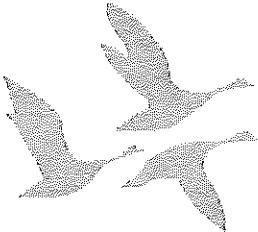


# Jerusalem Township



## Jerusalem Township Board of Trustees Regular Meeting January 13, 2026

The Board of Trustees of Jerusalem Township met in-person in the Township Hall at 9501 Jerusalem Road at 7:00 p.m.

Alex Lytten opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present  
Dave Bench, absent  
Alex Lytten, present

### Approval of Previous Minutes:

After review by the board, Alex Lytten made a motion to accept the December 9, 2025 regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

After review by the board, Alex Lytten made a motion to accept the December 15, 2025 reorganizational meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

### Fiscal Officer: Joel Moszkowicz

Not in attendance, report read by Beau Miller.

The Fiscal Officer's report indicated a fund status of \$707,016.54 pooled investments and \$939,145.13 our checking account. We made payments, warrants 24364 through 24393 and electronic payment 4-2026 totaling \$45,905.69. Deposits made since last meeting totals \$23,745.02

Alex Lytten made a motion to approve the report as read. Seconded by Beau Miller with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Fire Department: Tony Parasiliti

Safety Message: None

Calls to Date: 24

Tony reported 33 members on the department with some getting ready to take their national exam for EMT. Tony Parasiliti reported that he is promoting three members in the department:

Wayne Cousino Captain  
Chris Jenkins Captain  
James Wolfe Deputy Chief

Also, Tony reported he is making a title change for someone in a current position:

Paul Mullen Fire Marshall (originally called fire inspector)

Tony reported he will share with the board an updated organizational chart.

Beau Miller moved to approve the changes to for these employees effective 01/01/2026. Seconded by Alex Lytten with

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Tony asked to the board of trustee to approve the purchase of an auto vent in the amount of \$3,600.00

Alex Lytten moved to approve the changes to for these employees. Seconded by Beau Miller with

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Tony reported that Keith Tuttle has retired from the department effective 12/31/2025. He also noted they did not receive a \$50,000.00 State Fire Marshall grant.

Zoning Department: Jacob Barnes

No report, not in attendance

Maintenance: Kevin Chapman

Reported having two or three burials since last trustee meeting. Completed project 99% or sacs road, ditch is cleaned. He reported the project started at the end of December and the board had to wait until the start of the new year to approve the expenditure.

Beau Miller moved to pay \$33,000.00 for the sack's road ditch cleaning, Burkhart and Sons. Seconded by Alex Lytten with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

Kevin reported the backhoe is broken and is dropped off at American Enterprise. We cannot rent a backhoe from John Gradel, they have none available. He is going to make the purchases on the parts to provide to American Enterprise instead of having American order the parts with markup.

Beau Miller reported we can rent a backhoe from Black Swamp Machine and tool. We can rent the machine by the day.

Beau Miller moved to approve renting a backhoe from Black Swamp Machine and Tool in the amount of \$33.00 a day for as long as the we need it while the other backhoe is down. Seconded by Alex Lytten with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

The recently purchased truck is back in repairs over a GPS issue. We are not going to drive the truck down to Lima where it was purchased but keep it locally.

### Old Business

#### 1. Handbook

Alex Lytten shared the handbook has been updated in DRAFT form. Alex reached out to our zoning attorney and they suggested using another firm to completed the review (HR Premier Consulting), Alex received a quote to review the entire quote up to \$2,500.00 with a disclaimer more fees could come with the review. Both Alex and Beau agreed to send the handbook to the Township Attorney - County Prosecutor to review.

#### 2. Cedar Creek

No report, Dave Bench not in attendance.

#### 3. Sacks Road

Covered in maintenance report.

#### 4. Grant Project OLEC

Alex Lytten moved to approve spending \$56,530.00 for engineering services paid to CEC from the OLEC grant after we are reimbursement from the State. Seconded by Beau Miller with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

#### 5. Phone System

Beau Miller spoke with Evan Schultz. He is coming out next week to look over the phone system.

### New Business:

#### 1. Water Refill

Resident reached out to Alex regarding wanting the Township to setup a water dispensing station similar to the one on Starr Ave. A unknown residence reported to the board of trustees that two years ago he proposed the same idea to the trustees. That unknown resident stated the Northwest Ohio Water District has information on their website. The Township pays for the installation and splits the

profit with The Water District. There would also need to be a maintenance agreement between the Water District as well.

## 2. TMACOG Winter Conference

No report, Dave is not in attendance.

## 3. Stormwater Meeting

Alex Lytten not sure he is attending or not.

Beau Miller reported that

## 4. Anchor Point Road Pumping

Beau Miller shared a contract that the State of Ohio, Lucas County Engineer and Jerusalem Township will need to sign. We are responsible to pay our portion of the pumping. This agreement is for a ten-year period of time that all parties will need to sign. Beau Miller indicated that this is a reimbursement of storm water monies, we pay up front and seek reimbursement. Invoicing occurs towards the end of the year.

Beau Miller moved to accept the ten-year agreement 2026 through 2035 for Anchor Point Road Pumping through Meinke Marina. Seconded by Alex Lytten with roll call as follows:

Dave Bench, absent  
Beau Miller, yes  
Alex Lytten, yes

Motion carried.

### Upcoming Meetings

OLEC Grant Presentation – January 27<sup>th</sup>  
OTA Winter Conference – February 4<sup>th</sup> through 6<sup>th</sup>  
LCTA Annual Dinner – February 12<sup>th</sup>

### Public Participation:

Barb Gall

Wanted to let the trustees know she has trouble accessing the events calendar on the township website. Alex Lytten went to the website during the meeting and found the issue.

Rob Gearhart

Republic Services notified the township they are having issues on the private road on Lacourse Road with garbage pickup. They want to reach out and discuss some options. In the past the trash company sends a pickup truck to get the garbage and not a large truck which gets stuck on icy and snowy roads.

The board of trustees feel republic needs to either pick up the garbage with a smaller vehicle or enter from the other side of Lacourse Road.

Regarding the discussion at the past reorganizational meeting about the administrative assistant position and the duties originally assigned to the position from back when he started May of 2023. He discussed the various tasks he has completed in the past and currently completing with the board of trustees. Alex Lytten and Beau Miller provided feedback to Rob Gearhat specifically and about the zoning board and its direction.

James Wolfe

Wants to have access to the sign. Alex Lytten indicated he sent admin access to him already via email.

Bill Tank

Asked the fire chief what is being done to improve our rating. Tony indicated he is going to reach out to them to see about what can be done. He was not aware of any upcoming ISO rating review. He also wanted to know who was the owner of a stop sign on a county road. The sign is leaning and twisted. Kevin indicated to Bill he will take a look at the sign and get it addressed.

Blake Unknown Last Name

Wanted to know the start time of the fire department drill. Tony confirmed 7:00 p.m.

Adjournment:

Beau Miller made a motion to adjourn tonight's meeting. Seconded by Alex Lytten with roll call as follows:

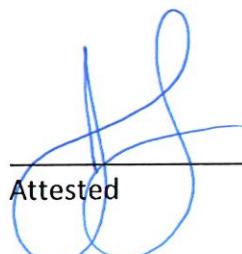
Dave Bench, absent

Beau Miller, yes

Alex Lytten, yes

Meeting Adjourned 8:40 p.m.

  
Approved

  
Attested

## Payment Listing

1/1/2026 to 1/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
4-2026	01/12/2026	01/13/2026	CH	CROGHAN COLONIAL BANK	\$3,000.00	O
24364	01/05/2026	01/05/2026	PR	Joel Moszkowicz	\$1,491.88	O
24365	01/05/2026	01/05/2026	PR	Anthony Parasiliti	\$1,870.94	O
24366	01/08/2026	01/05/2026	PR	Kevin Chapman	\$1,757.28	O
24367	01/08/2026	01/05/2026	PR	Eric Schuffenecker	\$1,268.28	O
24368	01/08/2026	01/05/2026	PR	Ray St. John	\$833.02	O
24369	01/11/2026	01/11/2026	PR	Alex Lytten	\$1,037.49	O
24370	01/11/2026	01/11/2026	PR	Beau Miller	\$1,040.37	O
24371	01/11/2026	01/11/2026	AW	Menards	\$819.98	O
24372	01/11/2026	01/11/2026	AW	Charter Communications	\$119.99	O
24373	01/11/2026	01/11/2026	AW	penncare	\$120.81	O
24374	01/11/2026	01/11/2026	AW	penncare	\$35.08	O
24375	01/11/2026	01/11/2026	AW	RELIANCE	\$193.41	O
24376	01/11/2026	01/11/2026	AW	RELIANCE	\$3.87	O
24377	01/11/2026	01/11/2026	AW	GLADIEUX LUMBER & SUPPLY	\$57.98	O
24378	01/11/2026	01/11/2026	AW	Charter Communications	\$33.13	O
24379	01/11/2026	01/11/2026	AW	COLUMBIA GAS OF OHIO	\$1,156.87	O
24380	01/11/2026	01/11/2026	AW	MEDICAL MUTUAL OF OHIO	\$6,023.64	O
24381	01/11/2026	01/11/2026	AW	COLUMBIA GAS OF OHIO	\$1,086.95	O
24382	01/11/2026	01/11/2026	AW	VERIZON WIRELESS	\$485.96	O
24383	01/11/2026	01/11/2026	AW	Joel Moszkowicz	\$6.08	O
24384	01/11/2026	01/11/2026	AW	ADV TOLEDO AUTO & TRUCK	\$25.50	O
24385	01/11/2026	01/11/2026	AW	CROGHAN COLONIAL BANK	\$1,082.97	O
24386	01/11/2026	01/11/2026	AW	CROGHAN COLONIAL BANK	\$1,088.71	O
24387	01/13/2026	01/13/2026	AW	Christie Burkey	\$150.00	O
24388	01/13/2026	01/13/2026	AW	Cheryl Rajner	\$150.00	O
24389	01/13/2026	01/13/2026	AW	CROGHAN COLONIAL BANK	\$171.95	O
24390	01/13/2026	01/13/2026	AW	Anchor Point Boat-a-minium	\$756.41	O
24391	01/13/2026	01/13/2026	AW	BOUND TREE MEDICAL, LLC.	\$155.45	O
24392	01/13/2026	01/13/2026	AW	LUCAS COUNTY AUDITOR	\$2,205.39	O
24393	01/13/2026	01/13/2026	AW	Republic Services #259	\$17,676.30	O
Total Payments:					\$45,905.69	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$45,905.69	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

JERUSALEM TOWNSHIP, LUCAS COUNTY  
**Receipt Listing**  
January 2026

1/13/2026 5:06:45 PM  
UAN v2026.1

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
1-2026	01/12/2026	01/11/2026	STD	01122026	LUCAS COUNTY AUDITOR	\$15,188.82	O
2-2026	01/12/2026	01/11/2026	STD	01122026	Maumee Bay Lodge	\$6,226.79	O
3-2026	01/12/2026	01/11/2026	STD	01122026	anthem blue cross blue shield	\$436.35	O
4-2026	01/12/2026	01/11/2026	STD	01122026	Freck Funeral Chapel	\$700.00	O
5-2026	01/12/2026	01/11/2026	STD	01122026	buckeye health plan	\$210.53	O
6-2026	01/12/2026	01/11/2026	STD	01122026	Ohio Bureau of Workers Compensation	\$876.00	O
7-2026	01/12/2026	01/11/2026	STD	01122026	LUCAS COUNTY AUDITOR	\$106.53	O
Report Total:						\$23,745.02	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Fund Status**

As Of 1/13/2026

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	31.310%	\$515,406.70	\$0.00	\$515,406.70
2011	Motor Vehicle License Tax	1.629%	\$26,811.90	\$0.00	\$26,811.90
2021	Gasoline Tax	17.747%	\$292,138.02	\$0.00	\$292,138.02
2031	Road and Bridge	11.907%	\$196,007.63	\$0.00	\$196,007.63
2041	Cemetery	3.857%	\$63,498.25	\$0.00	\$63,498.25
2191	Fire Levy	23.177%	\$381,537.32	\$0.00	\$381,537.32
2192	Recreation Levy	2.562%	\$42,180.66	\$0.00	\$42,180.66
2231	Permissive Motor Vehicle License Tax	2.461%	\$40,515.69	\$0.00	\$40,515.69
2401	Curtice Lighting Assessment	0.157%	\$2,592.56	\$0.00	\$2,592.56
2402	Bono Lighting Assessment	0.042%	\$684.03	\$0.00	\$684.03
2901	Garbage Assessment	5.151%	\$84,788.91	\$0.00	\$84,788.91
All Funds Total		\$1,646,161.67	\$0.00	\$0.00	\$1,646,161.67
					Pooled Investments \$707,016.54
					Secondary Checking Accounts \$0.00
					Available Primary Checking Balance \$939,145.13

Last reconciled to bank: 12/31/2025 – Total other adjusting factors: \$0.36