



Jerusalem Township Board of Trustees Regular Meeting
Held on December January 9, 2024

The Board of Trustees of Jerusalem Township met in-person in the Township Trustee Chambers at 9501 Jerusalem Road at 7:00 p.m.

Dave Bench opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Alex Lytten, present

Approval of Previous Minutes:

After review by the board, Beau Miller made a motion to accept the December 12, 2023 Regular meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, abstain

Motion carried.

After review by the board, Beau Miller made a motion to accept the December 19, 2023 Special meeting minutes. Dave Bench seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, abstain

Motion carried.

After review by the board, Alex Lytten made a motion to accept the January 2, 2024 Organizational meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$641,523.54 in pooled investments and \$730,454.65 in our checking account. We made payments, warrants 22405 through 22417 and electronic payment 2-2024 totaling \$41,716.46. No deposits made.

Beau Miller made a motion to approve the report as read. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Zoning Department: Linda Rossler

Zoning Update January 2024

Complaints: Eck/Belkofer, 10244, 10230 Corduroy Parcel# 3321444, 3321491

McMaster,

10880 Corduroy blight

2024 Goals:

Develop a Complaint & Procedure Policy Manual, which will contain all current procedures, resolutions

for junk vehicles, tall grass, blighted structures and zoning complaints.

ORC Section 505.173 "junk motor vehicle"

1. Three (3) model years old, or older
2. Apparently inoperable
3. Extensively damaged (missing wheels, tires, engine or transmission)

Board Applications:

Seeking interested residents to fill Zoning Board and Board of Zoning Appeals (BZA) alternate positions

Interested candidates must complete an application and cover letter Applications available on the Township website or at the Township Office.

Applicants will be interviewed by the Township Trustees.

Return applications to, Zoning@twp.jerusalem.oh.us

Or zoning mailbox in office foyer

Recreation Department: Gary Allen

No report, not in attendance.

Fire Department: Tony Parasiliti

Safety Message: winter weather this weekend possibility, plan ahead

Calls to date: Reported 418 runs for the 2023 year

He asked the board to approve hiring pending background check and physical Carmen Horsley and Collin Fox to the department.

Beau Miller made a motion to approve hiring, seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Tony reported that the department backfilled Toledo Station 13 this past weekend while they held funeral services. He indicated that he has posted bid proposals for a new pumper tanker in the paper and a special meeting is scheduled for January 22, 2024.

Tony also requested the board of trustees authorize not to exceed \$5,000.00 for EMS training for three applicants through Owens College.

Beau Miller made a motion to approve the EMS classes, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Maintenance Department: Kevin Chapman

Reported they are ready any snow event with three trucks and also the department has been completing summer maintenance. He has also completed mowing along the ditches in general but has some minor areas to address.

Cemetery: Kevin Chapman

Reported he is seeing multiple individuals selling back their purchased plots to the Township opening up availability in the old section. He is going to continue to sell in the old section first before moving over to the new section. Had one funeral since last trustee meeting and he also reported that the cemetery expansion has been completed in the UAN software.

Food Pantry

No report, no representative in attendance

Reno Beach / Howard Farms Conservancy

No report, no representative in attendance

Old Business:

1. Tree Removal Rialto Drive

Beau Miller made a motion to approve the removal of the trees (storm water monies) on Rialto Drive in the amount of \$8,000.00, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

2. Rachel and East Drainage

Alex Lytten moved to approve Unilliance \$44,360.00 for the drainage work on Rachel and East roads. These are stormwater funds. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

3. Bunting Road Catch Basin

Beau Miller moved to approve Groundworks Excavating in the amount of \$8,2000.00 (storm water monies), seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

4. Dike Tree Removal

Alex Lytten moved to approve Lake Erie Tree (storm water monies) for tree removal on Dike Road in the amount of \$12,150.00, seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

5. Cannabis Discussion with County Prosecutor

Beau Miller invited John Borell to attend our meeting tonight. Beau Miller reported that the two resolutions passed last month do not ban in the Township personal use or personal growth and cultivation of marijuana. The specifically restrict dispensary and mass marijuana growers. He reported that is no funding available for the Township from the recent state decisions. He reported, right now there will be a 10% tax on marijuana however those funds collected will go into a pool for local governments however according to the Ohio Township Association the Townships portion would be under \$100.00. Furthermore, Beau learned that in the legislature 3 bills exists which would remove any local funding and all funding would be kept at the State level. Regarding the ongoing referendum circulating in the Township. There is no general right for a referendum for Jerusalem Township.

John Borell indicated that everything covered by Beau Miller is correct. Jerusalem Township is not a Home Rule Township but a Statutory one therefore there is no ability for a referendum or imitative exists under the Ohio Revised Code.

Alex Lytten asked additional questions to Assistant County Prosecutor John Borell regarding resolutions and that they need to be read on two separate occasions and have a majority vote at a public meeting. John Borell indicated that is not correct, that only applies to Home Rule Townships and Jerusalem Township is a Statutory Township.

6. Public Participation Discussion with Assistant County Prosecutor

Beau Miller while John Borell, Assist County Prosecutor was in attendance to expand on the prior issues over public participation during board of trustee meetings. John Borell highlighted that public

participation during a board of trustee meeting is not a legal right but they are allowed to attend. He did also mention that in the past when public participation had gotten out of hand, you can be asked to leave the meeting, the conservation must remain civil if you are given the ability to participate in public participation during a board of trustees meeting.

7. Dave Bench / Linda Rossler Discussion with Assistant County Prosecutor

Beau Miller invited John Borell to expand on how David Bench can interact with Linda Rossler in his role as Township Trustee and Linda has an employee of the Township. He reported that Dave Bench cannot vote or be involved on personnel matters involving Linda Rossler examples include pay / compensation, valuations and the like. However, he can vote on any zoning matters brought before the board of trustees.

8. Engagement Letter 2022

From the recent reorganizational meeting a question arose regarding the content in the engagement letter signed by the Board of Trustees in the past from attorney Semro & Henry. He did review the engagement letter and it does provide all the necessary information as discussed at the prior meeting.

New Business:

1. CEC Invoice 3rd Quarter

Alex Lytten moved to pay CEC for their 3rd Quarter invoice in the amount of \$18,811.25 not originally paid in 2023. Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

2. Additional Tree Work

Dave Bench reported that he found additional work to be completed by Lake Erie Tree while out at Rialto drive. Though it is below the threshold for expenditure he would like a motion to approve payment to Lake Erie Tree in the amount of \$3,000.00.

Beau Miller made a motion to make payment for additional work, seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

3. Credit Card User Change

The fiscal officer provided to the board members a updated copy of the credit card policy previously adopted and indicated the only change is the removal of Mark Sattler from the three credit cards and the replacement of Alex Lytten on the schedule of users.

Dave Bench moved to remove Mark Sattler and replace with Alex Lytten as the updated credit card user seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

4. County Highway Mileage Certification

The Lucas County Engineer provided the 2024 documentation for all board members to sign.

5. County Joint Cooperation Agreement, 2024-2024 Draining Improvements

The Lucas County Engineer provided to the board the 2024-2025 agreement for all board members to sign.

6. 2024 Engagement Letter

After further discussion amongst board members and the concern from Alex Lytten that he would like to be involved in the usage of outside legal counsel he moved on the recommendation of Beau Miller to approve setting a cap of \$5,000.00 for outside legal counsel through the use of Semro & Henry (Jeff Stopar). Seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

7. DR Ebel Approval Brush 31

Tony Parasiliti asked the board to approve not to exceed \$3,250.00 for work to be completed on Brush 31.

Beau Miller made a motion to proceed with DR Ebel quote, seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

8. Croghan Bank Authorized Signer Change

The fiscal officer indicated the bank requires a motion from the board to remove Mark Sattler from the check signing authority and for Alex Lytten to replace.

Dave Bench moved to make the change, seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

9. Zoning Hearing Notice

Alex Lytten, Beau Miller and Assistant Prosecutor John Borell had a discussion about the legal timeline for reporting to the public any zoning regulation changes. Alex had asked John about specific time frames and he was unwilling to discuss specifics until he received further information from the zoning inspector so he can research further the questions or concerns Alex has regarding a less than 10-day notice to the public of a zoning regulation change. Alex indicated he would like to take the lead on gathering the information and sending it off to him for review and an opinion.

Upcoming Events

January 11, 2024 Ag Committee
January 19, 2024 TMACOG General Assembly
January 22, 2024 New Fire Truck Bid Opening - 5:00 p.m.
January 26, 2024 EMBC State of the Communities Address
February 7-9, 2024 Ohio Township Association Winter Conference

Public Participation:

Karen Wilhelm - a few months back she had inquired with the board of trustees if the zoning meeting can be streamed live on Facebook like the board of trustee meetings. Beau Miller and Alex Lytten are both in agreement the meetings should be live streamed. Alex Lytten indicated he is already meeting with Rob Gearhart and will work with him to learn how to setup the live stream system.

Andy Howard - congratulated Alex Lytten on being elected as a Trustee.

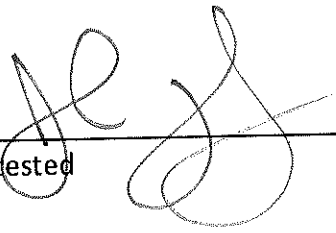
Dennis Rudzinski - spoke with the members of the board of different ways members of the public can get in touch with the various trustees regarding any questions or concerns. He also asked questions to the Assistant Prosecutor regarding marijuana and the most recent changes and updates he is aware of through the State of Ohio.

Adjournment:

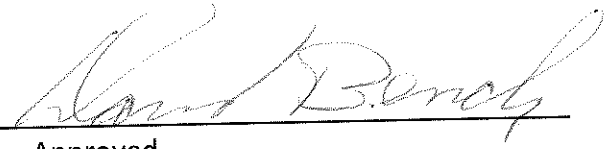
Beau Miller made a motion to adjourn tonight's meeting. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Meeting Adjourned 8:05 p.m.



Attested



Approved

Payment Listing

1/1/2024 to 1/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2-2024	01/09/2024	01/09/2024	CH	Ohio Bureau of Workers Compensation	\$1,554.00	O
22405	01/11/2024	01/08/2024	PR	Kevin Chapman	\$1,673.64	O
22406	01/11/2024	01/08/2024	PR	Eric Schuffenecker	\$1,255.51	O
22407	01/10/2024	01/09/2024	PR	Joel Moszkowicz	\$1,371.08	O
22408	01/09/2024	01/09/2024	AW	Auditor of State	\$233.70	O
22409	01/09/2024	01/09/2024	AW	DAVID BENCH	\$50.00	O
22410	01/09/2024	01/09/2024	AW	COLUMBIA GAS OF OHIO	\$1,098.42	O
22411	01/09/2024	01/09/2024	AW	KEYSTONE PRESS	\$72.75	O
22412	01/09/2024	01/09/2024	AW	VERIZON WIRELESS	\$462.51	O
22413	01/09/2024	01/09/2024	AW	TRACTOR SUPPLY CREDIT PLAN	\$82.93	O
22414	01/09/2024	01/09/2024	AW	Republic Services #259	\$14,531.86	O
22415	01/10/2024	01/09/2024	AW	CEC	\$18,811.25	O
22416	01/09/2024	01/09/2024	AW	Charter Communications	\$239.98	O
22417	01/09/2024	01/09/2024	AW	Joshua Business Graphics	\$278.83	O
Total Payments:					\$41,716.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$41,716.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Fund Status

As Of 1/11/2024

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	20.320%	\$278,791.52	\$0.00	\$278,791.52
2011	Motor Vehicle License Tax	1.778%	\$24,386.94	\$0.00	\$24,386.94
2021	Gasoline Tax	16.811%	\$230,637.59	\$0.00	\$230,637.59
2031	Road and Bridge	12.429%	\$170,528.58	\$0.00	\$170,528.58
2041	Cemetery	2.856%	\$39,187.72	\$0.00	\$39,187.72
2191	Fire Levy	31.708%	\$435,016.37	\$0.00	\$435,016.37
2192	Recreation Levy	1.820%	\$24,974.01	\$0.00	\$24,974.01
2231	Permissive Motor Vehicle License Tax	6.103%	\$83,731.60	\$0.00	\$83,731.60
2273	Coronavirus Relief Fund	3.644%	\$50,000.00	\$0.00	\$50,000.00
2401	Curtice Lighting Assessment	0.177%	\$2,431.00	\$0.00	\$2,431.00
2402	Bono Lighting Assessment	0.025%	\$344.06	\$0.00	\$344.06
2901	Garbage Assessment	2.329%	\$31,948.80	\$0.00	\$31,948.80
All Funds Total			\$1,371,978.19	\$0.00	\$1,371,978.19
Pooled Investments					\$641,523.54
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$730,454.65

Last reconciled to bank: 11/30/2023 – Total other adjusting factors: \$4.00