



Jerusalem Township Board of Trustees Regular Meeting
December 9, 2025

The Board of Trustees of Jerusalem Township met in-person in the Township Hall at 9501 Jerusalem Road at 7:00 p.m.

Alex Lytten opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Alex Lytten, present

Approval of Previous Minutes:

After review by the board, Dave Bench made a motion to accept the November 11, 2025 regular meeting minutes. Alex Lytten seconded with roll call as follows:

Dave Bench, yes
Beau Miller, abstain
Alex Lytten, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

The Fiscal Officer's report indicated a fund status of \$702,236.15 pooled investments and \$980,514.33 our checking account. We made payments, warrants 24178 through 24282 and electronic payment 146-2025 through 163-2025 totaling \$137,877.38. Deposits made since last meeting totals \$34,710.18.

Alex Lytten made a motion to approve the report as read. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Zoning Department: Jacob Barnes

Violations:

9825 Corduroy Road- Insecure barn that is half falling down. Barn has been removed, and property has been cleaned up. See attached picture.

965 S. North Curtice Road- Insecure pool. Final Notice sent. Stopped and spoke with owner and he will be applying for the permit.

9702 Brown Road- Apparently inoperable combine/abandoned building. It has been removed.

965 S. North Curtice Road- Insecure pool. Final Notice sent. Stopped and spoke with owner and he will be applying for the permit.

10244 Corduroy Road- Working with property owner to clean property up. Stopped and spoke with owner in mid-November and he had another dumpster there and they are working on it. They were encouraged to continue making progress.

11452 Henry- Non-permitted construction. Stop order has been issued. Spoke with owner on 11/19/25. They want to proceed with the new home. Owner was advised to remove the existing non-permitted structure. Owner called back 11/26/2025 and is working on items to submit for a new dwelling.

Zoning Department Updates

Proposed text amendment to correct various errors and contradictions and to clarify certain sections in the Zoning Resolution.

Fire Department: Tony Parasiliti

Safety Message: None

Calls to Date: 377

Tony thanked the committee for supporting the past fire department association feather party. He reported that he has members finishing EMT and Fire training. Beau Miller asked him about the status of the unused equipment including a boat, old county EMS truck and old fire engine. Tony reported he is going to get a list together for the trustees to approve in January for a listing on GovDeals. Lastly, he reported he is making changes to his organizational structure, he wanted to have it approved at the upcoming reorganizational meeting. Trustee Miller informed Tony that that meeting is not the place for it but at a regular meeting.

Cemetery: Kevin Chapman

Kevin reported he has multiple burials since the last meeting and one coming up soon with some sale of graves as well.

Maintenance Department: Kevin Chapman

Kevin reported that they are done mowing for the season and will park inside tractors. Trustees reported a missing no outlet sign in Reno Beach for the department to replace / install.

Recreation Department:

Trustee Miller spoke with the Oregon Recreation Department and let them know we are proceeding as normal no change to the billing for winter sports and asked the board to do the same for Spring sports as well.

Old Business

1. Handbook Update

Trustee Lytten reported working continually on updating the employee handbook. More information to come for future review by all board members.

2. SAM Renewal

Trustee Lytten reported he has completed the renewal for the Fire Department, he and the fire chief have administrator access.

3. FLAP Grant

Dave Bench wanted the board to know that the grant was submitted but was delayed due to the government shut down.

4. Mayor / Village Council Meeting

Dave Bench reported the past mayor / village council meeting in Pemberville was good to attend with great information shared including possible opportunities for future funding sources.

New Business:

1. Storm Water Agreement

Trustee Bench shared a document all trustees need to sign for the 2026 fiscal year with the Township receiving around \$60,000.00 again in storm water monies through the Lucas County Engineer.

2. 2026 OTARMA Statement of Values

Departments heads have reviewed the statement of values provided by OTARMA to Jerusalem Township in preparation for the 2026 renewal. The fire chief and road superintendent states they have no questions or concerns over the listing. The fiscal officer indicated that the newly purchased stair chair is missing and should be added.

3. Reorganizational Meeting Date

The board of trustees reviewed their calendars and set the meeting for Monday, December 15th at 3:00 p.m.

4. Cedar and Crane Creek Study

Trustee Lytten shared as PDF of a study completed showing those who would review it of the findings taken from research completed in sampling of the Cedar and Crane Creek waterways showing the various levels of human waste found. Trustee Bench reported this coincides with the efforts made years ago to consider placing sewers in the Williston and Curtice area. Because only monies was found to pay for research much more money will be needed for any actual work to install.

5. 911 Meeting

Trustee Bench reported he attended the meeting for the regional council of governments for 911 and shared some takeaways with the other board members including staffing levels, etc.

6. Wilhelm Ditch Cleaning

Trustee Bench reported that Lucas County will start the process to hire a contractor to clean the ditch sometime in 2026. More information to come including the Township being involved in the process the work to be completed.

7. Toledo Lucas County Health Department Meeting

Trustee Bench reported he learned that the Township paid almost \$8,000.00 for their services to Jerusalem Township.

8. Division of Liquor State of Ohio Request for Hearing

Trustee Lytten received a letter from the Ohio Liquor Board asking Jerusalem Township if they want to have hearing for a liquor license transfer. The board reviewed the information and decided to have the fiscal officer send the notice NOT requesting a hearing.

9. CEC Invoices

Alex Lytten needs a motion to approve the CEC invoice to submit for reimbursement from the OLEC grant from the State of Ohio in the amount of \$14,145.00.

Alex Lytten moved to approve and it was seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Alex Lytten needs a motion to approve the CEC invoice to submit for reimbursement from the OLEC grant from the State of Ohio in the amount of \$24,580.00.

Alex Lytten moved to approve and it was seconded by Beau Miller with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

The fiscal officer noted that these approvals have nothing to do with the spending of Township funds because we will not pay for them in 2025 but in 2026. In 2026 the board of trustees will be required to approve these invoices to be paid only after the State of Ohio reimburses the Township.

10. Sacks Road Ditch Cleaning

Trustee Bench had an estimate from Burkart and Sons for ditch cleaning. The project would not start until 2026 and payment would not be until 2026. The fiscal officer indicated the board cannot approve the expense in 2025 if 2026 monies will be used. The board will hold off until next year.

Upcoming Meetings

Great Lakes Stormwater Management Webinar – December 19th, 1:00 p.m.

TMACOG January 9th, 10:00 a.m.

OLEC Grant Final Presentation, January 27th

Public Participation:

Sandra Nissen

Wanted to know why the Township cannot move to block data centers in the Township just as the in the past the Township moved to block cannabis stores. Trustee Lytten reported that state legislation allowed the blocking of cannabis stores which does not exist for data centers.

Unknown Man

Wanted to know who controls gate at Cousino and Cedar Point Road. Trustee Bench says the Township and neighbors open and close the gate when needed.

Scott Henninger


Regarding the Wilhelm ditch cleaning, he wanted to know if it will be brushed or cleaned. He wanted to ensure that the work is done properly. Trustee Bench reported the County not going to complete the work but a contractor will be hired.

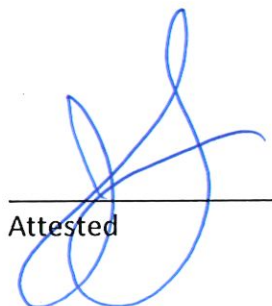
Adjournment:

Alex Lytten made a motion to adjourn tonight's meeting. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Meeting Adjourned 8:29 p.m.


Approved


Attested

Fund Status

UAN v2025.2

As Of 12/12/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	29.883%	\$502,858.30	\$0.00	\$502,858.30
2011	Motor Vehicle License Tax	1.534%	\$25,810.68	\$0.00	\$25,810.68
2021	Gasoline Tax	16.586%	\$279,107.66	\$0.00	\$279,107.66
2031	Road and Bridge	12.801%	\$215,410.98	\$0.00	\$215,410.98
2041	Cemetery	3.639%	\$61,241.66	\$0.00	\$61,241.66
2191	Fire Levy	24.415%	\$410,835.45	\$0.00	\$410,835.45
2192	Recreation Levy	2.519%	\$42,393.02	\$0.00	\$42,393.02
2231	Permissive Motor Vehicle License Tax	2.345%	\$39,452.96	\$0.00	\$39,452.96
2401	Curtice Lighting Assessment	0.160%	\$2,700.13	\$0.00	\$2,700.13
2402	Bono Lighting Assessment	0.046%	\$767.69	\$0.00	\$767.69
2901	Garbage Assessment	6.072%	\$102,171.95	\$0.00	\$102,171.95
All Funds Total			\$1,682,750.48	\$0.00	\$1,682,750.48
Pooled Investments					\$702,236.15
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$980,514.33

Last reconciled to bank: 10/31/2025 – Total other adjusting factors: \$492.73

Payment Listing

11/12/2025 to 12/31/2025

JERUSALEM TOWNSHIP, LUCAS COUNTY

Payment #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
146-2025	11/12/2025	11/12/2025	CH	CROGHAN COLONIAL BANK	\$2,000.00	O
156-2025	12/01/2025	12/01/2025	EW	UNITED STATES TREASURY	\$2,163.87	O
157-2025	12/01/2025	12/01/2025	EW	TREASURER OF STATE OF OHIO	\$363.14	O
158-2025	12/01/2025	12/01/2025	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$5,690.60	O
163-2025	12/01/2025	12/09/2025	CH	CROGHAN COLONIAL BANK	\$199.93	O
24178	11/13/2025	11/08/2025	PR	Kevin Chapman	\$1,698.50	O
24179	11/13/2025	11/08/2025	PR	Eric Schuffenecker	\$1,267.55	O
24180	11/13/2025	11/08/2025	PR	Kevin Chapman	\$945.52	O
24181	11/13/2025	11/08/2025	PR	Eric Schuffenecker	\$454.10	O
24182	11/14/2025	11/08/2025	WH	MEDICAL MUTUAL OF OHIO	\$1,400.00	O
24192	11/11/2025	11/11/2025	AW	EMS Management and Consultants Inc	\$328.54 *	V
24192	12/09/2025	12/09/2025	AW	EMS Management and Consultants Inc	-\$328.54	V
24196	11/17/2025	11/17/2025	PR	Ray St. John	\$142.12	O
24197	11/26/2025	11/24/2025	PR	Kevin Chapman	\$1,698.50	O
24198	11/26/2025	11/24/2025	PR	Eric Schuffenecker	\$1,267.55	O
24199	11/26/2025	11/24/2025	PR	Ray St. John	\$142.12	O
24200	11/26/2025	11/24/2025	PR	Kevin Chapman	\$766.44	O
24201	11/26/2025	11/24/2025	PR	Eric Schuffenecker	\$539.84	O
24202	11/24/2025	11/24/2025	AW	BOUND TREE MEDICAL, LLC.	\$277.28	O
24203	11/24/2025	11/24/2025	AW	George Gradel Co.	\$3,750.00	V
24203	11/25/2025	11/25/2025	AW	George Gradel Co.	-\$3,750.00	V
24204	11/24/2025	11/24/2025	AW	Charter Communications	\$183.97	O
24205	11/24/2025	11/24/2025	AW	Stryker Sales Corporation	\$749.26	O
24206	11/24/2025	11/24/2025	AW	SUPERIOR UNIFORM SALES, INC.	\$486.04	O
24207	11/24/2025	11/24/2025	AW	SUPERIOR UNIFORM SALES, INC.	\$466.50	O
24208	11/24/2025	11/24/2025	AW	SUPERIOR UNIFORM SALES, INC.	\$444.25	O
24209	11/24/2025	11/24/2025	AW	Charter Communications	\$119.99	O
24210	11/24/2025	11/24/2025	AW	KEYSTONE PRESS	\$1,541.00	O
24211	11/24/2025	11/24/2025	AW	MFI Medical	\$68.00	O
24212	11/24/2025	11/24/2025	AW	GLADIEUX LUMBER & SUPPLY	\$25.99	O
24213	11/24/2025	11/24/2025	AW	D & J SUPPLY	\$535.00	O
24214	11/24/2025	11/24/2025	AW	GLADIEUX LUMBER & SUPPLY	\$11.27	O
24215	11/24/2025	11/24/2025	AW	Burgess Ambulance Sales	\$1,238.69	O
24216	11/24/2025	11/24/2025	AW	Envirosafely	\$354.27	O
24217	11/24/2025	11/24/2025	AW	Promedica Employee Assistance Program	\$76.00	O
24218	11/24/2025	11/24/2025	AW	penncare	\$41.22	O
24219	11/24/2025	11/24/2025	AW	penncare	\$417.53	O
24220	11/24/2025	11/24/2025	AW	ADV TOLEDO AUTO & TRUCK	\$21.13	O
24221	11/24/2025	11/24/2025	AW	LUCAS COUNTY TREASURER	\$788.58	O
24222	11/24/2025	11/24/2025	AW	Republic Services #259	\$1,235.73	O
24223	11/24/2025	11/24/2025	AW	U.S. BANK EQUIPMENT FINANCE	\$271.72	O
24224	11/24/2025	11/24/2025	AW	Neon Goldfish	\$200.00	O
24225	11/24/2025	11/24/2025	AW	GLADIEUX LUMBER & SUPPLY	\$13.48	O
24226	11/24/2025	11/24/2025	AW	Republic Services #259	\$16,098.10	O
24227	11/24/2025	11/24/2025	AW	GARY SCHUMAKER, LLC	\$2,813.84	O
24228	11/24/2025	11/24/2025	AW	BioCare, Inc	\$4,182.00	O

Payment Listing

11/12/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
24229	11/24/2025	11/24/2025	AW	TOLEDO EDISON COMPANY	\$3,782.81	O
24230	11/24/2025	11/24/2025	AW	SUPERIOR UNIFORM SALES, INC.	\$411.05	O
24231	12/01/2025	12/01/2025	PR	Anthony Parasilli	\$1,819.78	V
24231	12/01/2025	12/01/2025	PR	Anthony Parasilli	\$1,819.78	V
24235	12/01/2025	12/01/2025	SW	Skipped Warrants 24232 to 24235 Series 2	\$0.00	V
24236	12/01/2025	12/01/2025	PR	Anthony Parasilli	\$1,819.78	O
24237	12/03/2025	12/01/2025	PR	Anthony Parasilli	\$1,819.78	O
24238	12/03/2025	12/01/2025	PR	Joel Moszkowicz	\$1,465.34	O
24239	12/01/2025	12/01/2025	PR	Jacob Barnes	\$1,051.16	O
24240	12/01/2025	12/01/2025	PR	Robert Gearhart	\$420.24	O
24241	12/01/2025	12/01/2025	AW	CROGHAN COLONIAL BANK	\$349.76	O
24242	12/01/2025	12/01/2025	AW	CROGHAN COLONIAL BANK	\$664.35	O
24243	12/01/2025	12/01/2025	AW	Auditor of State	\$960.00	O
24244	12/01/2025	12/01/2025	AW	DELTA DENTAL	\$356.84	O
24245	12/01/2025	12/01/2025	AW	Wayne Cousino	\$375.39	O
24246	12/01/2025	12/01/2025	AW	Great Lakes Canvas	\$3,175.00	O
24247	12/01/2025	12/01/2025	AW	Ohio Bureau of Workers Compensation	\$1,194.27	O
24248	12/09/2025	12/09/2025	PR	Blake Berry	\$50.01	O
24249	12/09/2025	12/09/2025	PR	Timothy Unsinger	\$493.78	O
24250	12/09/2025	12/09/2025	PR	David Bench	\$826.49	O
24251	12/09/2025	12/09/2025	PR	Alex Lytlen	\$1,027.58	O
24252	12/09/2025	12/09/2025	PR	Beau Miller	\$1,030.84	O
24253	12/11/2025	12/09/2025	PR	Kevin Chapman	\$1,853.23	O
24254	12/11/2025	12/09/2025	PR	Eric Schuffenecker	\$1,267.55	O
24255	12/11/2025	12/09/2025	PR	Ray St. John	\$643.50	O
24256	12/11/2025	12/09/2025	PR	Kevin Chapman	\$945.52	O
24257	12/11/2025	12/09/2025	PR	Eric Schuffenecker	\$539.84	O
24258	12/12/2025	12/09/2025	VH	MEDICAL MUTUAL OF OHIO	\$400.00	O
24259	12/09/2025	12/09/2025	AW	Republic Services #259	\$17,730.30	O
24260	12/09/2025	12/09/2025	AW	Menards	\$450.08	O
24261	12/09/2025	12/09/2025	AW	Perry & Associates	\$6,600.00	O
24262	12/09/2025	12/09/2025	AW	COLUMBIA GAS OF OHIO	\$605.09	O
24263	12/09/2025	12/09/2025	AW	COLUMBIA GAS OF OHIO	\$474.88	O
24264	12/09/2025	12/09/2025	AW	Stryker Sales Corporation	\$27.30	O
24265	12/09/2025	12/09/2025	AW	Stryker Sales Corporation	\$17,337.76	O
24266	12/09/2025	12/09/2025	AW	BOUND TREE MEDICAL, LLC.	\$930.65	O
24267	12/09/2025	12/09/2025	AW	AMERICAN ENTERPRISES, INC.	\$2,494.81	O
24268	12/09/2025	12/09/2025	AW	AMERICAN ENTERPRISES, INC.	\$350.00	O
24269	12/09/2025	12/09/2025	AW	AMERICAN ENTERPRISES, INC.	\$1,978.29	O
24270	12/09/2025	12/09/2025	AW	TONY PARASILITI	\$150.00	O
24271	12/09/2025	12/09/2025	AW	Charter Communications	\$33.13	O
24272	12/09/2025	12/09/2025	AW	VERIZON WIRELESS	\$485.96	O
24273	12/09/2025	12/09/2025	AW	GLADIEUX LUMBER & SUPPLY	\$31.80	O
24274	12/09/2025	12/09/2025	AW	GLADIEUX LUMBER & SUPPLY	\$2.56	O
24275	12/09/2025	12/09/2025	AW	GLADIEUX LUMBER & SUPPLY	\$89.49	O
24276	12/09/2025	12/09/2025	AW	CITY OF OREGON - DIVISION OF WATER	\$521.76	O

Payment Listing

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
24277	12/09/2025	12/09/2025	AW	GARY SCHUMAKER, LLC	\$1,567.85	O
24278	12/09/2025	12/09/2025	AW	VSP Insurance Co.	\$86.96	O
24279	12/09/2025	12/09/2025	AW	N.O.V.F.A Charity Fund	\$91.00	O
24280	12/12/2025	12/09/2025	AW	MEDICAL MUTUAL OF OHIO	\$5,541.52	O
24281	12/09/2025	12/09/2025	RW	Kenneth Allan	\$150.00	O
24282	12/09/2025	12/09/2025	RW	kenneth allan	\$150.00	O
Total Payments:					\$137,877.38	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$137,877.38	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Receipt Listing

11/12/2025 to 12/31/2025

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
87-2025	04/21/2025	04/19/2025	STD	04212025	Kenneth Allan	\$300.00 *	C
87-2025	12/09/2025	12/09/2025	NEG. ADJ.	04212025	Kenneth Allan	-\$150.00	O
192-2025	08/04/2025	08/04/2025	STD	08042025	kenneth allan	\$300.00 *	C
192-2025	12/09/2025	12/09/2025	NEG. ADJ.	08042025	kenneth allan	-\$150.00	O
275-2025	12/01/2025	12/01/2025	STD		Jim Wolfe (joe purtee)	\$150.98	O
276-2025	12/01/2025	12/01/2025	STD	12012025	champion windows	\$40.00	O
277-2025	12/01/2025	12/01/2025	STD	12012025	LUCAS COUNTY AUDITOR	\$15,239.86	O
278-2025	12/01/2025	12/01/2025	STD	12012025	Freck Funeral Chapel	\$700.00	O
279-2025	12/01/2025	12/01/2025	STD	12012025	LUCAS COUNTY AUDITOR	\$2,048.83	O
280-2025	12/01/2025	12/01/2025	STD	12012025	EMS Management and Consultants Inc	\$67.85	O
281-2025	12/01/2025	12/01/2025	STD	12012025	bayview	\$15.75	O
282-2025	12/01/2025	12/01/2025	STD	12012025	medical mutual	\$109.73	V
282-2025	12/01/2025	12/01/2025	VOID	12012025	medical mutual	-\$109.73	V
283-2025	12/01/2025	12/01/2025	STD	12012025	LUCAS COUNTY AUDITOR	\$15,802.50	O
284-2025	12/01/2025	12/01/2025	STD	12012025	united healthcare	\$775.10	O
285-2025	12/01/2025	12/01/2025	STD	12012025	LAKE ERIE LODGE	\$169.31	O
Report Total:						\$34,710.18	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.