



Jerusalem Township Board of Trustees Regular Meeting  
Held on November 12, 2024

The Board of Trustees of Jerusalem Township met in-person in the Township Trustee Chambers at 9501 Jerusalem Road at 7:00 p.m.

Dave Bench opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, present  
Alex Lytten, present

Approval of Previous Minutes:

After review by the board, Beau Miller made a motion to accept the October 22, 2024 Regular meeting minutes. Alex Lytten seconded with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$671,227.38 in pooled investments and \$1,058,277.44 in our checking account. We made payments, warrants 23164 through 23205 and electronic payments 125-2024 through 135-2024 totaling \$62,198.32. Deposits made since last meeting totals \$25,394.09.

Dave Bench made a motion to approve the report as read. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes

Alex Lytten, yes

Motion carried.

Zoning Department: Wendy Jaquillard

Wendy reported no new permits issued since the last board of trustees meeting. Rob and her have prepared a list of violations and they will go around this week to follow up on the letters sent out earlier. She indicated she is meeting with the property owner at 9531 Corduroy to inspect the site for wetland development. She had spoken with the property owner and they are being very transparent with the project both Jerusalem Township and Lucas County Engineer and Ottawa County Soil and Water Conservation District. The property owner is meeting federal guidelines for the grant for a category 1 wetland and has the proper setbacks exceeding the minimum of 20'.

The bait shop 9636 is going to planning commission on November 20<sup>th</sup>. She indicated she has three applicants for the zoning board and they are in the process of reviewing them. Dave Bench indicated he has a written resignation from Ray from the zoning board to provide to Wendy.

Fire Department: Tony Parasiliti

Safety Message: Nothing reported

Calls to Date: Nothing reported

Tony asked the board of trustees to place a message on the electronic board for the Association Feather Party. Tony shared two new applications with the board of trustees to review and he would like to hire, they are:

Tim O'Connor  
Dave Lickert

Beau Miller moved to approve pending background and physicals for the Fire Department, new members Tim O'Connor and David Lickert. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Lastly Tony reported he is hosting the Lucas County Fire Chiefs Association and will be using the back hall on November 20<sup>th</sup>. Kevin reported the American Red Cross is using the back hall for the blood drive. He reported the water tanker had a radio installed the boat is getting serviced in Port Clinton. He reported he is going to start grant writing for a motorized stair chair for patient movement. He reported he has submitted his 2025 appropriations to the Fiscal Officer. He mentioned to the board of trustees he would like to consider a purchase of a four door pickup truck as another utility vehicle but not discontinue the use of the current utility 31. He would like to use the current utility 31 as a day use vehicle for a member in the department that will take it home and then respond to calls from a

members home. He would then use the current utility 31 for paramedics to use to respond to calls direct. Beau Miller would like to see SOP's developed for the new role of the truck. Lastly it was suggested to Tony by our ambulance vendor we should start our reserve bid at \$30,000.00.

Beau Miller moved to allow to the fire chief to move forward not to exceed \$60,000 with the understanding he communicates the truck specs to the trustees before proceeding and it would also include labeling and the lighting, the state bid cost is \$48,000.00 for a truck without a utility box but is the same as the recently purchased brush truck. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Beau Miller moved list the old life squad 16 from Lucas County on gov deals or other emergency vehicle auction sites with a minimum bid of \$30,000.00 (reserve). Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Recreation Department: Gary Allen

Not in attendance, no report.

Food Pantry

No report, no representative in attendance.

Reno Beach Howard Farms Conservancy

No report, not in attendance.

Cemetery: Kevin Chapman

Reported a funeral, full burial coming up on Saturday.

Maintenance Department: Kevin Chapman

Repaired various lights around the complex in the parking lot. He reported no changes. He reported a new block heater went out on the standby generator and a replacement is being installed. Regarding the international truck they are waiting on a few more parts before it gets finished. They are going to complete one more path of road mowing and still cutting trees overhead.

Old Business:

1. Corduroy and Temple

Dave reported no update.

2. Rachel and East

Dave reported no update.

3. Zoning Training Roundtable

All trustees had good takeaways from the training and appreciate having Jeff Stopar setting up

4. TMACOG Report

Dave reported some findings from the meeting he attended.

5. TMACOG Water Quality Meeting

Alex reported some findings from the meeting he attended. He shared some of their processes with the State and how it impacts Jerusalem Township. He understands the TMACOG is making a recommendation to the State that septic systems be inspected when a property is transferred. He does not feel that will go anywhere locally.

6. Big Collie Ditch Resolution

Dave Bench shared that a grant in the amount of \$800,000.00 is being applied to complete the cleaning and maintenance. Dave reported in the future assessments decades later could occur for minor maintenance. The fiscal officer if the Township is a pass through for this project and Dave Bench reported we are not, the funds are going directly to Lucas County and they take care of hiring the contractor for the project.

Resolution # 11122024-00

Dave Bench moved to approve resolution 11122024-00, seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

New Business:

## 1. Road and Bridge Levy

The Fiscal officer shared a one page handout to all board members sharing a status of the current 2031 Levy funds including appropriations and expenses along with other various revenue sources including Gasoline Tax, Motor Vehicle Tax and Permissive License Tax. The board took responsibility along with the Kevin Chapman in not promoting the levies before election day last week. The fiscal officer indicated the 2.0 mill levy expired and was not renewed but the 1.0 mill levy went one year early. The expiration of the 2.0 mill levy will cause the township to lose \$90,000.00 in the property tax funds not taking into consideration the BH 49 subsidy from the State of Ohio. He also indicated both the 1.0 and 2.0 mill levy was based on the older valuation through the Lucas County Auditors office.

It was discussed that there are three levies now for 2025, whether they are on the spring ballot, or if failed in the spring on the fall ballot, they include:

Fire Levy 6.5 mill  
Recreation Levy 0.75 mill

The fiscal officer is unsure of the date of the spring election 2025 but will reach out to the board of elections. He indicates the board will have to make a few decisions including:

1. When to have the fire and recreation levy in 2025
2. When to have the remaining 1.0 mill road levy in 2025 and will there be an increase

Kevin Chapman indicated the loss of the 2.0 mill road levy only further complicates the Lucas County Engineer giving the Township more miles of roads and the few funds the Township ever had to maintain them before the additional was forced onto us.

## 2. Township Website

Alex Lytten has learned about federally mandated changes to the Township website for ADA concerns such as closed captioning on live streams, website fonts, etc. The deadline for the Township is April 2027.

## 3. 2025 Appropriations and Revenue

The fiscal officer indicated he has emailed to the trustees two ms excel spreadsheet for all to review in preparation for the fiscal year 2025.

## 4. Re organizational Meeting

All in agreement for Friday, January 3<sup>rd</sup>, 2025 at 4:00 p.m.

## 5. 2<sup>nd</sup> November Board of Trustees Meeting

The board agreed to cancel the next board of trustee meeting due to the upcoming holiday.

6. 2<sup>nd</sup> December Board of Trustees Meeting

The board agreed to cancel the 2<sup>nd</sup> board of trustees meeting in December.

Upcoming Events

None Reported

Public Participation:

Bill Tank

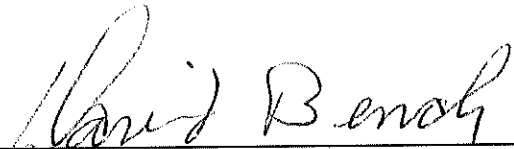
Asked if the fire department and road department has enough room to store all their equipment for the upcoming season. Kevin Chapman shared his plans to Bill during the meeting.

Adjournment:

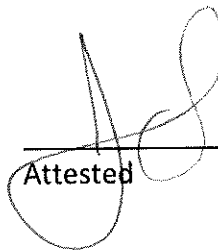
Beau Miller made a motion to adjourn tonight's meeting. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes  
Beau Miller, yes  
Alex Lytten, yes

Meeting Adjourned 8:34 p.m.



Approved



Attested

BOARD OF TRUSTEES  
JERUSALEM TOWNSHIP, LUCAS COUNTY, OHIO

RESOLUTION NO. 11122024-00

TO PETITION THE BOARD OF LUCAS COUNTY COMMISSIONERS TO DESIGN AND CONSTRUCT WATERCOURSE IMPROVEMENTS TO BIG COOLIE DITCH AND TO REQUEST THE BOARD OF LUCAS COUNTY COMMISSIONERS TO ESTABLISH THE IMPROVEMENTS AS PUBLIC WATERCOURSES

WHEREAS, the Ohio Revised Code Section 6131 permits landowners to petition the Board of Lucas County Commissioners for improvements and the future maintenance of watercourses within the Big Coolie Ditch Drainage Area as deemed to be most conducive to the public welfare;

WHEREAS, having interest in rights-of-way and real property benefitting from improvements to watercourses within the Big Coolie Ditch Drainage Area, the Board of Trustees of Jerusalem Township, Lucas County, Ohio can file a petition to the Board of Lucas County Commissioners requesting such improvements; and

WHEREAS, ditch improvements within the Big Coolie Ditch Drainage Area will consist of the combination of methods provided in Ohio Revised Code Section 6131.01 (C) 1-5 necessary for the disposal of surplus water. The future maintenance of the said watercourses is necessary and will be conducive to the public welfare; and

WHEREAS, all costs of engineering, construction, and maintenance will be assessed to the benefitted parcels of land, except as ordered under Section 6131.31 of the Ohio Revised Code. However, at this time, it is planned the assessments for engineering, design and construction will be paid through the Lucas County Stormwater Utility and through a grant obtained from the Ohio Environmental Protection Agency Section 319 program. After completion of the project, the petitioner requests the Board of Lucas County Commissioners to declare said improvements as a public watercourses and place said ditch improvements under permanent maintenance; and

WHEREAS, the courses and termini of said watercourses are as follows, to wit:

*Big Coolie Ditch: Commencing at its terminus with the west side of Cousino Road at a location approximately 1600 feet north of the Cousino Road and Jerusalem Road intersection, thence commencing southwest for a distance of approximately 6,135 feet to the terminus of the existing open ditch located approximately 1000 feet east of North Curtice Road and 2600 feet south of Jerusalem Road.*

NOW THEREFORE BE IT RESOLVED, by the Trustees of Jerusalem Township, Lucas County, Ohio:

1. That the Board hereby petitions the Board of Lucas County Commissioners for an improvement in a manner deemed to be the most conducive to the public welfare of the above described watercourses utilizing any, all, or a combination of the methods provided for in Ohio Revised Code Section 6131.01 (C) 1-5 necessary for the disposal of surplus water; and

2. That improvements and future maintenance of the above-named ditches are necessary, will benefit the petitioner and will be conducive to the public welfare;

3. That if ordered by the Board of Lucas County Commissioners, upon completion of the Plans, Schedules and Drawings by the Lucas County Engineer, the Board hereby requests the Board of Lucas County Commissioners to establish the above-named ditches as public watercourses and to assess the benefitting landowners for their engineering, construction, and permanent maintenance in accordance with Ohio Revised Code Section 6131.

4. That this Board agrees to pay the cost of notices, plus any other incidental expenses, except the costs incurred by the engineer in making his preliminary reports if the prayer of the petition is not granted at the First Hearing or if the petition is for any cause dismissed unless the board of county commissioners decides to pay the engineer's costs from the petitioners' bond in accordance with section 6131 of the Revised Code. This amount may be \$1,500 in accordance

with Ohio Revised Code Section 6131.

INTRODUCTION AND VOTE RECORD

Motion: David Bench

Second: Alex Lytten

Trustee Dave Bench      Yes

Trustee Beau Miller      Yes

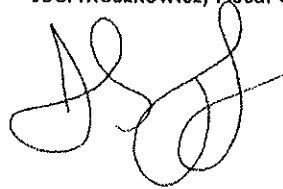
Trustee Alex Lytten      Yes

Adopted at the meeting of the Board of Trustees on: November 12, 2024

AUTHENTICATION

This is to certify that this resolution was duly adopted by the Board of Trustees, and filed with the Jerusalem Township Fiscal Officer, on

Joel Moszkowicz; Fiscal Officer

A handwritten signature in black ink, appearing to be 'J. Moszkowicz', written in a cursive style.



**Payment Listing**

10/23/2024 to 11/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
125-2024	10/23/2024	10/23/2024	CH	Ohio Bureau of Workers Compensation	\$706.30	C
131-2024	11/02/2024	11/02/2024	CH	Ohio Bureau of Workers Compensation	\$709.70	O
132-2024	11/02/2024	11/02/2024	EW	TREASURER OF STATE OF OHIO	\$754.97	O
133-2024	11/02/2024	11/02/2024	EW	UNITED STATES TREASURY	\$7,807.52	O
135-2024	11/05/2024	11/02/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$4,833.98	O
23164	10/23/2024	10/23/2024	AW	United States Postal Service	\$154.00	O
23165	10/31/2024	10/28/2024	PR	Kevin Chapman	\$1,689.77	C
23166	10/31/2024	10/28/2024	PR	Eric Schuffenecker	\$1,263.36	C
23167	10/31/2024	10/28/2024	PR	Ray St. John	\$596.13	V
23167	10/31/2024	10/29/2024	PR	Ray St. John	-\$596.13	V
23168	10/28/2024	10/28/2024	PR	Eric Schuffenecker	\$652.19	C
23169	10/28/2024	10/28/2024	PR	Wendy Jaquillard	\$796.66	O
23170	10/28/2024	10/28/2024	PR	David Bench	\$809.04	O
23171	10/28/2024	10/28/2024	PR	Alex Lytten	\$1,010.12	O
23172	10/28/2024	10/28/2024	PR	Beau Miller	\$1,013.38	O
23173	10/28/2024	10/28/2024	PR	Joel Moszkowicz	\$1,435.31	C
23174	10/31/2024	10/29/2024	PR	Ray St. John	\$674.69	O
23175	11/02/2024	11/02/2024	WH	OHIO PUBLIC EMPLOYEES DEFERRED	\$560.00	O
23176	11/04/2024	11/02/2024	PR	Robert Gearhart	\$811.17	O
23177	11/02/2024	11/02/2024	RW	genoveva fallon	\$150.00	O
23178	11/02/2024	11/02/2024	RW	Aaron Mosses	\$150.00	O
23179	11/02/2024	11/02/2024	AW	CROGHAN COLONIAL BANK	\$329.73	O
23180	11/02/2024	11/02/2024	AW	COLUMBIA GAS OF OHIO	\$197.02	O
23181	11/02/2024	11/02/2024	AW	Charter Communications	\$6.65	O
23182	11/02/2024	11/02/2024	AW	Baumann Auto Group Inc.	\$379.54	O
23183	11/02/2024	11/02/2024	AW	AMERICAN ENTERPRISES, INC.	\$98.96	O
23184	11/02/2024	11/02/2024	AW	MR EMBLEM	\$1,211.20	O
23185	11/02/2024	11/02/2024	AW	BioCare, inc	\$4,775.00	O
23186	11/02/2024	11/02/2024	AW	SUBURBAN/METRO PRESS	\$174.58	O
23187	11/02/2024	11/02/2024	AW	CITY OF OREGON	\$18,000.00	O
23188	11/02/2024	11/02/2024	AW	VSP Insurance Co.	\$86.96	O
23189	11/02/2024	11/02/2024	AW	COLUMBIA GAS OF OHIO	\$276.73	O
23190	11/02/2024	11/02/2024	AW	SUBURBAN/METRO PRESS	\$174.58	O
23191	11/02/2024	11/02/2024	AW	GLADIEUX LUMBER & SUPPLY	\$13.94	O
23192	11/02/2024	11/02/2024	AW	Luebke Mower Service	\$14.00	O
23193	11/02/2024	11/02/2024	AW	pennicare	\$84.96	O
23194	11/02/2024	11/02/2024	AW	PNEU-MATIC ENGINEERING, INC	\$1,074.50	O
23195	11/11/2024	11/11/2024	AW	LUCAS COUNTY TREASURER	\$484.64	O
23196	11/11/2024	11/11/2024	AW	LUCAS COUNTY TREASURER	\$2,018.50	O
23197	11/11/2024	11/11/2024	AW	Semro Henry Ltd	\$867.88	O
23198	11/11/2024	11/11/2024	AW	TRACTOR SUPPLY CREDIT PLAN	\$330.09	O
23199	11/11/2024	11/11/2024	PR	Timothy Unsinger	\$522.67	O
23200	11/12/2024	11/12/2024	RW	Seledina Whitten	\$150.00	O
23201	11/14/2024	11/12/2024	PR	Kevin Chapman	\$1,689.77	O
23202	11/14/2024	11/12/2024	PR	Eric Schuffenecker	\$1,263.36	O
23203	11/14/2024	11/12/2024	PR	Ray St. John	\$563.29	O

**Payment Listing**

10/23/2024 to 11/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
23204	11/12/2024	11/12/2024	PR	Kevin Chapman	\$825.42	O
23205	11/12/2024	11/12/2024	PR	Eric Schuffenecker	\$602.19	O
Total Payments:					\$62,198.32	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$62,198.32	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Receipt Listing**  
10/23/2024 to 11/30/2024

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
211-2024	09/09/2024	09/09/2024	STD	09092024	Aaron Mosses	\$300.00 *	C
211-2024	11/02/2024	11/02/2024	NEG. ADJ.	09092024	Aaron Mosses	-\$150.00	O
256-2024	10/21/2024	10/21/2024	STD	10212024	Seledina Whitten	\$300.00 *	C
256-2024	11/12/2024	11/12/2024	NEG. ADJ.	10212024	Seledina Whitten	-\$150.00	O
263-2024	10/21/2024	10/21/2024	STD	10212024	genoveva fallon	\$300.00 *	C
263-2024	11/02/2024	11/02/2024	NEG. ADJ.	10212024	genoveva fallon	-\$150.00	O
265-2024	10/31/2024	11/02/2024	INT		PRIMARY	\$25.01	C
266-2024	10/31/2024	11/02/2024	INT		STAROHIO 1	\$2,874.65	C
267-2024	10/25/2024	11/02/2024	STD		istream	\$268.00	C
273-2024	11/04/2024	11/04/2024	STD	11042024	Walker Funeral Home	\$1,400.00	O
274-2024	11/04/2024	11/04/2024	STD	11042024	Citizen Bank	\$250.00	O
275-2024	11/04/2024	11/04/2024	STD	11042024	Scott Huffman	\$300.00	O
276-2024	11/04/2024	11/04/2024	STD	11042024	Kenneth Lohmeyer	\$3,000.00	O
277-2024	11/04/2024	11/04/2024	STD	11042024	Bradley Tolles	\$2,000.00	O
278-2024	11/04/2024	11/04/2024	STD	11042024	LUCAS COUNTY AUDITOR	\$13,868.62	O
279-2024	11/04/2024	11/04/2024	STD	11042024	Felzer Urban Monument Works	\$200.00	O
280-2024	11/04/2024	11/04/2024	STD	11042024	Echo Health Inc	\$581.57	O
281-2024	11/04/2024	11/04/2024	STD	11042024	Anthem Blue Cross Blue Shield	\$1,071.24	O
282-2024	11/04/2024	11/04/2024	STD	11042024	Lexis Nexis	\$5.00	O
Report Total:						\$25,394.09	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Fund Status**

As Of 11/14/2024

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	25.378%	\$438,919.78	\$0.00	\$438,919.78
2011	Motor Vehicle License Tax	1.169%	\$20,210.07	\$0.00	\$20,210.07
2021	Gasoline Tax	10.954%	\$189,443.26	\$0.00	\$189,443.26
2031	Road and Bridge	16.793%	\$290,431.76	\$0.00	\$290,431.76
2041	Cemetery	3.023%	\$52,278.86	\$0.00	\$52,278.86
2191	Fire Levy	32.659%	\$564,858.52	\$0.00	\$564,858.52
2192	Recreation Levy	1.346%	\$23,283.51	\$0.00	\$23,283.51
2231	Permissive Motor Vehicle License Tax	3.764%	\$65,098.91	\$0.00	\$65,098.91
2273	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2401	Curtice Lighting Assessment	0.177%	\$3,060.26	\$0.00	\$3,060.26
2402	Bono Lighting Assessment	0.032%	\$545.70	\$0.00	\$545.70
2901	Garbage Assessment	4.705%	\$81,374.19	\$0.00	\$81,374.19
<b>All Funds Total</b>			<b>\$1,729,504.82</b>	<b>\$0.00</b>	<b>\$1,729,504.82</b>
Pooled Investments					\$671,227.38
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$1,058,277.44

Last reconciled to bank: 10/31/2024 – Total other adjusting factors: \$0.36