



Jerusalem Township Board of Trustees Regular Meeting
January 27, 2026

The Board of Trustees of Jerusalem Township met in-person in the Township Hall at 9501 Jerusalem Road at 7:00 p.m.

Alex Lytten opened the meeting at 7:00 p.m. with a moment of silence followed by the pledge of allegiance with the members as listed during roll call:

Beau Miller, present
Dave Bench, present
Alex Lytten, present

Approval of Previous Minutes:

After review by the board, Alex Lytten made a motion to accept the January 13, 2026 regular meeting minutes. Beau Miller seconded with roll call as follows:

Dave Bench, abstain
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Fiscal Officer: Joel Moszkowicz

Not in attendance, report read by Beau Miller.

The Fiscal Officer's report indicated a fund status of \$707,016.54 pooled investments and \$862,889.64 our checking account. We made payments, warrants 24427 through 24486 and electronic payment 8 - 2026 totaling \$59,553.07. Deposits made since last meeting totals \$4,215.58.

Beau Miller made a motion to approve the report as read. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes

Alex Lytten, yes

Motion carried.

OLEC Grant Presentation

Diana Bobak from CEC and Adam Hoff, past Conservancy District member shared an update for the OLEC grant funded project ending next month. They both provided prior planning grant project completion history along with a geographical snapshot of the focus area. She explained how phase 1 goals contributed to the reason for having the second grant (current) or phase 2.

General questions were asked by the audience and answered including future funding for additional phase projects, roles and responsibilities of both the Township and Conservancy and the its relation to other projects such as within the Metroparks.

Fire Department: Tony Parasiliti

Safety Message: No message

Calls to Date: No report

Tony reported that member Tim O'Connor passed both his firefighter and EMT training. The department supported a local neighboring department with a structure fire over the weekend. He reported the required legal posters have been displayed for employment law along with some upcoming sexual harassment training.

Zoning Department: Jacob Barnes

Not in Attendance, no report.

Maintenance: Kevin Chapman

Kevin reported the backhoe is getting repaired currently with some significant savings by going with a local vendor versus the local repair center. He also reported no issues with the recent snow events when it comes to township roads, county roads are a different story.

Old Business

1. Cedar Creek

Dave Bench reported he is working with Ottawa County to get a petitioned to get it cleaned in the future.

2. Storm Water Meeting

No update

3. Road Update

Dave Bench reported he has reviewed the list and got with Kevin; copies are shared with the other trustees and posted.

4. Flap Grant

Dave Bench reported that he received a call from the Engineers office. Dave is following up with the Ottawa Refuge Manager to get an update.

5. Phone System

Beau Miller reported he worked with the vendor Computer Extreme to get the phone system cleaned up. In the future Computer Extreme will share a possible change proposal to the Township to consider.

6. Water Refill Station

Dave Bench reported that the last time he looked into the request for a water filling station, it would require a sewer hookup because of the filtering system which we do not have any sewers in the Township complex. He is going to look into it further.

New Business:

1. 911 Tax

Dave Bench reported that on election day this coming May there will be a .8 mill levy on the ballot.

2. Water Quality Council

Dave Bench would like Alex to attend meetings in the future.

3. Lucas County Homeland Security Money

Both Beau Miller and Dave Bench reported that had conversations with the commissioners and the sheriff. The news also reported that the monies turned away from the federal government for road patrols in Jerusalem Township have been replaced with funds from the Lucas County general fund.

4. Draft Hall Rental Policy

Beau Miller shared with other board members an updated hall rental policy. These guidelines are shared with all with no objections.

Beau Miller made a motion to adopt the hall rental policy. Seconded by Dave Bench with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

5. Attorney Engagement Letter

All members signed the engagement letter to Semro and Henry. Alex Lytten

6. Oregon Recreation Fees 2025

Beau Miller moved to approve payment in the amount of \$19,320.00 for the 2025 Recreation fees. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Motion carried.

Upcoming Meetings

OLEC Grant Presentation – January 27th
OTA Winter Conference – February 4th through 6th
LCTA Annual Dinner – February 12th
DIC Meeting – February 12th
Lucas County Engineer Meeting – March 4th

Public Participation:

None

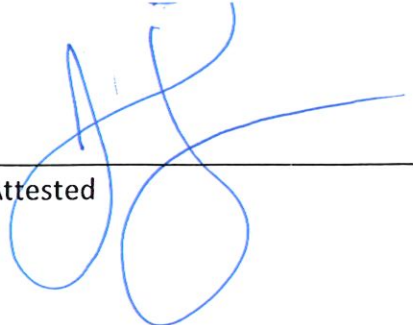
Adjournment:

Dave Bench made a motion to adjourn tonight's meeting. Seconded by Alex Lytten with roll call as follows:

Dave Bench, yes
Beau Miller, yes
Alex Lytten, yes

Meeting Adjourned 8:20 p.m.


Approved


Attested

Payment Listing

1/14/2026 to 1/27/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8-2026	01/27/2026	01/27/2026	CH	CROGHAN COLONIAL BANK	\$5,000.00	O
24427	01/22/2026	01/20/2026	PR	Kevin Chapman	\$1,805.27	O
24428	01/22/2026	01/20/2026	PR	Eric Schuffenecker	\$1,307.07	O
24429	01/22/2026	01/20/2026	PR	Ray St. John	\$437.11	O
24430	01/20/2026	01/20/2026	AW	LUCAS COUNTY TREASURER	\$1,782.01	O
24431	01/20/2026	01/20/2026	PR	David Bench	\$836.53	O
24432	01/20/2026	01/20/2026	AW	Burkhart & Sons Excavating, Inc	\$33,000.00	O
24433	01/20/2026	01/20/2026	AW	GARY SCHUMAKER, LLC	\$2,532.66	O
24434	01/20/2026	01/20/2026	AW	SOUTHEASTERN EQUIPMENT CO. INC	\$736.16	O
24435	01/20/2026	01/20/2026	AW	U.S. BANK EQUIPMENT FINANCE	\$284.93	O
24436	01/20/2026	01/20/2026	AW	ADV TOLEDO AUTO & TRUCK	\$51.96	O
24437	01/20/2026	01/20/2026	AW	ADV TOLEDO AUTO & TRUCK	\$87.38	O
24438	01/20/2026	01/20/2026	AW	EMS Management and Consultants Inc	\$429.54	O
24439	01/20/2026	01/20/2026	AW	Promedica Employee Assistance Program	\$76.00	O
24440	01/20/2026	01/20/2026	AW	Neon Goldfish	\$200.00	O
24441	01/20/2026	01/20/2026	AW	Burnham and Flower	\$75.00	O
24442	01/20/2026	01/20/2026	AW	joe verb	\$60.00	O
24443	01/20/2026	01/20/2026	AW	BUTCH BERGER	\$30.00	O
24444	01/20/2026	01/20/2026	AW	mike lis	\$60.00	O
24445	01/20/2026	01/20/2026	AW	Frank Ulrich	\$60.00	O
24446	01/20/2026	01/20/2026	AW	Terry Reif	\$60.00	O
24447	01/20/2026	01/20/2026	AW	Troy Soncrant	\$270.00	O
24448	01/20/2026	01/20/2026	AW	Terry Bourdo	\$330.00	O
24449	01/20/2026	01/20/2026	AW	James Boothby	\$330.00	O
24450	01/20/2026	01/20/2026	AW	Dan Fehn	\$60.00	O
24451	01/20/2026	01/20/2026	AW	TIM TITGEMEYER	\$330.00	O
24452	01/20/2026	01/20/2026	AW	Jennifer Shepherd	\$210.00	O
24453	01/20/2026	01/20/2026	AW	Scott Henegar	\$240.00	O
24468	01/26/2026	01/26/2026	SW	Skipped Warrants 24454 to 24468 Series 2	\$0.00	V
24469	01/26/2026	01/26/2026	AW	Menards	\$147.52	O
24470	01/26/2026	01/26/2026	AW	SUPERIOR UNIFORM SALES, INC.	\$525.93	O
24471	01/26/2026	01/26/2026	AW	SUPERIOR UNIFORM SALES, INC.	\$28.50	O
24472	01/26/2026	01/26/2026	AW	ComputerXTREME	\$125.00	O
24473	01/26/2026	01/26/2026	AW	Moriarty Machinery and Supply	\$338.93	O
24474	01/26/2026	01/26/2026	AW	TOLEDO EDISON COMPANY	\$2,265.24	O
24475	01/26/2026	01/26/2026	AW	GLADIEUX LUMBER & SUPPLY	\$25.43	O
24476	01/26/2026	01/26/2026	AW	GLADIEUX LUMBER & SUPPLY	\$220.12	O
24477	01/26/2026	01/26/2026	AW	GLADIEUX LUMBER & SUPPLY	\$1,029.31	O
24478	01/26/2026	01/26/2026	AW	ComputerXTREME	\$100.00	O
24479	01/26/2026	01/26/2026	AW	DELTA DENTAL	\$713.68	O
24480	01/26/2026	01/26/2026	AW	Aaron Frich	\$254.60	O
24481	01/26/2026	01/26/2026	AW	TJ O'Connor	\$932.00	O
24483	01/26/2026	01/26/2026	AW	Charter Communications	\$183.97	O
24484	01/26/2026	01/26/2026	PR	Jacob Barnes	\$1,390.32	O
24485	01/26/2026	01/26/2026	PR	Blake Berry	\$30.80	O
24486	01/26/2026	01/26/2026	PR	Robert Gearhart	\$560.10	O

Payment Listing

1/14/2026 to 1/27/2026

Total Payments:	<u>\$59,553.07</u>
Total Conversion Vouchers:	<u>\$0.00</u>
Total Less Conversion Vouchers:	<u>\$59,553.07</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Receipt Listing

1/14/2026 to 1/31/2026

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
8-2026	01/26/2026	01/26/2026	STD	01262026	joe rigg	\$100.00	O
9-2026	01/26/2026	01/26/2026	STD	01262026	joe studinger	\$50.00	O
10-2026	01/26/2026	01/26/2026	STD	01262026	jason martin	\$50.00	O
11-2026	01/26/2026	01/26/2026	STD	01262026	wagoner family farms llc	\$300.00	O
12-2026	01/26/2026	01/26/2026	STD	01262026	EGGLESTON-MEINERT-PAVLEY FUNERAL HOME	\$200.00	O
13-2026	01/26/2026	01/26/2026	STD	01262026	Freck Funeral Chapel	\$700.00	O
14-2026	01/26/2026	01/26/2026	STD	01262026	citibank	\$143.37	O
15-2026	01/26/2026	01/26/2026	STD	01262026	LAKE ERIE LODGE	\$88.64	O
16-2026	01/26/2026	01/26/2026	STD	01262026	EMS Management and Consultants Inc	\$67.85	O
17-2026	01/26/2026	01/26/2026	STD	01262026	maria villareal	\$300.00	O
18-2026	01/26/2026	01/26/2026	STD	01262026	buckeye health plan	\$187.65	O
19-2026	01/26/2026	01/26/2026	STD	01262026	LUCAS COUNTY AUDITOR	\$2,028.07	O
Report Total:						\$4,215.58	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

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Fund Status

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As Of 1/28/2026

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	32.238%	\$506,093.02	\$0.00	\$506,093.02
2011	Motor Vehicle License Tax	1.708%	\$26,811.90	\$0.00	\$26,811.90
2021	Gasoline Tax	16.243%	\$255,007.36	\$0.00	\$255,007.36
2031	Road and Bridge	11.861%	\$186,205.23	\$0.00	\$186,205.23
2041	Cemetery	4.083%	\$64,094.76	\$0.00	\$64,094.76
2191	Fire Levy	23.958%	\$376,123.29	\$0.00	\$376,123.29
2192	Recreation Levy	1.731%	\$27,180.66	\$0.00	\$27,180.66
2231	Permissive Motor Vehicle License Tax	2.581%	\$40,515.69	\$0.00	\$40,515.69
2401	Curtice Lighting Assessment	0.158%	\$2,484.99	\$0.00	\$2,484.99
2402	Bono Lighting Assessment	0.038%	\$600.37	\$0.00	\$600.37
2901	Garbage Assessment	5.401%	\$84,788.91	\$0.00	\$84,788.91
All Funds Total			\$1,569,906.18	\$0.00	\$1,569,906.18
Pooled Investments					\$707,016.54
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$862,889.64

Last reconciled to bank: 11/28/2025 – Total other adjusting factors: \$0.36

It is good practice to reconcile account balances with the bank every month. A current reconciliation should be posted for your financial records and for auditing purposes.