported he wants to table the item until a future meeting
2. Availability and Storage of Emergency Equipment - Dave Bench reported he found a place to store the pallets temporarily. Beau Miller reported he has an estimate for a 40' shipping container delivered.
3. Administrative Assistant - Mark Sattler shared an updated position description with all board members to review. The proposed position is to assist current and future Trustees to continue optimal communication and transparency and smoothly transition these responsibilities in

anticipation of Mark Sattler’s retirement at the end of this year. Dave reported he would like to revisit this agenda item at the next meeting.

- 4. Ohio Lake Erie Commission Grant Project Update - Mark Sattler shared with other board members a map with four of the five areas of concern the contractor CEC has identified. Mark reported that he is working with others to seek out future funding opportunities for various projects in the discussed area. Lastly, he also shared the 3<sup>rd</sup> quarter interim report to the Ohio Lake Erie Commission for the grant funding requirements.

New Business:

1. Public Opening of 3<sup>rd</sup> Quarter 2023 Real Estate Offers

Regina Driver	3377231	\$500.00
Megan Driver	3377314	\$500.00
Megan Driver	3377231	\$1200.00
Megan Driver	3377314	\$1000.00
Jeff Rahla	3369577	\$50.00
Robert Gearhart	3376211	\$75.00
Robert Gearhart	3376207	\$75.00
Robert Gearhart	3376327	\$75.00
Robert Gearhart	3376324	\$75.00
Robert Gearhart	3376317	\$75.00
Robert Gearhart	3376321	\$75.00
Robert Gearhart	3364961	\$100.00
Robert Gearhart	3364964	\$100.00
Robert Gearhart	3364967	\$100.00
Robert Gearhart	3365897	\$100.00
Robert Gearhart	3365894	\$100.00
Robert Gearhart	3364974	\$100.00
Robert Gearhart	3364971	\$100.00
Regina Driver	3377314	\$1000.00
Megan Driver	3377314	\$5.00
Megan Driver	3377231	\$500.00
Nathan Duris	3377314	\$500.00
Rob Maville	3376211	\$300.00
Rob Maville	3376267	\$300.00
Rob Maville	3376207	\$300.00
Rob Maville	3376317	\$300.00
Rob Maville	3376321	\$300.00
Rob Maville	3376324	\$300.00
Rob Maville	3376327	\$300.00

Mark Sattler made a motion to leave regular session and go into executive session per ORC 121. 22 section 2: To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Mark Sattler moved that we leave executive session and go back into regular session. He indicated no action was taken or decisions made. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Beau Miller moved that we approve the below parcels listed for sale from the submitted bids:

3369577	50.00	Jeff Rahla
3376211	300.00	Rob Maville
3376327	300.00	Rob Maville
3376207	300.00	Rob Maville
3376317	300.00	Rob Maville
3376321	300.00	Rob Maville
3376324	300.00	Rob Maville
3377314	500.00	Nathan Duris

Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

2. Change of Assessment - the fiscal office shared a report from the UAN system with each board member. This report indicates there is a change of the 3301 assessment due to the 2021-2022 audit findings to a new fund number and fund type. All funds have been moved with no interruption in the use of the garbage assessments.
3. Medical Mutual Renewal for 2024 - Mark Sattler shared a proposal from our servicing agency with a noted 20.61% increase for 2024 if we make no changes for the new year. Mark would like to see each employee also complete the formfire questionnaire that might help reduce our total cost. All agree to get the form fire started for our current enrolled employees.
4. Toulon Catch Basin

Dave Bench moved to approve the payment and a then and now purchase order for work completed by Groundworks LLC in the amount of \$3515.93. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

Dave Bench moved to approve the payment and a then and now purchase order for work completed by Groundworks LLC in the amount of \$3068.53. Seconded by Mark Sattler with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Motion carried.

#### Upcoming Events

October 11, 2023 911 RCOG – Administrators TAC Mtg  
October 21, 2023 Lets Build a Bed, St Luke’s Church  
October 19, 2023 TMACOG Stormwater Coalition  
October 19, 2023 Regional Transportation Plan - Oregon Library  
November 2, 2023 TMACOG Agriculture Committee  
November 7, 2023 Election Day  
November 13, 2023 TMACOG Water Quality Council  
December 13, 2023 911 RCOG – Administrators TAC Mtg

#### Public Participation:

Bill Tank - asked why the zoning inspector is not in attendance tonight. Mark Sattler responded that a representative of the Zoning Department is in attendance tonight.

Adjournment:

Dave Bench made a motion to adjourn tonight's meeting. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Mark Sattler, yes

Meeting Adjourned 8:21 p.m.

\_\_\_\_\_  
Attested

  
\_\_\_\_\_  
Approved



## Sign-up to offer public comments

<u>Name</u>	<u>Topic</u>
✓ 1. <u>Bill Tank</u>	_____
✓ 2. <u>Scott Heneghan</u>	_____
✓ 3. <u>J Schlipf</u>	_____
✓ 4. <u>Karen Wilhelm</u>	_____
✓ 5. <u>Sandra Lytten</u>	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____

Jerusalem Township Board of Trustees will be making a change with regard to Public Comments. The Ohio Sunshine Law gives Community members the right to hear and observe the public proceedings of this Board BUT not the right to be heard. (2023 Ohio Sunshine Law Manual, page 113, clause 1049). Jerusalem Township Trustees have chosen to extend the privilege for public comment, even though it is not required.

On the advice of the Lucas County Prosecutor, John Borell we are implementing the following changes:

- Anyone wishing to be heard at a meeting will first sign up to indicate their intention to comment.
- Each person wishing to speak may have up to 3 minutes.
- Individuals engaging in disruptive behavior forfeit their right to attend meetings and may be removed from the meeting. (2023 Ohio Sunshine Law Manual, page 113, clause 1052)

Members of the community ALWAYS have the opportunity to contact their Elected Officials by phone or e-mail with questions or comments. Contact information is available on the Township Website: <https://twp.jerusalem.oh.us/township-directory/>

9501 Jerusalem Road Curtice, Ohio 43412

419.836.8921

[www.twp.jerusalem.oh.us](http://www.twp.jerusalem.oh.us)



**Fund Status**

As Of 10/10/2023

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	20.004%	\$335,868.78	\$0.00	\$335,868.78
2011	Motor Vehicle License Tax	1.369%	\$22,977.97	\$0.00	\$22,977.97
2021	Gasoline Tax	15.258%	\$256,183.88	\$0.00	\$256,183.88
2031	Road and Bridge	12.077%	\$202,774.53	\$0.00	\$202,774.53
2041	Cemetery	2.650%	\$44,499.61	\$0.00	\$44,499.61
2181	Zoning	0.000%	\$0.00	\$0.00	\$0.00
2191	Fire Levy	29.317%	\$492,220.81	\$0.00	\$492,220.81
2192	Recreation Levy	2.948%	\$49,490.40	\$0.00	\$49,490.40
2231	Permissive Motor Vehicle License Tax	5.143%	\$86,347.26	\$0.00	\$86,347.26
2273	Coronavirus Relief Fund	6.168%	\$103,556.30	\$0.00	\$103,556.30
2401	Curtice Lighting Assessment	0.172%	\$2,880.50	\$0.00	\$2,880.50
2402	Bono Lighting Assessment	0.037%	\$629.14	\$0.00	\$629.14
2901	Garbage Assessment	4.857%	\$81,550.62	\$0.00	\$81,550.62
3301	Garbage Assessment	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$1,678,979.80	\$0.00	\$1,678,979.80
Pooled Investments					\$632,555.89
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$1,046,423.91

Last reconciled to bank: 09/29/2023 – Total other adjusting factors: \$0.00

**Payment Listing**

9/27/2023 to 10/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
125-2023	10/02/2023	10/02/2023	CH	Ohio Bureau of Workers Compensation	\$916.68	O
126-2023	10/02/2023	10/02/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$4,499.13	O
127-2023	10/02/2023	10/02/2023	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$32.17	O
128-2023	10/02/2023	10/02/2023	EW	TREASURER OF STATE OF OHIO	\$355.65	O
129-2023	10/02/2023	10/02/2023	EW	UNITED STATES TREASURY	\$2,211.53	O
22051	09/29/2023	09/29/2023	AW	Mark Sattler	\$666.00	O
22052	09/29/2023	09/29/2023	AW	Joel Moszkowicz	\$1,167.00	O
22053	10/05/2023	09/29/2023	PR	Kevin Chapman	\$1,639.61	O
22054	10/05/2023	09/29/2023	PR	Eric Schuffenecker	\$1,229.60	O
22055	10/05/2023	09/29/2023	PR	Ray St. John	\$467.40	O
22056	09/29/2023	09/29/2023	PR	Robert Gearhart	\$364.06	O
22057	09/29/2023	09/29/2023	PR	Linda S Rossler	\$12.11	V
22057	09/29/2023	09/29/2023	PR	Linda S Rossler	-\$12.11	V
22058	09/29/2023	09/29/2023	PR	Linda S Rossler	\$120.73	O
22059	09/29/2023	09/29/2023	PR	Joel Moszkowicz	\$21.49	O
22060	09/29/2023	09/29/2023	PR	Billy Gallagher	\$53.48	O
22061	09/29/2023	09/29/2023	PR	Matthew Jenkins	\$71.68	V
22061	09/29/2023	09/29/2023	PR	Matthew Jenkins	-\$71.68	V
22062	09/29/2023	09/29/2023	PR	Adams Ken	\$161.66	O
22063	09/29/2023	09/29/2023	PR	Timothy Unsinger	\$310.21	O
22064	09/29/2023	09/29/2023	PR	Matthew Jenkins	\$67.19	O
22065	09/29/2023	09/29/2023	PR	Adams Ken	\$30.32	O
22066	09/29/2023	09/29/2023	PR	Zachary Kraus	\$68.88	O
22067	09/29/2023	09/29/2023	PR	Paul Mullen	\$485.59	O
22068	09/29/2023	09/29/2023	AW	GLADIEUX LUMBER & SUPPLY	\$627.20	O
22069	09/29/2023	09/29/2023	AW	Municipal Emergency Services Inc.	\$24,880.00	O
22070	09/29/2023	09/29/2023	AW	Republic Services #259	\$7,690.69	O
22071	09/29/2023	09/29/2023	AW	Groundworks Excavating LLC	\$6,414.92	V
22071	10/09/2023	10/09/2023	AW	Groundworks Excavating LLC	-\$6,414.92	V
22072	09/29/2023	09/29/2023	AW	LAKE ERIE TREE SERVICE	\$8,000.00	V
22072	10/09/2023	10/09/2023	AW	LAKE ERIE TREE SERVICE	-\$8,000.00	V
22073	09/29/2023	09/29/2023	RW	Belkofer Auctioneer	\$150.00	O
22074	09/29/2023	09/29/2023	AW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$32.17	O
22075	09/29/2023	09/29/2023	AW	VSP Insurance Co.	\$105.39	O
22076	09/29/2023	09/29/2023	AW	COLUMBIA GAS OF OHIO	\$185.80	O
22077	09/29/2023	09/29/2023	AW	D.R. EBEL POLICE & FIRE EQUIPMENT	\$97.00	O
22078	09/29/2023	09/29/2023	AW	Promedica Employee Assistance Program	\$76.00	O
22079	09/29/2023	09/29/2023	AW	Charter Communications	\$210.59	O
22080	09/29/2023	09/29/2023	AW	ComputerXTREME	\$648.00	O
22081	09/29/2023	09/29/2023	AW	TRI COUNTY TIRE, INC.	\$122.76	O
22082	09/29/2023	09/29/2023	AW	ACE DIVERSIFIED SERVICES, LLC	\$135.00	O
22083	09/29/2023	09/29/2023	AW	GARY SCHUMAKER, LLC	\$2,044.50	O
22084	09/29/2023	09/29/2023	AW	DELTA DENTAL	\$347.22	O
22085	09/29/2023	09/29/2023	AW	BOUND TREE MEDICAL, LLC.	\$148.99	O
22086	09/29/2023	09/29/2023	AW	Clear Images	\$560.00	O
22087	09/29/2023	09/29/2023	AW	TRI COUNTY TIRE, INC.	\$108.85	O

**Payment Listing**

9/27/2023 to 10/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
22088	09/29/2023	09/29/2023	AW	TOLEDO EDISON COMPANY	\$1,845.33	O
22089	10/03/2023	10/02/2023	PR	Gary Allen	\$747.87	O
22090	10/03/2023	10/02/2023	PR	Joel Moszkowicz	\$1,345.51	O
22091	10/03/2023	10/02/2023	PR	Anthony Parasiliti	\$1,752.46	O
22092	10/03/2023	10/02/2023	PR	Linda S Rossler	\$543.82	O
22093	10/05/2023	10/02/2023	WH	OHIO PUBLIC EMPLOYEES DEFERRED	\$1,260.00	O
22094	10/02/2023	10/02/2023	AW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$32.17	V
22094	10/02/2023	10/02/2023	AW	OHIO PUBLIC EMPLOYEES RETIREMENT S	-\$32.17	V
22097	10/02/2023	10/02/2023	SW	Skipped Warrants 22095 to 22097 Series 2	\$0.00	V
22098	10/02/2023	10/02/2023	WH	CITY OF OREGON OHIO	\$386.54	O
22099	10/03/2023	10/03/2023	PR	Melissa Amonette	\$325.58	O
22100	10/03/2023	10/03/2023	PR	Kevin Chapman	\$394.28	O
22101	10/03/2023	10/03/2023	PR	Wayne Cousino	\$1,118.25	O
22102	10/03/2023	10/03/2023	PR	Michael Cshei	\$1,585.81	O
22103	10/03/2023	10/03/2023	PR	Craig Duncan	\$332.84	O
22104	10/03/2023	10/03/2023	PR	Charles Flack	\$1,883.27	O
22105	10/03/2023	10/03/2023	PR	Billy Gallagher	\$1,245.59	O
22106	10/03/2023	10/03/2023	PR	Bertha Horsley	\$717.24	O
22107	10/03/2023	10/03/2023	PR	Chris Jenkins	\$1,420.34	O
22108	10/03/2023	10/03/2023	PR	Matthew Jenkins	\$302.40	O
22109	10/03/2023	10/03/2023	PR	Adams Ken	\$1,258.98	O
22110	10/03/2023	10/03/2023	PR	Zachary Kraus	\$681.97	O
22111	10/03/2023	10/03/2023	PR	Travis Meyers	\$98.57	O
22112	10/03/2023	10/03/2023	PR	Joel Moszkowicz	\$154.48	O
22113	10/03/2023	10/03/2023	PR	Paul Mullen	\$182.95	O
22114	10/03/2023	10/03/2023	PR	Donald Murray	\$2,343.42	O
22115	10/03/2023	10/03/2023	PR	Chris Nelson	\$44.38	O
22116	10/03/2023	10/03/2023	PR	Samantha Newland	\$106.14	O
22117	10/03/2023	10/03/2023	PR	Joseph Purtee	\$521.98	O
22118	10/03/2023	10/03/2023	PR	Thomas Saunders	\$252.29	O
22119	10/03/2023	10/03/2023	PR	Kyle Schilkey	\$75.82	O
22120	10/03/2023	10/03/2023	PR	Joshua Swanson	\$590.65	O
22121	10/03/2023	10/03/2023	PR	Jasmin Tropf	\$113.73	O
22122	10/03/2023	10/03/2023	PR	Keith Tuttle	\$857.60	O
22123	10/03/2023	10/03/2023	PR	Marco Vallera	\$15.17	O
22124	10/03/2023	10/03/2023	PR	Zach Vargo	\$1,110.29	O
22125	10/03/2023	10/03/2023	PR	Lucas Wark	\$176.42	O
22126	10/03/2023	10/03/2023	PR	James Wolfe II	\$103.84	O
22127	10/09/2023	10/09/2023	WH	MEDICAL MUTUAL OF OHIO	\$700.00	O
22128	10/09/2023	10/09/2023	AW	MEDICAL MUTUAL OF OHIO	\$4,526.46	O
22129	10/09/2023	10/09/2023	PR	David Bench	\$791.88	O
22130	10/09/2023	10/09/2023	PR	Beau Miller	\$996.22	O
22131	10/09/2023	10/09/2023	PR	Joel Moszkowicz	\$43.37	O
22132	10/09/2023	10/09/2023	AW	CROGHAN COLONIAL BANK	\$1,671.61	O
22133	10/09/2023	10/09/2023	AW	VERIZON WIRELESS	\$462.43	O
22134	10/09/2023	10/09/2023	AW	Joel Moszkowicz	\$5.01	O

**Payment Listing**

9/27/2023 to 10/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
22135	10/09/2023	10/09/2023	AW	CROGHAN COLONIAL BANK	\$178.64	O
22136	10/09/2023	10/09/2023	AW	COLUMBIA GAS OF OHIO	\$175.40	O
22137	10/09/2023	10/09/2023	AW	TONY PARASILITI	\$986.07	O
22138	10/09/2023	10/09/2023	AW	ATLANTIC EMERGENCY SOLUTIONS	\$759.42	O
22139	10/09/2023	10/09/2023	AW	Ohio Department of Commerce	\$150.00	O
22140	10/09/2023	10/09/2023	AW	Republic Services #259	\$545.82	O
22141	10/09/2023	10/09/2023	AW	GENOA NAPA	\$81.36	O
Total Payments:					\$91,008.04	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$91,008.04	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.